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## Meeting Minutes

WKU Council of Academic Deans

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#### MINUTES

#### Meeting Council of Academic Deans August 19, 1991

Dr. Robert V. Haynes called the meeting to order at 9:00 a.m. Members present included Drs. Ward Hellstrom, Ronnie N. Sutton, Carl R. Martray, Charles E. Kupchella, Elmer Gray, John H. Petersen and Livingston Alexander. Mr. James Oppitz represented Dr. J. Michael Brown. Mrs. Adele Kupchella represented Dr. Michael Binder.

Dr. Haynes reviewed with Council members the official record of the Board of Regents action (1983) approving the recommendation to establish an Academic Excellence Fund. An extensive discussion ensued as to how the funds currently available should be expended. Dr. Haynes requested that Drs. Gray and Alexander draft a set of guidelines to be used in making requests for funds. The guidelines would be brought to the Council of Deans for consideration.

Dr. Haynes then asked that council members review the report of the Committee on Sexual Assault/Harassment to develop a faculty code of behavior for Faculty-Staff Handbook. He asked that members provide any feedback to him as soon as possible. Dr. Haynes also presented for review Dr. Martray's proposal--An Incentive Package for Adjunct Faculty. He suggested that part-time faculty be considered for the incentive package as well.

Finally, Dr. Haynes presented for consideration a revised Proposal for Spring Faculty Convocation. The Council unanimously endorsed the proposal.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Livingston Alexander

Associate Vice President for Academic Affairs