

MINUTES OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY

June 3, 1988

Required statutory notice having been given, a special meeting of the Board of Regents of Western Kentucky University was held on Friday, June 3, 1988, in the Regents Conference Room of the Wetherby Administration Building on the Western campus. The meeting was called to order at 9:10 a.m., CDT, by Mr. Joseph Iracane, Chairman.

AGENDA ITEM 1 - The meeting opened with a prayer of invocation by Dr. John D. Minton, former Vice President for Student Affairs.

AGENDA ITEM 2 - Roll call. The following members were present:

Mr. Ronald W. Clark
Mr. Joseph A. Cook II
Dr. Eugene E. Evans
Mr. Joseph Iracane
Mrs. Patsy Judd
Judge John S. Palmore
Mr. Wendell K. Strode
Mr. Timothy S. Todd
Mr. Denny Wedge
Mrs. Hughlyne P. Wilson

Mr. Danny Butler was absent.

Also present were Dr. Kern Alexander, President; Mr. A. Franklin Berry, Jr., University Attorney, Dr. Paul B. Cook, Executive Vice President for Administrative Affairs; Dr. Robert V. Haynes, Vice President for Academic Affairs; Mr. Harry K. Largen, Vice President for Business Affairs and Treasurer; Dr. Jerry R. Wilder, Vice President for Student Affairs; Dr. Stephen House, Executive Assistant to the President; Mrs. Liz Esters, Staff Assistant for Special Projects and Secretary to the Board of Regents; and Mr. Fred Hensley, Director of Public Information. In addition, Mr. John Grise, Attorney at Law with the firm of Campbell, Kerrick, and Grise, served as parliamentarian and legal advisor.

AGENDA ITEM 3 - Report on Glasgow initiatives.

Following a video presentation on the WKU-Glasgow Campus, the following members of the Glasgow community leadership were introduced and presented with gifts of appreciation from the University.

- Mr. Charles Honeycutt, Mayor of Glasgow
- Ms. Ledean Hamilton, chairman of the fundraising effort in Glasgow

- Mrs. Golda Walden, cochairman of the Glasgow fundraising effort

Mrs. Walden reported that the committee was beyond the halfway mark on the "\$100,000 by the first-of-September goal." She indicated that, having passed the halfway mark, the committee will change the mode of operation and, by doing so, hope to achieve the goal long before the first of September. A celebration of the accomplishment of that goal is planned in Glasgow on the first of September, and everyone was invited to join in the celebration.

Others introduced were:

- Mr. Howard Gray
- Mr. Robert Lessenberry

The representatives from Glasgow made very positive remarks about Western's program in Glasgow and thanked the Board of Regents and the administration for their commitment to meet the educational needs in the Glasgow area.

AGENDA ITEM 4 - Committee Reports.

4.1 Finance and Investment Committee, Mr. Joseph Cook II, Chairman; Mrs. Patsy Judd; Judge John S. Palmore; Mr. Denny Wedge; Mr. Wendell K. Strode

Mr. Cook reported that the Committee met prior to the Board meeting to consider four items as listed below:

- **4.1.1 Recommendation to adopt the 1988-89 Operating Budget for Western Kentucky University**

RECOMMENDATION:

President Alexander recommends the approval of the operating budget for 1988-89 and the specific recommendations outlined in the budget summary. The recommended budget totals for the departments and units include funding for salary increases. The proposed 1988-89 Operating Budget includes:

- (a) Recommended Plan for Personnel Compensation
- (b) Recommended Fee Schedules for Tuition and Housing

Mr. Cook reported that the action taken by the Finance and Investment Committee was to recommend approval of the 1988-89 Operating Budget, including the Recommended Plan for Personnel Compensation and the Recommended Fee Schedules for Tuition and Housing. Mr. Cook moved approval of the Operating Budget. The motion was seconded by Mrs. Judd, and the roll call vote follows:

Aye: Clark, Cook,

Dr. Evans asked, "I understood initially that a part of this would

be approved 'as amended.' What did that mean? We're not voting on the document as we received it, is that correct?"

In responding to the question posed by Dr. Evans, Mr. Cook reported that Dr. Alexander had made a change in the recommendation prior to the meeting.

Indicating that a personnel matter was involved, Judge Palmore moved that the Board of Regents go into closed session before further discussions. The motion was seconded by Mr. Wedge and passed by voice vote.

The Board went into closed session at 9:37 a.m. Mr. A. Franklin Berry, University Attorney, accompanied the Board in the closed session.

The Board returned from closed session at approximately 10:03 a.m. The Chairman indicated that during the closed session the Board discussed only matters within the scope of the motion, took no formal action, and made no decisions.

Before continuation of the roll call vote, Dr. Evans asked to have the motion restated. Mr. Cook responded, "The motion I made, at the recommendation of the Finance and Investment Committee, was the same motion that we passed as the Finance and Investment Committee earlier this morning to recommend approval or adoption of the 1988-89 Operating Budget for Western Kentucky University, including the Recommended Plan for Personnel Compensation, as amended, and the Recommended Fee Schedules for Tuition and Housing as presented.

Responding to Dr. Evans' request for a definition of "as amended," Mr. Cook stated "The only amendment was a recommendation from Dr. Alexander prior to our action this morning and a change in the recommended salary schedules to postpone action on any salary adjustments that were in excess of the 2.4 percent cap on salaries for the university personnel."

Continuation of the roll call vote follows:

Aye: Evans*, Iracane, Judd, Palmore, Strode, Todd, Wedge, Wilson

Pass: Evans*(on compensation)

- **4.1.2 Recommendation for approval of the program compliance audit for various financial aid programs and the National Collegiate Athletic Association required audit of intercollegiate athletic programs for the year ended June 30, 1987, and the audit of Federal and other grant and contract awards for the two years ended June 30, 1987**

RECOMMENDATION:

President Alexander recommends approval of the program compliance audit for various financial aid programs and the National Collegiate Athletic Association required audit of intercollegiate athletic programs for the year ended June 30, 1987, and the audit of Federal and other grant and contract awards for the two years ended June 30, 1987.

Background:

University financial statements and various individual programs are audited annually by Baird, Kurtz and Dobson, Certified Public Accountants.

A program compliance audit is made annually for the U. S. Office of Education of the Perkins Loan Program, College Work Study Program, Supplemental Educational Opportunity Grant Program, Pell Grant Program and Guaranteed Student Loan Program. The National Collegiate Athletic Association requires universities to have annual audits of intercollegiate programs for management. A compliance examination under directives of the U. S. Office for Management and Budget is required of all Federal grant and contract awards.

Representatives of Baird, Kurtz and Dobson, Certified Public Accountants, reviewed the audits in the meeting of the Finance and Investment Committee. Upon the recommendation of the Finance and Investment Committee, Mr. Cook moved approval of the audit reports as submitted. The motion was seconded by Mrs. Wilson, and the roll call vote follows:

Aye: Clark, Cook, Evans, Iracane, Judd, Palmore, Strode, Todd, Wedge, Wilson

Nay: None

- **4.1.3 Recommendation for adoption of a resolution authorizing the Trustee, Bowling Green Bank and Trust Company, upon a request of the President of Western Kentucky University, to draw upon the 1964 Repair and Maintenance Fund**

RECOMMENDATION:

President Alexander recommends the adoption of the following resolution:

WHEREAS, Section 907 of the Trust Indenture securing the Western Kentucky University Housing and Dining System Revenue Bonds makes provision for the Trustee to draw upon the money and investments in the 1964 Repair and Maintenance Reserve Fund upon order of the Board of Regents; and

WHEREAS, such withdrawals may be made as determined by a resolution duly adopted by the Board, an authorized copy of which shall be delivered to the Trustee, the Bowling Green Bank and Trust Company, and

WHEREAS, the maximum reserve amount of \$1,060,000, as specified in the Trust Indenture, has been reached and will be exceeded from time to time due to income earned on investments of the funds, and

WHEREAS, withdrawal from the 1964 Repair and Maintenance Reserve Fund of an amount that exceeds \$1,060,000 is deemed necessary for capital repairs of housing units and University Center facilities,

NOW THEREFORE, the Board of Regents of Western Kentucky University, in a meeting on June 3, 1988, authorizes the Trustee, Bowling Green Bank and Trust Company, upon a request of the President of Western Kentucky University, to draw upon the 1964 Repair and Maintenance Fund the amount of \$95,000 and transmit such withdrawal to the Treasurer of Western.

Background:

Mr. Harry Largen, Vice President for Business Affairs, recommends that the investment earnings in excess of the required reserve be used to support the replacement of the air conditioning unit in Barnes-Campbell Hall and for other capital improvements or repairs to auxiliary service facilities.

With the approval of the Finance and Investment Committee, Mr. Cook moved adoption of the above resolution. The motion was seconded by Judge Palmore, and the roll call vote follows:

Aye: Clark, Cook, Evans, Iracane, Judd, Palmore, Strode,
Todd, Wedge, Wilson

Nay: None

In addition, the Finance and Investment Committee heard a report from Harry Largen, Vice President for Business Affairs, on employee medical insurance. Revised proposals are expected from the carriers by June 17. More discussion will follow at that point.

Chairman Iracane commended those who worked to put the budget together stating, "It was a tough job with limited funds. Again, I reiterate that we're doing the best that we can under a limited budget. We hope that in the next biennium everyone will recognize the increased number of students that we're handling; that we're not going to sacrifice quality; that we are continually working to achieve excellence; and, hopefully, we'll get our just reward. We have to believe that 'what you sow, you reap--what you put out, you'll get back,' and we've put out a big effort here in Bowling Green and at Western."

President Alexander stated, "We recognize that it is not a good budget. We are in a very tight fiscal condition, and we do believe that Western is poised, as far as our Council on Higher Education recommendations and what we have justified as need for the next biennium, or an interim session, or whatever may come about--that Western is poised to get a substantial allocation, appropriation, from the state. This one is very restrictive, and it has not given us much latitude. It is a poor budget. It is not a good budget."

**AGENDA ITEM 5 - Presentation of personnel actions since May 23,
1988.**

RECOMMENDATION:

President Alexander recommends that the Board of Regents approve the recommended personnel changes which have transpired since the meeting of the Board of Regents on May 23, 1988.

(Those recommendations are contained in the next five pages)

PERSONNEL CHANGES
(Subsequent to Meeting of Board of Regents on May 23, 1988)

Part I. Faculty Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
FACULTY APPOINTMENTS		
<u>Bowling Green College of Business Administration</u>		
Accounting:		
Mrs. Sandra Abell	\$ 27,900	August 16, 1988 - August 15, 1989; one-year appointment as Instructor; budgeted position
Dr. Robert Hansen	48,500	August 16, 1988; Professor; budgeted position
Mr. Steven White	45,500 47,500 w/d	August 16, 1988; Assistant Professor; replace Mr. Kenneth Sanborn
Administrative Office Systems:		
Mr. Steven Hunt	31,500 33,500 w/d	August 16, 1988; Assistant Professor; budgeted position
Dr. John Stallard	48,000 (\$4,000 from Lessenberry Endowment Fund)	August 16, 1988; Lessenberry Professor; budgeted position
Economics:		
Mr. Moosa Valinezhad	33,000 35,000 w/d	August 16, 1988; Assistant Professor; replace Dr. Stephen Jarrell
Finance and Management Information Systems:		
Dr. John Quigley	45,504	August 16, 1988; Associate Professor; budgeted position
<u>College of Education and Behavioral Sciences</u>		
Educational Leadership:		
Dr. Jackson L. Flanigan	30,000	August 16, 1988; Associate Professor; budgeted position
<u>Ogden College of Science, Technology, and Health</u>		
Biology:		
Dr. Claire A. Rinehart	27,000	August 16, 1988; Assistant Professor; budgeted position
Computer Science:		
Dr. Kenneth Modesitt	52,000	July 1, 1988; Head of Department with rank of Professor and tenure in the Department of Computer Science; replace Dr. Robert Crawford

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
FACULTY APPOINTMENTS (continued)		
<u>Potter College of Arts, Humanities, and Social Sciences</u>		
Art: Ms. Nancy Rosnow	\$ 43,000	August 1, 1988; Head of Department, with rank of Associate Professor and tenure in the Department of Art; replace Dr. Joseph Gluhman
English: Dr. Pat Carr	26,000	August 16, 1988; Assistant Professor; budgeted position
History: Dr. Hugh Phillips	25,000	August 16, 1988; Assistant Professor; replace Dr. Lowell Harrison

FACULTY REAPPOINTMENT

<u>Bowling Green College of Business Administration</u>		
Accounting: Mrs. Sharon Campbell	24,576	1988-89 academic year only; one-year reappointment as Instructor
Economics: Mr. Daniel A. Myers	29,568 31,568 w/d	August 16, 1988; Assistant Professor; reappointed from temporary to a regular budgeted position
<u>Potter College of Arts, Humanities, and Social Sciences</u>		
Communication and Broadcasting: Dr. Kay E. Payne	23,000	August 16, 1986; Assistant Professor; reappointed from temporary to a regular budgeted position

FACULTY REASSIGNMENT

<u>Potter College of Arts, Humanities, and Social Sciences</u>		
Art: Dr. James Flynn		July 31, 1988; with appointment of Head of Department of Art, \$250 per month stipend as Interim Department Head will cease; will return to full-time faculty status in Department of English effective August 16, 1988

Part I. Faculty Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
-------------	---------------	-----------------------------------

ADDITIONAL RANK

Potter College of Arts,
Humanities, and Social Sciences

Communication and Broadcasting:
Mr. Timothy England

August 16, 1988;
recommend that
Mr. England be given the
rank of Assistant
Professor in the
Department of
Communication and
Broadcasting; he will
continue to hold rank in
Media Services

LEAVE OF ABSENCE

Ogden College of Science,
Technology, and Health

Health and Safety:
Dr. William R. Hourigan

June 9, 1988 - June 8,
1989; Professor; to
participate in State
Government in Frankfort

CHANGE IN SABBATICAL LEAVE

Ogden College of Science,
Technology, and Health

Physics and Astronomy:
Dr. William Buckman

requests that previously
approved sabbatical leave
for 1988-89 academic year
be changed to the 1989-90
academic year

DECEASED

Potter College of Arts,
Humanities, and Social Sciences

Communication and Broadcasting:
Mr. Doyle N. Satterthwaite

May 15, 1988; Associate
Professor

EARLY RETIREMENT WITH SPECIAL TENURE STATUS

College of Education
and Behavioral Sciences

Psychology:
Dr. Harry R. Robe

January 1, 1989; Professor

Part II. Other Personnel Changes

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
-------------	---------------	-----------------------------------

TEMPORARY -- GRANT FUNDED

College of Education
and Behavioral SciencesStudent Support Services:

Mr. Kenneth A. Dyrsen

\$ 1,955
per monthAugust 1, 1988; promoted
from Counselor to Project
DirectorTraining and Technical
Assistance Services:

Ms. Melody Kay Jones

775
per month

June 1, 1988; Secretary

STAFF ADDITIONAL RESPONSIBILITIES

Health Services:

Mrs. Lucy Ritter

May 1, 1988; honorarium
of \$250 per month to
cease because of
appointment of Director
of Health Services

STAFF RESIGNATIONS

College of Education
and Behavioral Sciences

Mr. James Mitchell Meyer

June 14, 1988; Manager of
Educational Computing
FacilityStudent AffairsResidence Life:

Ms. Rachel A. Bruner

May 31, 1988; Residence
Hall Director of
Bates-Runner Hall

Ms. Sheila R. Curry

May 31, 1988; Residence
Hall Director of West Hall

Ms. Ann Elizabeth Eaton

May 31, 1988; Assistant
Residence Hall Director
of Bemis Lawrence Hall

SECRETARIAL/CLERICAL APPOINTMENTS

Administrative Affairs

Hilltopper Athletic Foundation:
(salary and benefit costs to be
reimbursed 100 percent to University
by Hilltopper Athletic Foundation)

Ms. Cathy Faye Estes

775
per month

June 1, 1988; Secretary

Potter College of Arts,
Humanities, and Social SciencesUniversity Publications:

Ms. Kleanor Elaine Burnam

881
per monthMay 23, 1988; Senior
Administrative
Secretary/Bookkeeper;
replace Ms. Pamela
Mitchell

Part II. Other Personnel Changes (continued)

<u>Name</u>	<u>Salary</u>	<u>Effective Date and Remarks</u>
-------------	---------------	-----------------------------------

SECRETARIAL/CLERICAL REASSIGNMENT AND/OR PROMOTION

Academic Affairs

Ms. Elaine Jordan Powell	\$ 1,051 per month	June 1, 1988; transferred from position of Senior Administrative Secretary in Office of Dean of Potter College of Arts, Humanities, and Social Sciences and promoted to position of Principal Secretary in Office of Vice President for Academic Affairs
--------------------------	-----------------------	--

Business Affairs

Postal Services: Mrs. Lisa M. Kirby	1,074 per month	June 13, 1988; promoted from Mailroom Clerk to Mailroom Supervisor
--	--------------------	--

SECRETARIAL/CLERICAL RESIGNATIONS

Administrative Affairs

Budgeting and Planning: Ms. Cindy J. Ray		June 30, 1988; Senior Secretary
Potter College of Arts, <u>Humanities, and Social Sciences</u>		
University Publications: Ms. Tameia Mitchell		June 3, 1988; Bookkeeper

SECRETARIAL/CLERICAL RETIREMENT

College of Education
and Behavioral Sciences

Teacher Education: Mrs. Darlene Keown Smith		August 1, 1988; Senior Secretary; retirement rather than resignation as shown previously
--	--	--

Motion for approval of the recommended personnel actions was made by Mrs. Wilson, seconded by Mr. Strode, and the roll call vote follows:

Aye: Clark, Cook, Evans (on appointments), Iracane, Judd, Palmore, Strode, Todd, Wedge, Wilson

Nay: None

Pass: Evans (on compensation)

Mr. Iracane moved that the Board go into closed session for the discussion which might lead to the appointment, discipline, or dismissal of an individual. The reason for the closed session is to protect the reputation of the individuals being considered. The motion was seconded by Mr. Wedge. The Board went into closed session at 10:10 a.m. Mrs. Esters, Secretary to the Board accompanied the Board in the closed session.

The Board returned from closed session at approximately 11 a.m. Chairman Iracane reported that during the closed session the Board discussed only matters within the scope of the motion and took no formal action and made no decisions.

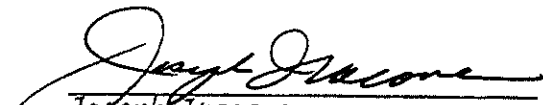
In closing comments from Board members, Mr. Cook stated, "I would just repeat the same comment that I had in the meeting before this one as it relates to our budget for 1988-89. The Commonwealth of Kentucky and the citizens therein are getting just about what they are paying for in higher education today; and it is obvious from this budget, they are not paying for very much. I would like to think that we have an extraordinary problem here at Western and that we are the lead university in taking care of the continued need for higher education in our area and that we are doing the right kind of job. Our enrollment is increasing, and we are having the problems that result from that kind of growth; and although there are problems, they are the right kind of problems to have to handle. A little assistance from the state legislature in the way of more funding for higher education would certainly help us an awfully lot in handling the problems by which we're confronted."

There being no further business, a motion to adjourn was made by Judge Palmore, seconded by Mr. Clark. The meeting adjourned at approximately 11:02 a.m.

CERTIFICATION OF SECRETARY

I hereby certify that the minutes herein set forth an accurate record of votes and actions taken by the Board of Regents of Western Kentucky University in a special meeting on June 3, 1988, in the Regents Conference Room of the Wetherby Administration Building on the Western campus and further certify that the meeting was held in compliance with KRS 61.810, 61.815, 61.820, and 61.825 (enacted as Sections 2, 3, 4, and 5 of House Bill 100, 1974 Regular Session, General Assembly.


Elizabeth W. Esters
Secretary


Joseph Iracane
Chairman

September 16, 1988


Elizabeth W. Esters
Secretary

September 16, 1988