

8-13-1996

Meeting Minutes

WKU Council of Academic Deans

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**Minutes
Council of Academic Deans
August 13, 1996**

Members present: Jacqueline Addington, Michael Binder, Barbara Burch, Michael Dale, Elmer Gray, Martin Houston, Robert Jefferson, David Lee, Carl Martray, John Petersen, and Paul Rice.

1. Agenda Setting

Items for agenda due each Monday by noon.

2. Information/Clarification Items:

Extension of library hours for Friday and Saturday until midnight, effective August 23, 1996.
(Dr. Binder)

Deadlines for new position searches: September 15 and May 1
Each dean is expected to assure depth of pools.

Huda Melky and Deborah Wilkins will meet with deans to discuss Affirmation Action processes. Deans need to be prepared to discuss suggestions for improving procedures and results.

Dr. Burch want to meet with individual departments and faculties. ***Department heads need to contact Kaye Russell to schedule meetings.***

Items suggested to be discussed at department heads meeting: Moving to a New Level; affirmative action; and four focus points discussed at retreat. ***Dr. Burch will distribute draft of Academic Affairs Approach to Moving To a New Level.***

3. Retreat Recap

Stipends: Pros/Cons. A summary was distributed. Document is executive session discussion only. Not for distribution. ***Dr. Addington will schedule meetings with distance learning and extended campus faculty with the deans.***

Shared Vision of University Characteristics. ***Deans are to revise and submit to Dr. Petersen for another iteration.***

4. Comparison Study Needs

Part-time faculty compensation. **Mr. Dale will draft update of comparable pay for part-time faculty .**

Graduate assistantship stipends. **Dr. Gray to compile a better data base that would give comparable basis.**

Dr. Petersen, Chair; Dr. Jefferson and Dr. Houston will serve as a sub-group to study the faculty workload system. **They are to report to the Council within the next month.**

5. Use of released time: Policies and Practices - **Hold**

6. Budget Related Matters: Update/Discussion

President agreed to the 20-40-40 distribution for salary savings for current year. **Vice President will provide additional data during year on uses.**

Mr. Dale needs to discuss remaining grant salary savings with individual colleges.

Mr. Dale distributed lapse salary commitments for 96-97.

Issue of dues needs to be added to future agenda.

Prioritizing regarding use of discretionary dollars.

Commitment to underwrite Education Curator position at the Kentucky Museum for one more year. Dr. Burch will discuss with the President the impact relative to the last \$50,000 budget reduction. Some rescinding is essential to continue reasonable museum operations for the long term.

7. Summer School.

Mr. Dale distributed charts in relation to summer school. **Deans to are study and be prepared to discuss at next dean's meeting.**

8. Planning Process, Goals, Priority Settings and Performance Expectations - **Hold**

9. Designing Comprehensive/Goal related Faculty Development and Support Systems - **Hold**

10. Dr. Burch needs to know status of programs on warranty for graduates and senior exams. **Dr. Addington will supply existing data.**

11. Other items:

1997 Fall Schedule - Guest, Sharon Dyrsen. The schedule proposed had concern of the four day lapse from the end of the semester to commencement on the following Saturday. After much discussion, all were in agreement that Option 2 and Option 3 looked like best options. **Dr. Burch to investigate legal ramifications.**

Sponsored Programs requested upgrade of vacant office assistant position. **Deans need to be prepared to discuss issue in depth at next meeting.**

Technology utilization - faculty needs. - **Hold**

Dr. Burch reminded the Council about the faculty meeting on Thursday, August 15, all new faculty need to be seated in front.

Workshop on Friday with Dr. Walker was discussed.

Status of administrative structure IED/Training/Continuing Ed/Community College, etc. Dr. Jefferson has submitted draft report from Steve to Dr. Burch. Still in process.

It was agreed that all would clear their calendars for longer meetings on Tuesday for the near future. The Wednesday meetings would remain the same.

12. What's New? What's Happening?

Dr. Addington distributed fall enrollment data. **Program requirements for the University College will be added to next week's agenda.**

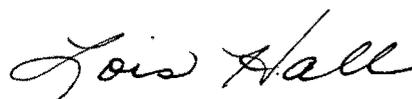
Dr. Martray gave update on Child Study Center.

Mr. Dale distributed current vacancies, transfers, etc. He is also needing report identifying lapse salary money spent.

Dr. Burch asked deans to look at academic position network description provided by Dr. Schnacke in Educational Leadership.

Meeting was adjourned.

Respectfully Submitted,



Lois Hall