

5-30-1995

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (1995). *Council of Academic Deans*. Paper 743.
http://digitalcommons.wku.edu/coun_acad_dean/743

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

MINUTES

Meeting of the Council of Academic Deans
May 30, 1995

Members Present: Drs. J. Michael Brown, Michael B. Binder, David D. Lee, Carl R. Martray, Jacqueline Addington, Martin R. Houston, and Robert V. Haynes

Meeting with the Council of Academic Deans--Ms. Sharon Dyrsen to discuss the proposed university calendar.

A brief discussion was held about the role of "chairs" in meeting time length.

The Council of Academic Deans reviewed program development ideas. Dr. Haynes asked that the deans use the sample format distributed for consistency.

The CAD reviewed operating budget requests. For those who have not submitted requests, it is suggested that they follow the format using the headings: Department, Line Item Number, Description of What is Requested, Amount of Increase Requested, and the Total 95-96 Budget.

Salary savings will be negotiated on a 40-40-20 basis for 95-96 year but the deans were reminded to calculate actual costs as "direct costs" for faculty replacement before determining the 40-40-20 break out. The present policy will continue only through the 1994-95 academic year.

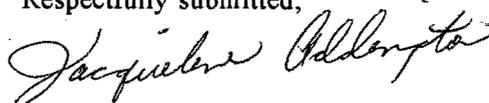
Sharon Dyrsen reviewed the proposed university calendar for 1996-97 with the CAD. The proposed change is that the 1996-97 start of classes will be August 19--grades will then be due December 17. The second option is to begin classes the 26th of August--grades due the 23rd of December. The third option is to begin classes the 21st of August. Exams would begin December 17, turned in by noon on the 21st. The Registrar and other staff could work Saturday evening the 21st and Monday the 23rd to get grades out. January 13 seems the best alternative to begin the Spring 1997 semester. Deans will talk with faculty and review the proposed university calendar at a later meeting.

The discussion about consulting time allowed was reviewed. At present, consulting is allowed one day or 7.5 hours per week for a total of 30 hours per month at a compensation of 15% of current salary. But other kinds of consulting, overload, and continuing education are occurring. The limit applies only to the dollars which come through the university. Summer consulting is not limited by this policy. However, the 15% of income allowed is also applied to those teaching during the summer session. Records of consulting time will be kept by Dr. Phil Myers, Sandra Webb, or some central data base. The question was raised about time which faculty should be allowed to consult when release time is being given.

A program for the preparation of community college teachers was presented by Dr. Elmer Gray. It was briefly discussed. The deans were asked to review the proposal and be prepared to discuss it in the near future.

The meeting adjourned at 11:45 a.m.

Respectfully submitted,



Jacqueline Addington