

8-28-1990

# Meeting Minutes

WKU Council of Academic Deans

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## MINUTES

Meeting  
Council of Academic Deans  
August 28, 1990

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Charles E. Kupchella, Elmer Gray, Ward Hellstrom, Michael Binder, J. Michael Brown, and John H. Petersen. Dr. Jim Craig represented Dr. Carl R. Martray and Mrs. Sharon Dyrsen represented Dr. Ronnie Sutton.

The minutes of the August 21, 1990, meeting were reviewed and approved.

Dr. Haynes circulated information from the Council on Higher Education on the new membership of the Finance Committee and the Programs Committee of the CHE.

Dr. Haynes also reported a request from Dr. Sam McFarland, Director of the University Honors Program, to add more honors seminars through reallocation of scholarship funds for part-time or overload assignments. The deans raised several questions and made some suggestions which Dr. Haynes will convey to Dr. McFarland.

The proposed final exam schedule for Spring 1991 was discussed at length. The deans agreed to support an alternative which will leave Monday morning open and require that grades be submitted no later than 4:00 p.m. on the Monday following exam week.

There was extended discussion of part-time budgeting. Dr. Haynes requested that the deans make specific projections of part-time needs by category, including extended campus, community college, permanent part-time, adjunct part-time and emergency part-time. There was extensive discussion of the priorities that the university should establish regarding the use of part-time faculty and the development of extended campus programs.

The deans reported that they are going forward with the new department head evaluation system. No problems were reported.

Dr. Brown conveyed a concern expressed by several department heads that in the conversion from August 16 - August 15 contract year to July 1 - June 30 contract year the twelve-month employees of the university have lost 1.5 months of their contracted salaries. After discussion the deans agreed that this concern should be conveyed to the executive staff.

Mrs. Dyrsen gave an update on the fall semester enrollment which appears to have increased over last year.

The meeting was adjourned at 12:30 p.m.

Respectfully submitted,



John H. Petersen