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Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Meeting of the Council of Academic Deans
October 17, 1995

Members present: Drs. Martin R. Houston, Jack O. Hall, Jr., Elmer Gray, Michael C. Dale, David D. Lee, John H. Petersen, Jacqueline Addington, Carl R. Martray, and Robert V. Haynes.

Martin Houston presented a problem related to Dr. Charles Lee in the Department of Chemistry who has a \$300,000 grant proposal in jeopardy of not being funded because he is identified as a visiting professor. The Council of Academic Deans proposed using a category called "Scientist in Residence" to get around the issue of "Visiting Status." Dr. Houston will check to be sure this title will be acceptable for grant funding purposes.

Dr. Haynes distributed an affirmative action/equal opportunity form for review. The new form differs from the previous one in that it has a PCN number and it does clearly state the position. The CAD suggests that a letter of acknowledgement and the affirmative action EEO form (without the position identified but with the PCN number) be sent at the same time to the applicant. Dr. Haynes will invite the Human Resources Director and the Affirmative Action Officer in to discuss the subject further.

The deans reviewed data on ratios between faculty positions and student credit hours comparing WKU with benchmark institutions. These data were provided by Ann Mead in Institutional Research and document the fact that student-faculty ratios are higher at Western than is true at benchmarks.

The meeting then turned to a follow-up discussion of the academic program reviews begun at the October 10, 1995, Council of Deans' Meeting. Mike Dale presented information on Ogden College of Science, Technology, and Health and the Community College. Data on FTE at Western for Fall 1994 were reviewed and compared with the Council on Higher Education standards.

The CAD reviewed all departments with significant enrollment problems or majors. Ten programs with varying problems were discussed. Three departments were identified as being critical in terms of enrollment. The Deans are to inform the departments of the serious problems that exist. Dr. Gray brought back the revised graduate programs list discussed last week. Four programs are to be put on notice with a request for a report by the end of the year concerning their suspension.

Respectfully submitted,



Jacqueline Addington