



# Western Kentucky University

UA3 President's Office

Series 2 Paul Garrett

Subseries 3 Building File

## Contact information:

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**Administrative History:** The president's office was created in 1906. Upon Henry Cherry's death August 1, 1937 the Board of Regents created an executive committee consisting of chair Finley Grise, L.F. Jones, W.L. Matthews, B.J. Borrone and Mrs. W.P. Drake. Paul Garrett was elected WKU's second president at a special meeting of the Board of Regents September 1, 1937. He served as president until his death February 28, 1955.

Paul Loos Garrett was born in Waddy, Shelby County, Kentucky, on November 2, 1893. He earned an A.B. degree at Georgetown (KY) College in 1914 majoring in history and political science and an M.A. in 1935 in psychology and education. He did more graduate work at the University of Chicago and the University of Kentucky. He was awarded an honorary LL.D. from Georgetown College in 1938. After a brief stint in the army during World War I he went on to teach at several high schools throughout Kentucky, becoming superintendent of city schools at Versailles in 1924. In February 1937 Garrett took a leave of absence to serve in A.B. Chandler's administration as director of the Division of Personnel Efficiency. [Harrison, p. 110]

**Description:** Artificial collection related to the construction of Cherry Hall and the Kentucky Building using Works Progress Administration funds.

**Dates:** 1935-1950

**Extent:** .25 cu. ft.

## Subject Analytics:

Cherry Hall (WKU)

Cherry, Henry Hardin, 1864-1937

Construction

Correspondence

Garrett, Paul Loos, 1893-1955

Kentucky Building (WKU)

Regents (WKU)

Western Kentucky University

## Digital Commons:

Architectural Engineering

Architecture

Construction Engineering

Higher Education Administration

**Accession Information:** These records transferred to WKU Archives upon its creation.

**Access Restrictions:** none

**Allied Materials:**

[UA2 Board of Regents](#)

[UA30/1/2 Building File](#)

**Preferred Citation:** UA3/2/3 President's Office-Garrett Building File, WKU Archives, Bowling Green, Kentucky, USA.

**Processing Information:** Records processed and collection inventory created 2019.

# Finding Aid Report

04/11/2019

<b>UA3.2.3</b>	<b>Records</b>	<b>Date</b>
<b>Level</b>	<b>Subseries</b>	<b>Linked toUA3.2</b>
<b>Title</b>	<b>UA3 President's Office</b>	
<b>Collection</b>	<b>Series 2 Paul Garrett</b>	
<b>Scope &amp; Content</b>	<b>Subseries 3 Building File</b>	
	<b>WKU Archives</b>	
	<b>Artificial collection related to the construction of Cherry Hall and the Kentucky Building using Works Progress Administration funds.</b>	

<b>Container List</b>				
<b>Container</b>	<b>Folder</b>	<b>Creator</b>	<b>Date</b>	<b>Title</b>
Box 1	1	WKU President's Office - Garrett	1938	Cherry Hall - PWA Project 1043 & 1043R
Description	Applicant's Request for Contract Change Contractors Davis, Brinton Disbursements Employee classification Federal Emergency Administration of Public Works Final Grant Requisitions Garrett Conference Center (WKU) Garrett, Paul Kentucky Building (WKU) Landscaping Memorandum of Items Requiring Change Order Montgomery Ward Company Struck Construction Company Wright, Henry			Subjects Budget. Construction Contract laborers Correspondence Wages
Box 1	2	WKU President's Office - Garrett	1937	Cherry Hall - PWA Project 1043 & 1043R
Description	Bids Borrone, B.J. Cherry Hall (WKU) Cherry, Henry Contractors Cuthbertson, Sterret Davis, Brinton Employee classifications Federal Emergency Administration of Public Works Garrett, Paul Grise, Finley Instructions for the Use of Suggested Legal Forms for the Acceptance of Bids & the Awarding of Landscaping Regents (WKU) Resolution Awarding Contract			Subjects Construction Contract laborers Correspondence Architects Contracts Insurance

Resolution Awarding Contract Including Deductive Alternates  
 Resolution Awarding Contract on Unit Price Basis  
 Resolution Ordering the Filing of Bids  
 State Director's Order No. 43 re: Posting Wage Rates & Wage Deductions  
 Struck Construction Company  
 Supplement to the Schedule of Minimum Wage Rates  
 Work hours  
 Wright, Henry

Box 1                      3                      WKU President's Office - Garrett                      1937                      Cherry Hall - PWA Project 1043 & 1043R

Description	Central School Supply Company Cherry, Henry Contractors Employee classifications Federal Emergency Administration of Public Works Landscaping Montgomery Ward Company Otis Elevator Company Smith, L.T. Struck Construction Company Subcontractors Telegrams Work hours	Subjects	Construction Contract laborers Correspondence
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Box 1                      4                      WKU President's Office - Garrett                      1936                      Cherry Hall - PWA Project 1043 & 1043R

Description	Applicant's Request for Approval of Extension of Contract Time Cherry, Henry Davis, Brinton Employee classifications Federal Emergency Administration of Public Works Fish fry General Design of Bronze Tablets to be Used on PWA Structures George H. Rommel Company Kentucky-Tennessee Light & Power Company Limestone Loans Montgomery Ward Company Pittsburg Plate Glass Company Recitation Hall (WKU) Regents (WKU) Specifications State Director's Order No. 30 re: Increase in Hours of Work on PWA Non-Federal Projects, 8/6/1936 State Director's Order No. 32 re: Naming of Projects & Bronze Tablets State Director's Order No. 9 re: Liquidated Damages on Construction Contracts, 7/29/1936 Struck Construction Company Subcontractors Utilities Work hours	Subjects	Construction Contract laborers Correspondence Contracts Cornerstone laying Cornerstones Dedications Invitations Programs Radio broadcasting Specifications
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Box 1                      5                      WKU President's Office - Garrett                      1935-1936                      Cherry Hall - PWA Project 1043 & 1043R

Description	American National Bank Cherry, Henry Citizens National Bank Commencement Contractors Cuthbertson, Sterret Davis, Brinton	Subjects	Construction Bonds (Negotiable instruments) Correspondence Graduation ceremonies Invitations Receipts Resolutions
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				Wages Minimum wages
		Employee classifications Federal Emergency Administration of Public Works Instructions to Accompany Notification of Allotment Approval Minimum Hourly Wage Rates Montgomery Ward Company Regents (WKU) Resolution Authorizing the Advertisement for Bids for the Construction of a Laboratory & Classroom Building State Director's Order No. 28 re: Grants and Loans State Director's Order No. 30 re: Increase in Hours of Work on PWA Non-Federal Projects, 6/30/1936 Struck Construction Company Subcontractors Wright, Henry		
Box 1	6	WKU President's Office - Garrett	1948-1950	Cherry Hall - Chemical Bank & Trust Company
Description		Board of Regents of WKSTC Building Revenue Refunding Bond of 1945 Car insurance Chemical Bank & Trust Company Cherry Hall (WKU) Community Concert Association 1950-51 Garrett, Paul Kentucky. Dept. of Insurance Schneider, Florence The State Fire & Tornado Insurance Fund Western Adjustment & Inspection Company WKU Building Insurance List		Subjects Correspondence Business cards Insurance Fires Livestock
Box 1	7	WKU President's Office - Garrett	1937-1938	Cherry Hall - Davis, Brinton
Description		Advertisement Proposals for Additional Equipment for the New Classroom Building at Western Kentucky State Teachers College, Bowling Green, KY Architects Plan Housing Work, np, nd Article VI of the Constitution of the American Institute of Architects Central Scientific Company Cherry Hall (WKU) Cherry, Henry Davis, Brinton Federal Emergency Administration of Public Works Garrett, Paul Landscaping Montgomery Ward Company Payments Struck Construction Company George H. Rommel Company Tentative Project Change Order		Subjects Correspondence Contracts
Box 1	8	WKU President's Office - Garrett	1938	Cherry Hall - Kentucky School Equipment Company
Description		Bids Cherry Hall (WKU) Garrett, Paul Kentucky School Equipment Company		Subjects Correspondence Contracts Chairs Desks
Box 1	9	WKU President's Office - Garrett	1937-1938	Cherry Hall - Montgomery Ward Company
Description		Applicant's Request for Extension of Contract Time C.A. Duncan Company Davis, Brinton Federal Emergency Administration of Public Works		Subjects Correspondence Construction

Johnson Service Company  
 Cherry Hall (WKU)  
 Payroll  
 Subcontractors  
 The Secret of Saving Waste Heat

Box 1                      10                      WKU President's Office - Garrett                      1937-1938                      Cherry Hall - George H. Rommel Company Arbitration

Description	Cherry Hall (WKU) Davis, Brinton Federal Emergency Administration of Public Works Garrett, Paul George H. Rommel Company In the Matter of Arbitration of Claim of George H. Rommel Company vs. WKSTC, Findings of James Garnett, Umpire In the Matter of Arbitration of Claim of George H. Rommel Company vs. WKSTC, Findings of A.C. Van Winkle, Arbitrator In the Matter of Arbitration of the Claim of George H. Rommel Company vs. WKSTC, Findings of John B. Rodes, Arbitrator Lawsuits Pentecost, F.J. Regents. Meeting Minutes, 3/20/1937 Rodes, John Subcontractors Van Winkle, A.C.	Subjects	Correspondence Construction
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Box 1                      11                      WKU President's Office - Garrett                      1937-1938                      Cherry Hall - Struck Construction Company

Description	Applicant's Request for Extension of Contract Time Bids Cherry Hall (WKU) Davis, Brinton Davis, S.C. Employee classifications Ennis & Thurber Federal Emergency Administration of Public Works Garrett, Paul Harlow, Eugene Landscaping Limestone Name plates Otis Elevator Company Payments Periodical Estimate for Partial Payment No. 17 Docket No. KY-1043-R Richmond Fireproof Door Company Subcontractors Work schedule	Subjects	Correspondence Construction Chimes Wages
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Box 1                      12                      WKU President's Office - Garrett                      1937-1938                      Cherry Hall - Waterman Floor Laying & Surfacing Company

Description	Carr, Frank Cherry Hall (WKU) Contractors Dunn, Joseph Employee classifications Federal Emergency Administration of Public Works Garrett, Paul Legal Aid Society of Louisville Payroll Struck Construction Company	Subjects	Correspondence Construction Fraud Wages
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Subcontractors  
Waterman Floor Laying & Surfacing Company  
Waterman, S. Affidavit re: Subcontracting with Struck Construction Company, 10/11/1937

Box 1                      13                      WKU President's Office - Garrett                      1939-1940                      Kentucky Building - Federal Works Agency Public Works Administration

Description	Aluminum, Bronze & Brass Sign Company Applicant's Request for Contract Change, 5/22/1939 Approval of Subcontractors, 4/10/1939 Bids Bond & Insurance Coverage Bronze Tablet Specification Sheet Bronze tablets Certificate of Insurance Certificate of Purposes & Statement of Project Costs, 5/22/1939 Classification of Project Costs Contract Change Orders Contractors Corrections to Regional Manual, 4/6/1939 F.C. Gorrell & Sons Federal Works Agency Public Works Administration Garrett, Paul Ingram, James Kentucky Building (WKU) National Seal Works New York Casualty Company Owners Project Breakdown Form Project Change Orders Remington Rand Inc. Resolution Awarding Contract Resolution Ordering the Filing of Bids, 7/17/1939 Schedule of Contracts, 8/9/1939 Supplemental Legal Information for Grant Only Projects Triangle Sign Company Waiver, 8/7/1939	Subjects	Correspondence Construction Insurance Budget. Chairs Contract laborers Contracts Furniture Telegrams
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Box 1                      14                      WKU President's Office - Garrett                      1938-1939                      Kentucky Building - Federal Works Agency Public Works Administration

Description	Acceptance Record Memorandum, American National Bank Applicant's Request for Contract Change, 3/1/1939 Application Resolution, 7/29/1938 Bituminous Casualty Corporation Bond & Insurance Coverage Bowling Green Trust Company Burns & McDowell Engineering Company Certificate Concerning Funds, Permits & No Litigation Certificate of Purposes & Statement of Project Costs, 12/15/1938 Chapter 2 Owner Part 2 Tablets & Cornerstones College Heights Foundation. Resolution, 8/15/1938 Conflict of Interest Contract Change Orders Contractors Detailed Estimate, 1/27/1939 Employee classifications F.C. Gorrell & Sons Federal Emergency Administration of Public Works Federal Emergency Administration of Public Works. Terms & Conditions, 9/15/1937 Garrett, Paul General Information Sheet, 8/15/1938 Ingram, James Kentucky Building (WKU)	Subjects	Correspondence Construction Budget. Insurance Insurance certificates Bonds (Negotiable instruments) Contract laborers Furniture Minimum wages Telegrams Wages
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Loans  
 Original Approved Estimate, 12/10/1938  
 Owner's Project Breakdown  
 Project Change Orders  
 Public Voucher - Payment of Advance & Intermediate Grants  
 Regents (WKU)  
 Subcontractors  
 Unit Prices & Quantities  
 Waiver, 1/30/1939

Box 1	15	WKU President's Office - Garrett	1938-1940	Kentucky Building - Ingram, James	
Description	American Franklin Olean Tile Company Amount Paid J.M. Ingram from Kentucky Building Funds, 9/23/1939 Applicant's Request for Extension of Docket Completion Date, 9/12/1939 Bids Changes in Floor Construction Stack Room, 3/2/1939 Contract, 9/29/1938 Contractors Davis, Brinton Employee classifications F.C. Gorrell & Sons Federal Emergency Administration of Public Works Federal Works Agency Public Works Administration Final Inspection Report, 8/10/1939, 10/12/1939 Garrett, Paul Globe Wernicke Company Hines, H.D. Industrial Engineering Company Ingram, James Invoices Kentucky Building (WKU) Len Herndon Company Metalcrafts, Inc. New York Casualty Company Payments Peaslee-Gaulbert Corporation Regents (WKU) Remington Rand, Inc. Subcontractors Utilities V.C. Glass Carpet Company			Subjects	Correspondence Construction Bonds (Negotiable instruments) Contracts Furniture Wages

Box 1	16	WKU President's Office - Garrett	1939-1940	Kentucky Building - General Correspondence	
Description	Bank statements Bids Borrone, B.J. Carver, Gayle Central School Supply Company Citizens National Bank Dawson, Charles Drake, Mrs. W.P. Employee classifications Expense Dedication Kentucky Building F.C. Gorrell & Sons Federal Works Agency Public Works Administration Garrett, Paul Globe-Wernicke Company Ingram, James Kentucky Building (WKU) Kentucky School Equipment Company			Subjects	Correspondence Construction Banking Contracts Dedications Contract laborers Invitations Meetings Telegrams Vaults (Strong rooms) Wages



Office Equipment Company  
Pentecost, F.J.  
Peters, Henry  
Regents (WKU)  
Schneider, Florence

Box 1	17	WKU President's Office - Garrett	1938	Kentucky Building - General Correspondence
Description	American Building Company of Baltimore American National Bank Barkley, Alben Bids Chandler, Albert Cherry, Henry College Heights Foundation Meeting Minutes, 10/6/1930 Consent to the Meeting, 9/29/1938 Contractors Eastern Kentucky University Extracts from the Minutes of a Special Meeting of Regents, 9/29/1938 F.C. Gorrell & Sons Federal Emergency Administration of Public Works Garrett, Paul Kentucky Building (WKU) Kentucky. Attorney General Kentucky. Governor Regents (WKU) Regents Meeting Minutes, 9/29/1938 Resolution Ordering the Filing of Bids Southern Brick & Tile Company			Subjects Correspondence Construction Budget. Contracts Meetings Telegrams