

11-19-1991

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Meeting
Council of Academic Deans
November 19, 1991

Dr. John H. Petersen Called the meeting to order at 9:00 a.m. Members present included Drs. Michael B. Binder, J. Michael Brown, Ronnie N. Sutton, Elmer Gray, and Livingston Alexander. Drs. Robert V. Haynes and Charles E. Kupchella joined the meeting at the conclusion of their meeting with the Budget Committee. Dr. James Craig represented Dr. Carl R. Martray and Dr. David Lee represented Dr. Ward Hellstrom.

Mr. Ron Beck, Associate Director of Alumni Affairs, was present as a guest.

The minutes of the November 12, 1991, meeting were reviewed and approved.

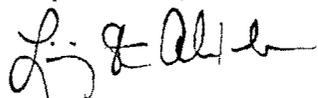
Dr. Petersen introduced Mr. Ron Beck who proceeded to elaborate on a proposal to present a series of seminars to the academic departments. The purpose of the seminars would be to provide to faculty and department heads ideas and strategies for improving relationships with alumni in their disciplines. Additionally, Mr. Beck would like to involve more academic departments in fund raising activities, such as the annual phonathon. He announced that the first seminars (to be presented to each of the four academic colleges) have been tentatively scheduled on consecutive Friday afternoons from January 10 to January 31, 1992.

The discussion then shifted to a memorandum sent by Curtis Logsdon in which he sought guidance in defining more precisely the faculty workload. Mr. Logsdon indicated that a more precise definition would enable his office to complete design and programming on the faculty workload system. Dr. Petersen presented several questions to which the Council of Deans should respond in the next two weeks. The questions included: What workload elements (beyond instruction) should be included in a faculty workload system? What common standards should be used in computing workload? Should such variables as level of instruction, size of class, laboratory, co-op, extended campus, or independent study be assigned differential credit in calculating workload? Finally, Dr. Petersen suggested that the Council determine the workload values of such non-instructional responsibilities as research and public service.

Drs. Haynes and Kupchella joined the meeting and presented a report of their meeting with the Budget Committee. Dr. Haynes indicated that the committee had reached agreement on a tentative strategy to reduce the budget for the current fiscal year and that the final version of the strategy would be presented to the Board of Regents for approval at a special meeting on December 2, 1991.

The meeting was adjourned at 11:55 a.m.

Respectfully submitted,



Livingston Alexander