

MINUTES
OF THE BOARD OF REGENTS
WESTERN KENTUCKY UNIVERSITY

April 24, 2009

1. CALL TO ORDER

Required statutory notice having been given, the second quarterly meeting of the Board of Regents of Western Kentucky University was held in the *Cornelius A. Martin Regents Room* of the Mass Media and Technology Hall on the Western Kentucky University campus. The meeting was called to order by Chair Lois Gray at approximately 9:00 a.m., CDT.

2. INVOCATION

The invocation was provided by Ms. Deborah T. Wilkins, Chief of Staff / General Counsel.

3. OATH OF OFFICE

The Constitutional Oath of Office was administered to Mr. Reagan Gilley, Student Regent, by Ms. Lois Gray, Chair of the Board of Regents. President Gary A. Ransdell presented Mr. Gilley with the official Regent's pin which was designed specifically for members of the Board.

4. ROLL CALL

The following Regents were present:

Mr. Reagan Gilley, Student Regent	Dr. Patricia Minter, Faculty Regent
Ms. Lois Gray, Chair	Mr. J. David Porter
Ms. Yvette Haskins	Ms. Forrest Roberts
Mr. Jim Johnson	Ms. Tamela Smith, Staff Regent
Mr. Jim Meyer, Vice Chair	Mr. Larry Zielke

Absent from the meeting was Ms. Judi Hughes.

Others in attendance included the following WKU Administrative Council members:

Dr. Gary A. Ransdell, President
Dr. Barbara Burch, Provost & Vice President for Academic Affairs
Ms. Deborah Wilkins, Chief of Staff / General Counsel
Mr. Howard Bailey, Vice President for Student Affairs
Dr. Richard Bowker, Vice President for Research & Dean of Graduate Studies
Mr. Tom Hiles, Vice President for Institutional Advancement
Dr. Richard Kirchmeyer, Vice President for Information Technology
Ms. Ann Mead, Vice President for Finance and Administration
Mr. John Osborne, Vice President for Campus Services and Facilities
Ms. Robbin Taylor, Vice President for Public Affairs
Dr. Wood Selig, Director of Athletics
Dr. Richard Miller, Associate Vice President for Academic Affairs &
Chief Diversity Officer

In keeping with the policy of the Board, the agenda for the meeting and information and materials pertinent to items thereon had been mailed in advance of the meeting by the President to members of the Board.

5. APPROVAL OF MINUTES

The amended minutes of the October 31, 2008, meeting were mailed to members of the Board prior to the meeting and were presented for adoption. Mr. Jim Meyer made a motion to approve the minutes, motion was seconded by Ms. Yvette Haskins and carried unanimously.

The minutes of the January 30, 2009, meeting were mailed to members of the Board prior to the meeting and were presented for adoption. Dr. Patricia Minter stated that, "A correction should be made to page 17, item 7.14, under Faculty Emeritus Appointments. Dr. Charles Bussey, should be listed under Department of History rather than Department of Communication." Ms. Forrest Roberts pointed out an editorial change on page 27, last paragraph, first sentence, "the word 'are' should be changed to 'be'." Ms. Yvette Haskins made a motion to approve the minutes with the recommended changes. Motion was seconded by Mr. Jim Johnson and carried unanimously.

6. EXECUTIVE COMMITTEE (Ms. Lois Gray, Chair)

6.1 Approval of Naming of Designated Facilities / Rooms

REQUEST: Acceptance for naming the facilities noted herein in honor of the contributions of those individuals designated.

FACTS: Contributions received for designated areas listed below:

Houchens Industries - L.T. Smith Stadium

Room/Area: Student Athletic Academic Center
Donor: Denny and Carol Wedge
Room/Area Name: *Carol and Denny Wedge Student Athlete Success Center*

Room/Area: Football Entrance Lobby and Hall of Champions
Donor: The Koon Family
Room/Area Name: *Harold S. and Juanita R. Koon Hall of Champions*

Room/Area: Head Coach's Conference Room - Room 226
Donor: Jim and Eva Martens
Room/Area Name: *Jim and Eva Martens Conference Room*

Room/Area: Offensive Coordinator's Office – Room 228
Donor: Bob and Judy Armstrong
Room/Area Name: *Bob and Judy Armstrong Offensive Coordinator Office*

Room/Area: Assistant Coach's Office – Room 246
Donor: Bob and Judy Armstrong
Room/Area Name: *Robert "Butch" Armstrong Assistant Coach Office*

Gatton Academy of Math and Science

Room: Computer Center – Room 304
Donor: Dell, Inc.
Room/Area Name: *Dell, Inc. Computer Center*

RECOMMENDATION: President Gary Ransdell recommends that the Board of Regents accept the naming of the facilities / rooms in honor of those individuals designated.

MOTION: Mr. Larry Zielke motioned to approve the naming of the designated facilities / rooms Motion was seconded by Mr. Reagan Gilley and carried unanimously.

6.2 Approval of University's 2010-2016 Six-Year Capital Plan

REQUEST: Acceptance of the University's 2010-2016 Six-Year Capital Plan.

FACTS: Presented to the Board was Western's 2010-2016 Six-Year Capital Plan that we are required to submit to the Capital Planning Advisory Board (CPAB) and the Council on Postsecondary Education (CPE) by April 15. We have indicated to both agencies that this plan is preliminary and has not been reviewed and approved by the Board of Regents. The CPAB is comprised of members representing all three branches of government and has a responsibility under KRS Chapter 7 A to biennially develop a comprehensive State capital improvements plan and to make funding recommendations to each branch head as to State spending for capital projects. Additionally, CPE will review these capital spending requests and will make recommendations for Postsecondary Education to the Governor and the General Assembly for the 2010-2012 biennium.

In the development of the Six-Year Capital Plan, we incorporated the priorities contained in our Strategic Plan, solicited input from units across the campus, and integrated our priorities with the capital priorities for higher education as outlined by CPE. This plan places a focus on restoring the architectural integrity of our campus and emphasizes capital renewal, renovation of existing facilities and upgrading our campus infrastructure. We believe that the top priority projects are reflective of the priorities for Western and consistent with the direction of postsecondary education in Kentucky.

RECOMMENDATION: President Ransdell recommends that the Board of Regents approve the Six-Year Capital Plan.

MOTION: Mr. Larry Zielke motioned to approve the 2010-2016 Six-Year Capital Plan for Western Kentucky University. Motion was seconded by Ms. Yevette Haskins and carried unanimously.

6.3 Approval to Pursue State Matching Funds for Endowed Professorships

REQUEST: Approval and authorization to pursue State matching funds for gifts for the following endowed professorships:

- the Jarve Endowed Professorship in the Honors College, and
- the Mitchell Leichhardt Professorship in Horticulture.

BACKGROUND INFORMATION: John and Jacque Jarve have committed to make a \$500,000 gift to the WKU Foundation to create the Jarve Endowed Professorship in the Honors College. The Commonwealth of Kentucky will match this gift amount, bringing the total endowment to \$1 million, which will endow the Director's position in the College. Proceeds from the fund will support the work of the director and help fund the director's position, undergraduate research, scholarship, and international travel.

A confidential gift of \$500,000 will be utilized to create the Mitchell Leichhardt Professorship in Horticulture within the WKU Ogden College of Science and Engineering. The Commonwealth of Kentucky will match this gift amount, bringing the total endowment to \$1

million. The Leichhardt Professor will also serve as Director of the Baker Arboretum at time to be designated in the future.

The Council on Postsecondary Education Endowment Match Program requires that the Board of Regents approve endowments for which matching funds will be requested from the State.

MOTION: Dr. Patricia Minter motioned to approve and authorize the University to pursue State matching funds for the following endowed professorships:

- the Jarve Endowed Professorship in the Honors College, and
- the Mitchell Leichhardt Professorship in Horticulture.

Motion was seconded by Mr. Jim Meyer and carried unanimously.

6.4 Approval to Pursue State Matching Funds for the Suzanne Vitale Clinical Education Complex

REQUEST: Approval and authorization to pursue State matching funds for a gift to support research, infrastructure, and capital needs of the Suzanne Vitale Clinical Education Complex at WKU.

BACKGROUND INFORMATION: Leo Govoni, Director of the Center for Special Needs Trust Administration, Inc., has committed to make a \$375,000 gift to support research, infrastructure, and capital needs of the Suzanne Vitale Clinical Education Complex at WKU. The Commonwealth of Kentucky will match this gift amount, bringing the total to \$750,000.

The Council on Postsecondary Education Endowment Match Program requires that the Board of Regents approve endowments for which matching funds will be requested from the State.

MOTION: Mr. Jim Johnson motioned to approve and authorize the University to pursue State matching funds for a gift to support research, infrastructure, and capital needs of the Suzanne Vitale Clinical Education Complex at WKU. Motion was seconded by Ms. Tamela Smith and carried unanimously.

Mr. John Osborne, Vice President for Campus Services and Facilities, provided a Capital Construction Project Status Report to the Board which included a report from Dr. Gene Tice regarding the new Administration Building at the Owensboro campus.

Dr. Richard Miller, Associate Vice President for Academic Affairs and Chief Diversity Officer, provided the Board with a report on the Kentucky Plan for Equal Opportunities.

Mr. Tom Hiles, Vice President for Institutional Development, provided a Development update to the Board.

Ms. Robbin Taylor, Vice President for Public Affairs, and Mr. Bob Skipper, Director of Media Relations, provided the Board with a Media update.

Mr. Warren Irons, Internal Auditor, provided the Board with the Internal Auditor's summary of reviews and other activities for the period of July 1, 2007 to December 31, 2008.

7. FINANCE AND BUDGET COMMITTEE (*Mr. Jim Meyer, Chair*)

7.1 Acceptance of Accountant's Report on Application of Agreed-Upon Procedures (NCAA Compliance Report)

REQUEST: Acceptance of the Accountants' Report on Application of Agreed-Upon Procedures (NCAA Compliance) for the fiscal year ended June 30, 2008.

FACTS: Each year, Western Kentucky University contracts with our external auditing firm to issue a report on agreed-upon procedures to assist the University in complying with the NCAA Bylaw 6.2.3.1. The agreed-upon procedures were completed by Crowe Horwath, LLP for the fiscal year ended June 30, 2008 in accordance with attestation standards established by the American Institute of Certified Public Accountants. The statement of revenues and expenses for intercollegiate athletics operations (included in Exhibit 1 of the report) was prepared by staff in the Office of Athletics Business Affairs who are responsible for compliance with NCAA Bylaw 6.2.3.1. Crowe Horwath, LLP reviewed revenues and expenditures for the Athletics Department, reviewed the internal control structure of, and performed other accounting tests on the financial records of the area. A listing of procedures performed, along with associated findings, is included in Attachment A of the report.

Crowe Horwath, LLP's review does not constitute an audit and, therefore, does not contain an opinion on compliance with NCAA Bylaw 6.2.3.1. It provides information intended for use by the Board of Regents, management of Western Kentucky University, and any authorized representative of the National Collegiate Athletic Association solely for reporting with respect to procedures described within the report.

RECOMMENDATION: President Gary Ransdell recommends that the Board of Regents accept the "Report of Independent Accountants on Applying Agreed-Upon Procedures" as required by NCAA Bylaw 6.2.3.1 for the year ended June 30, 2008.

MOTION: Dr. Patricia Minter motioned to approve the Report of Independent Accountants on Applying Agreed-Upon Procedures for NCAA Compliance.

7.2 Acceptance for Filing 2008-2009 Second Quarter Statement of Revenues and Expenditures

REQUEST: Accept for filing the 2008-09 Second Quarter Statement of Revenues & Expenditures.

FACTS: Total realized Educational and General (E&G) revenue, as a percentage of the budget, was very similar to the second quarter revenue of 2007-08. Because revenues for tuition and fees are properly recorded when billed, the actual revenue figures include revenues for Winter Term and for the Spring Term of 2009. State appropriations are distributed on a quarterly basis, but the distribution for each quarter does not represent 25 percent of the total due to the State's variable allocation schedule. (It is noted that the State budget reduction will be made in 4th quarter of the fiscal year).

Restricted revenues and expenditures for grants and contracts were slightly higher than the second quarter revenues and expenditures of 2007-08, primarily due to the inclusion of additional grant projects. Other revenue includes revenue generated by individual programs such as Athletics, University Farm, and various revenue dependent programs. The amount of revenue and the timing of receipt vary, but program administrators know they must manage expenditures so as to not exceed receipts. The percent of budget for revenues in Auxiliary Enterprises is higher than the second quarter revenue of 2007-08, partly due to some contra-revenue entries that had not been posted as of December 31, 2008.

The increase in the revised budget for the second quarter of 2008-09 is due to the allocation of net assets approved by the Board of Regents.

RECOMMENDATION: President Ransdell recommends that the Board of Regents accept for filing the 2008-09 Second Quarter of Revenues and Expenditures.

MOTION: Ms. Yvette Haskins motioned to approve for filing the 2008-09 Second Quarter Statement of Revenues and Expenditures. Motion was seconded by Mr. Reagan Gilley and carried unanimously.

7.3 Approval of 2009-10 Tuition and Fees Schedule

REQUEST: Approval of 2009-10 tuition rates, effective fall 2009, as set forth in the 2009-10 Tuition and Fees schedule.

FACTS: The Council on Postsecondary Education (CPE), by statute, has the authority to set tuition rates for all public colleges and universities. The CPE's Tuition Policy "provides a structured process for ensuring balance between the desire to maintain affordability for Kentucky's students and the need to provide sufficient revenue to reach the goals of the Public Agenda." At its March 6, 2009 meeting, the CPE approved a maximum base tuition rate increase of 4 percent for all of the comprehensive universities. The justification for the recommendation stated, "... there is a general sentiment that, during this extraordinarily

difficult economic time, increases in resident undergraduate tuition rates should be moderated and significantly below their historical rates of increase over the past decade.”

The CPE approved maximum tuition rates for resident undergraduate students; however, all of WKU’s tuition and fees rates are to be submitted to the CPE for approval. WKU’s 2009-10 Tuition and Fees Schedule will be submitted to the CPE for approval at its May 22, 2009 meeting.

The 2009-10 Tuition and Fees Schedule reflects a 4 percent increase for undergraduate and graduate students. An exception is made for selected programs including Professional MBA, GoArmyEd, and Dual Credit for high school students.

There are two tuition policy-related changes being recommended:

1. The Board of Regents is being asked to approve a new rate called Military and Veterans Assistance. The new rate will allow for any active duty U.S. military (Army, Marines, Navy, Air Force, Coast Guard, or any national guardsman who has been activated) and their dependents or veterans to attend WKU and be assessed at the in-state tuition rate regardless of their home State residency or current location for deployment. Dependents of veterans would also be eligible for the in State tuition rate for six months from the date of their parents’ discharge from active duty. This rate would be in effect as long as the student remains continuously enrolled at WKU.
2. The current Tuition Policy includes a tuition assessment for undergraduate credit hours in excess of 18 hours. In effect, a full-time student is assessed the full-time tuition rate of 12 credit hours and may take up to and including 18 credit hours for no additional charge. The proposed change is to assess a \$40 per credit hour fee for course loads exceeding 15 hours a semester. There will be no additional assessment for taking over 18 hours. The over 15 hour assessment will be covered for students receiving institutional scholarships.

RECOMMENDATION: President Ransdell recommends that the Board of Regents approve the 2009-10 tuition rates, effective fall 2009, as set forth in the 2009-10 Tuition and Fees schedule.

MOTION: Motion to approve the 2009-10 Tuition and Fees Schedule was made by Mr. Larry Zielke and seconded by Ms. Forrest Roberts. Mr. Reagan Gilley requested to amend the motion to remove the \$30 per credit hour fee for course loads exceeding 15 hours per semester. The amended motion was seconded by Mr. Larry Zielke, and carried unanimously.

Mr. Reagan Gilley made an additional motion to include a drop/add fee of \$50, per transaction, to the 2009-10 Tuition and Fees Schedule. Motion was seconded by Mr. Larry Zielke, and carried unanimously.

After further consideration of the motion, Mr. Reagan Gilley stated that, "Tuition increase is a major concern of the student body and for the record, I meant to vote in opposition to the tuition increase."

7.4 Approval of 2008-09 Operating Budget Revisions

REQUEST: Approve the revisions of the 2008-09 Operating Budget.

FACTS: The proposed revisions to the *Western Kentucky University 2008-09 Operating Budget* are a net budget decrease of \$697,000 comprised of a mandated State budget reduction and additional revenue projected to be generated in excess of the FY09 budget.

The State has mandated a two percent state appropriation budget reduction to be implemented by June 30, 2009. WKU's share of the budget reduction totals \$1,613,000. Below is an explanation outlining the proposed reductions by division:

- Academic Affairs will use additional spring tuition revenue and carry forward funds to cover the budget reduction. The additional spring tuition revenue would have been used to support increases in enrollment. This reduction epitomizes lost opportunity and added workloads for faculty and staff. Carry forward funds would have been used for additional equipment, small renovation projects, additional travel, basic operating needs, professional development, and maintenance contracts on existing equipment. The reduction will also lessen the opportunity to address compensation/staffing issues, University recruitment, retention, graduation efforts and growth in the number of grant proposals and awards.
- Athletics will reduce contingency funds in Athletic Facilities to handle their portion of the budget reduction. These funds would have been used for operating expense increases as WKU fully becomes I-A football.
- Campus Services and Facilities will use Facilities Management carry forward funds for the budget reduction. This will reduce the capacity to address existing building deficiencies and the backlog of deferred maintenance.
- Chief of Staff / General Counsel will use carry forward funds to cover their portion of the budget reduction. This will lessen their opportunity to purchase office furnishings, replace and/or enhance computer equipment, and support continuing professional education endeavors.
- Presidential area will use carry forward funds to cover the budget reduction. These are funds that would have been used for home improvements.
- Student Affairs will use current operating dollars. This will reduce funds available for computers, equipment, and operating expenses.
- A portion of the budget reduction will be covered by reducing central contingencies.

Additional requested revisions to the *Western Kentucky University 2008-09 Operating Budget* results in an increase totaling \$916,000 and includes the following:

- \$744,000 in spring tuition to fund deficit in graduate international fellowships, mandated scholarships, and employee tuition benefits, and to fund Judicial Affairs Office Assistant position needed due to enrollment growth;
- Spring tuition revenue in the amount of \$491,000 will be allocated to offset the projected deficit in investment income;
- \$21,000 in IBM commissions to be used to help fund grad assistants in the IT division;
- \$15,000 in Kelly Autism Program to fund programs needs; and
- \$136,000 for WKU Foundation reimbursements to the University to be returned to Institute for Rural Health.

<u>Source</u>	<u>Proposed Revision</u>
Educational and General	
State Appropriations	(\$1,613,000)
Investment Income	(491,000)
Spring Tuition	1,235,000
IBM Contract Commissions	21,000
Kelly Autism Revenue Dependent Program	15,000
WKU Foundation Reimbursable	<u>136,000</u>
TOTAL:	(\$697,000)

<u>Use</u>	
Division Reductions:	
Academic Affairs	(\$1,140,000)
Athletics	(19,000)
Financial Affairs	(55,000)
General Counsel	(5,000)
Governmental Relations	(20,000)
Information Technology	(103,000)
Institutional Advancement	(36,000)
President/EEO	(8,000)
Student Affairs	(47,000)
Campus Services	(162,000)
Subtotal	(1,595,000)
Central Contingencies	(18,000)
Graduate International Fellowships	127,000
Scholarships, Mandated	354,000
Employee & Dependent Child Tuition Benefits	228,000
Judicial Affairs Office Assistant	35,000
IT	21,000

Kelly Autism Program
Institute for Rural Health

15,000
136,000

TOTAL

(\$697,000)

RECOMMENDATION: President Gary Ransdell recommends that the Board of Regents approve the revisions to the 2009-09 Operating Budget.

MOTION: Motion was made by Mr. Larry Zielke to approve the revisions to the 2008-09 Operating Budget. Motion was seconded by Ms. Lois Gray and carried unanimously.

7.5 Approval of Personnel Recommendations

REQUEST: Acceptance of the enclosed personnel actions report.

FACTS: The enclosed report represents completed personnel actions subject to Board approval. Report run date: March 19, 2009.

RECOMMENDATION: President Ransdell recommends that the appointments, actions, and changes pertaining to faculty and staff be approved. These recommendations are being submitted to the Board after having been approved through the University's administrative channels with concurrence by the President.

Dr. Patricia Minter stated that, "This has been the subject of great debate across the campus, creating a significant morale crisis. I would like to present President Ransdell with a copy of the numerous emails I have received from faculty regarding concerns on this issue. I know of three individuals who have resigned from the Music Department in recent weeks because of concerns about being spread too thin." Dr. Minter further stated that, "The reclassifications are simply cases of tweaking the titles to give a raise to some while others are only receiving a one-time bonus. People would be sucking up to this a lot better if everyone was taking a bite and there weren't huge salary increases. This has compounded an already bad morale situation and I will not back down on this issue."

Ms. Tamela Smith stated that, "There has been a lot of staff discussion regarding jobs being spread too thin with no additional compensation. The morale is bad all across campus, the worse I have seen."

Mr. Larry Zielke stated that, “The cumulative amounts in salary raises are a drop in the bucket, and that faculty and staff are addressing matters of principal versus real dollars.” “I don’t see anything in the personnel actions report that is out of the ordinary and feel like all the raises are needed. I understand the concerns, but these are the times we live in and the overall picture is not that significant.”

Ms. Yvette Haskins stated that, “The people in the Music Department who have resigned in recent weeks made a personal decision to leave. I’m sure there are 15 other Music Department personnel looking for jobs that can replace those who have resigned. I think what has happened at Western Kentucky is that it has been like a gravy train in the past, things were always good. But when we hit a bump in the road, everyone wants to jump ship.”

Mr. Reagan Gilley stated that, “On behalf of the student body, there is a concern of smaller staff available for classes.”

MOTION: Mr. Larry Zielke motioned to approve the personnel actions. Motion was seconded by Ms. Yvette Haskins and carried.

7.6 Approval of Red Flag Identity Theft Prevention Program

REQUEST: Approval of a “Red Flag Identity Theft Prevention Program” as required by the FTC.

FACTS: In late 2007, the Federal Trade Commission (FTC) and federal banking agencies issued a regulation referred to as the “Red Flag Rules” under sections 114 and 315 of the Fair and Accurate Credit Transactions Act (FACTA) of 2003.

The regulation is intended to reduce the risk of identity theft by requiring stronger fraud prevention to protect consumers' personal data. Certain credit transactions conducted by colleges and universities cause these rules to apply to higher education. WKU has not experienced problems or issues with identify theft in the past. However, the proposed policy will enable WKU to be in compliance with the new Red Flag Rules. The policy focuses on our need to be alert to and respond to patterns, practices, and activities that signal possible identify theft attempts.

To comply with new legislation that takes effect May 1, 2009, the Board of Regents approval of a

written policy governing identity theft prevention is required. The legislation requires initial board approval of the policy and thereafter permits management to monitor and amend as needed.

RECOMMENDATION: President Ransdell recommends the Board of Regents approve a “Red Flag Identity Theft Prevention Program” as required by the FTC.

MOTION: Mr. Larry Zielke made a motion to approve the proposed “Red Flag Identity Theft Prevention Program” as required by the FTC. Motion was seconded by Ms. Tamela Smith and carried unanimously.

Ms. Lois Gray announced that the Board would break for lunch at approximately 11:30 a.m. (CDT) with a special presentation from Dr. Jack Rudolph regarding agriculture initiatives.

Ms. Lois Gray called the meeting back to order at approximately 1:00 p.m. (CDT).

To conclude the Finance and Budget Committee agenda items, Ms. Ann Mead, Vice President for Finance and Administration, provided the Board with a report on the WKU General Receipts Bonds, 2009 Series A; and the 2009-10 Operating Budget.

8. ACADEMIC AFFAIRS COMMITTEE (*Ms. Forrest Roberts, Chair*)

A recommendation was made by Ms. Forrest Roberts to vote on agenda / action items

8.1 – 8.7 as a group. Recommendation received consensus of the Board.

8.1 Approval of School of Teacher Education

REQUEST: Approval of a School of Teacher Education in the College of Education and Behavioral Sciences.

FACTS: Western Kentucky University addresses the needs of learners in P-12 settings and ensures they are prepared to transition to post-secondary education, the work place, and/or the military. Therefore, it is essential that an organizational structure be provided in the College to facilitate the development and delivery of programs designed to prepare educators to enhance P-12 student learning and achievement. Redesigned programs across the Professional Education Unit include curricula designed to address undergraduate and graduate student learning from a holistic perspective in order to integrate content and methodologies from multiple disciplines across P-12 educational settings. Teacher candidates in initial and advanced programs will work with learners from diverse backgrounds who possess a wide range of experiences, strengths, and needs. In order to model effective teaching strategies, learning processes, and to allow for integration of the curriculum across the content areas, we recommend that the Department of Curriculum and Instruction and the Department of Special Instructional Programs be combined into one academic unit to be referred to as the School of Teacher Education. This organizational structure facilitates communication across program areas responsible for the preparation and

education of all teachers. Furthermore, the structure provides increased opportunity for faculty to model best practice, mentor undergraduate and graduate students, develop cutting edge curriculum, set long-range goals for increased effectiveness in preparing teachers to meet the challenges of a diverse society, and enhance the delivery of academic programs that are aligned with the needs of P-12 educational settings.

BUDGETARY IMPLICATIONS: No funds requested.

RECOMMENDATION: President Ransdell recommends approval of a School of Teacher Education in the College of Education and Behavioral Sciences.

8.2 Approval of Institute for Citizenship and Social Responsibility

REQUEST: Approval of a new Institute for Citizenship and Social Responsibility to be housed in University College.

FACTS: Western Kentucky University has been a leader in student engagement and community engagement activities and programs. The development of the Institute for Citizenship and Social Responsibility comes out of much of that work. On the one hand, the ICSR will provide a broad network and community for existing initiatives and become a resource for facilitating and developing the civic and political engagement on our campus, in our local communities, and in our region. On the other hand, the ICSR will develop new initiatives (see attached document) that will help make civic and political engagement part of the culture of WKU. The ICSR also will serve as an intellectual and scholarly community for those who do research and writing on topics such as community organizations, civic engagement, and political action.

The mission of the ICSR: *The Institute for Citizenship and Social Responsibility is an organization of administrators, faculty, students, and staff committed to promoting careful reflection on civic values; engaging in critical analysis of contemporary social, economic, and political problems; and developing the capacities and skills of community organizing, citizenship, and civic engagement as ways of achieving social change and the common good.*

In short, the ICSR seeks to establish a culture where students, faculty, staff, and administrators are self-conscious about their power and influence and are civically and politically engaged. Members of the WKU community will

- Learn skills of collaboration and organization to address social, economic, and political issues.
- Learn about systemic structures and dimensions of power.
- Learn about the mechanisms of social change.
- Learn about and practice the virtues of citizenship.
- Demonstrate an awareness of and reflect upon issues of social justice and responsibility.
- Develop the necessary awareness, skills, and motivation to be effective citizens.
- Become agents of social change, who are engaged in collaborative efforts with communities on and beyond the campus.

Strategic Goal 1: *Increase Student Learning.*

Strategic Goal 4: *Enhance Responsiveness to Constituents.*

Strategic Goal 5: *Improve Institutional Effectiveness.*

QEP Outcome 1: *Students will demonstrate the ability to apply knowledge and training to address relevant concerns in community or society.*

QEP Outcome 2: *Students will demonstrate respect (appreciation, awareness) for diversity of peoples, ideas, and cultures.*

QEP Outcome 3: *Students will demonstrate awareness of their opportunities as responsible citizens living and working in a global society.*

RECOMMENDATION: President Ransdell recommends approval of a new Institute for Citizenship and Social Responsibility.

8.3 Approval of Department of Physical Education and Recreation name change to Department of Kinesiology, Recreation and Sport

REQUEST: Approval of the Department of Physical Education & Recreation name change to the Department of Kinesiology, Recreation and Sport effective May 1, 2009.

FACTS: The Department of Physical Education and Recreation is currently housed within the College of Health and Human Services at WKU and offers 4 undergraduate majors with only 2 of the names reflected within the department's current name.

Currently, the Exercise Science and Sport Management degrees are not being represented within the department name and as such do not give faculty within those programs an opportunity to create and develop a recognized identity on campus, within the region, and on a national level. This identity is not just essential to the department, but to each of the major fields of study and to the student's who matriculate in a degree program within the department.

Therefore, the department is requesting a name change to the Department of Kinesiology, Recreation and Sport. The American Academy of Kinesiology and Physical Education define Kinesiology as the study of movement and it describes a multifaceted field of study in which movement and physical activity is the intellectual focus. Therefore, the term Kinesiology is clearly representative of both Physical Education and Exercise Science and by including the terms Recreation and Sport within the department name all of the undergraduate degree programs would be represented.

Kinesiology is the only term that is recognized by the National Science Foundation. This is of vital importance to the Exercise Science program regarding attempts to apply for federal grant money. When a grant written to the NSF or to the NIH says "Physical Education" anywhere in the department or major line it is disregarded immediately by the reviewing panel. Putting Kinesiology in the department's name provides Exercise Science faculty a competitive chance at external funding. The requested name change would also have an impact on student recruitment as advanced programs such as Physical Therapy and MD programs commonly list Kinesiology degrees (for which Exercise Science is often an option) as fulfilling admission requirements for their program.

A review of the department names for WKU's benchmark universities revealed that 3 departments contained the name Sport Management, 6 departments contained the name Recreation, 6 departments contained the name Kinesiology, however, only 3 departments contained the name Physical Education in the title. Therefore, the requested name change to the Department of Kinesiology, Recreation and Sport would reflect the trend of WKU's benchmark universities, but still allow for a unique identity because none of the departments currently have the exact same department name being requested.

With the multiple disciplines offered within the department there is no single term and/or phrase that best describes the entire department's major and minor program offerings. However, in today's competitive marketplace Kinesiology is a much more current and inclusive title for the Physical Education teacher preparation, and Exercise Science majors. Having the words, Recreation and Sport within the department name complements the recent addition of the Sport Management undergraduate program and keeps Recreation as an integral program for the department and university. The proposed name change complements and reinforces the recent revisions made to the graduate curriculum in Recreation and Sport Administration which as of fall 2008 includes a concentration in Athletics Administration and Coaching.

As the department continues to grow the proposed name change would best represent the goal of the department which includes promoting, enhancing and advancing the many related areas of Kinesiology, Recreation, and Sport as fields of study. As academic disciplines and cross-disciplines they involve the study of movement and participation in lifetime activities that impact the quality of life of Kentucky citizens.

BUDGETARY IMPLICATIONS: No funds requested

RECOMMENDATION: President Ransdell recommends approval for changing the name of the Department of Physical Education & Recreation to the Department of Kinesiology, Recreation & Sport.

8.4 Approval of Minor in Sustainability

REQUEST: Approval of a new minor in Sustainability offered through the Department of Geography and Geology.

FACTS: Interest in sustainability has exploded over the past few years. While the relevant courses have been available for some time, there is growing demand for a program of study that ties these elements together into a cohesive whole. This holistic vision is of increasing interest to employers in a globalizing world that is undergoing large-scale environment changes. Students will become familiar with ecological principles and the abiotic forces such as climate and soils that are critical for long-term ecosystem functions.

This program is expected to dovetail with the Concentration in Environmental and Sustainable Development so that students are exposed to both the application science (in the geography major) and its theoretical relationship to long-term sustainability for society (with the minor). This minor will pull together the sustainability classes from around the campus into a coherent

program. The Geography and Geology Department currently teaches a variety of these classes and it would like to broaden access to a larger segment of the campus and engage students from all of the colleges. Sustainability is critical for society as we move further into the 21st century and this minor will benefit students and bring attention to WKU from prospective students.

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new minor in Sustainability.

8.5 Approval of Minor in Creative Writing

REQUEST: Approval of a new minor in Creative Writing offered through the Department of English.

FACTS: As a part of a liberal arts education, the Creative Writing minor will give our students an opportunity to augment professional training in any field with the expertly guided development of personal creativity and self-expression. As a program that will nurture the literary arts, the Creative Writing minor will contribute to the “cultural enrichment” of individual students and the greater community, thereby enhancing the general quality of life.

Students will receive rigorous instruction in the practice and theory of the field, developing their critical and aesthetic talents within an active community of aspiring creative writers; ultimately they will produce a collection of writing in one or more specific genres. They will also explore connections between their creative writing and the knowledge base of their major field of study. And they will be better prepared to discover and succeed within professional and intellectual niches in fields from print journalism to broadcasting, advertising to education, communication to film, publishing to photojournalism. The Creative Writing minor is an attractive supplemental option for the Literature and Professional Writing majors. Students who minor in Professional Writing will also be free to take creative writing courses.

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new minor in Creative Writing.

8.6 Approval of Minor in Professional Writing

REQUEST: Approval of a new minor in Professional Writing offered through the Department of English.

FACTS: The Professional Writing minor would be a good choice for students in any major requiring polished composition and rhetorical skills, such as pre-law, History, Political Science, Communication, Advertising, Public Relations, Leadership Studies, and many Business majors, including Computer Information Systems, Management, and Marketing.

Students will be prepared to adapt to the myriad rhetorical situations faced by professional writers through instruction in rhetorical concepts and textual design principles. In the capstone course, Advanced Professional Writing Workshop, students will develop a portfolio of their professional writing which will help them display their skills to potential employers. The program will prepare students to succeed as thoughtful, resourceful, and persuasive writers in a diversity of fields.

Strong writing skills that focus on the clear and persuasive communication of ideas are important in order for students to be “productive, engaged, and socially responsible citizen-leaders in a global society.”

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new minor in Professional Writing.

8.7 Approval of Certificate in Historic Preservation

REQUEST: Approval of a new graduate certificate program in Historic Preservation offered through the Department of Folk Studies and Anthropology.

FACTS: The graduate certificate in Historic Preservation will provide the student with basic knowledge of and skills in preservation law and planning, architectural history, and cultural conservation. Students will be prepared for professional level work in preservation and cultural resource management. Western Kentucky University has offered a Historic Preservation Track within the MA program in Folk Studies since the late 1970s. Frequently, however, inquiries come from students who are interested specifically in the preservation core. The certificate would be an option for students who are solely interested in preservation courses, who wish to combine preservation courses with graduate work in other disciplines outside the department, or who are working professionals seeking additional training in the field. The certificate helps fulfill the mission of the university in preparing students for leadership in the global society and by encouraging regional stewardship to enhance quality of life

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new Historic Preservation graduate certificate program.

MOTION: Ms. Tamela Smith made a motion to approve agenda / action items 8.1 – 8.7. Motion was seconded by Mr. David Porter and carried unanimously.

Recommendation was made by Ms. Forrest Roberts to vote on agenda / action items 8.8 – 8.10 as a group. Recommendation received consensus of the Board.

8.8 Approval of Major in Science and Math Education

REQUEST: Approval of a new major in Science and Math Education offered through the Department of Curriculum and Instruction.

FACTS: The lack of certified science and mathematics teachers is a critical concern for schools in Kentucky and throughout the United States. Nationally about a third of high school mathematics students and two-thirds of those enrolled in physical science courses have teachers who did not major in the subject in college or are not certified to teach it. Students in the United States are falling behind in the essential subjects of mathematics and science, putting the nation's position in the global economy at serious risk. Only 29% of U.S. fourth grade students, 33% of eighth grade students, and barely 18% of 12th grade students perform at or above the proficient level in science. Within the nation, Kentucky students rank low in the bottom third. Kentucky is in the bottom 10% of the United States in workforce education, the number of scientists and engineers, the number of high tech businesses, and the number of high tech jobs. Competent and engaged teachers are needed to inspire students to pursue careers in mathematics and science, improve student achievement, and produce a better-prepared workforce.

Recognizing that teachers with strong content knowledge are essential for student achievement in mathematics and science, the University of Texas at Austin started the UTeach mathematics and science teacher preparation program in 1997. In the first ten years of operation, UTeach is responsible for growing the number of students seeking certification as middle or high school mathematics and science teachers from fewer than 45 students to over 450. Among the many important factors for this incredible improvement is the redesign of the UTeach education curriculum to focus specifically on mathematics and science teaching. Given the status of the teacher work force in middle grades and secondary science and mathematics in the State of Kentucky, it is apparent that institutions of higher education must look for new and different ways of recruiting and preparing these teachers. Given that UTeach has been so successful, the College of Education and Behavioral Sciences and the Ogden College of Science and Engineering have collaborated on a plan to train mathematics and science teachers in a new SMED program that will follow the UTeach model. The degree will satisfy the conditions of the funding with agreement the National Math and Science Initiative (NMSI) for WKU to be one of the ten national awardees for UTeach replication of the University of Texas at Austin's nationally recognized UTeach program for science and math teacher preparation.

The Science and Math Education (SMED) major may be completed only by students seeking certification as middle grades or secondary grades science or mathematics teachers. Each student must also meet all the requirements to earn a science or mathematics content major in addition to the SMED major. The SMED program is a shared program involving faculty from the College of Education and Behavioral Sciences, the Ogden College of Science and Engineering, and the Potter College of Arts and Letters. Oversight of the SMED program will be the responsibility of the SKyTeach Program Curriculum Committee, and SMED courses will be administered through the Department of Curriculum and Instruction within the College of Education and Behavioral Sciences.

Students seeking certification as middle grades (5 - 9) or secondary grades (8 -12) science or mathematics teachers must complete both the Science and Mathematics Education program and one of the following: the Middle School Science Education program, the Middle Grades Mathematics Education program, or a teacher certifiable science or mathematics content major. This combination of programs leads to a bachelor's degree with a minimum of two majors. Completion of the two programs, as well as the successful completion of the current requirements to be recommended for certification, will qualify a student for Kentucky middle grades science or mathematics certification (Grades 5-9) or secondary certification (Grades 8-12) in one of the following approved science or mathematics secondary content fields: Biology, Chemistry, Earth and Space Science, Mathematics, or Physics.

SMED graduates will help ease the shortage of mathematics and science teachers currently being experienced across Kentucky and the United States. Goals of the proposed program are that these graduates will enter middle grades and secondary teaching better prepared, be mentored and supported better than current teacher education graduates, and retained at higher rates than is now happening. Thus, the proposed program will prepare more Kentuckians for postsecondary education.

Kentucky communities and economy benefit from increased numbers of highly qualified middle grades and secondary teachers of mathematics and science who return to their communities to teach and reside for their careers. Growing from this, communities will realize gains in workforce preparedness and opportunities for highly skilled and technical 21st century business growth.

SMED students will be recruited from high schools in Kentucky and neighboring states. As the number of students enrolling increases, the program will be capable of expanding to the extended campuses of the Western Kentucky University system. In the 10-year history of the UTeach program there has been a 10-fold increase in the number of students in the program and similar increases in the number of graduates from the program.

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new major in Science and Math Education.

8.9 Approval of Major in Middle Grades Mathematics

REQUEST: Approval of a new major in Middle Grades Mathematics offered through the Department of Mathematics and Computer Science.

FACTS: A major in middle grades mathematics is for students who plan to teach mathematics in grades 5 through 9. The degree requires a second major in Science and Mathematics Education (SMED). Upon successful completion of both majors, the student will receive a Bachelor of Science degree in Middle Grades Mathematics as well as Science and Math Education.

The program will replace the existing Middle Grades Education major with a mathematics emphasis. In the past, students were allowed to choose mathematics and one other area of

emphasis. Now if they wish to choose mathematics, they become Middle Grades Mathematics majors (with an additional major in Science and Math Education) and will not have another area of emphasis. Thus, the number of mathematics hours is increased.

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new major in Middle Grades Mathematics.

8.10 Approval of Major in Middle School Science Education

REQUEST: Approval of a new major in Middle School Science Education offered through the Department of Physics.

FACTS: The Middle School Science Education major is for students who plan to teach science in grades 5 through 9. This major requires completion of a second major in the Science and Mathematics Education (SMED) program. Upon successful completion of both majors the student will earn a Bachelor of Science degree and will qualify for an institutional recommendation for a Kentucky Provisional Certificate for Teaching in the Middle Grades (5-9) science field.

This program will replace the current Middle Grades Education program for science or mathematics teachers. Middle grades science teachers will now be required to complete the requirements for both the SMED degree and the Middle School Science Education degree.

BUDGETARY IMPLICATIONS: Existing resources will be utilized. No additional funds are requested.

RECOMMENDATION: President Ransdell recommends approval of a new major in Middle School Science Education.

MOTION: Mr. David Porter made a motion to approve action / agenda items 8.9 – 8.10. Motion was seconded by Mr. Reagan Gilley and carried unanimously.

8.11 Approval of Faculty Emeritus Appointments

REQUEST: Approval of faculty emeritus status for recommended individuals.

FACTS: Listed below are faculty members who have been recommended by the tenured faculty, department head, and college dean to be awarded emeritus/a status. They have served the university for at least ten years and have had a distinguished record of achievement and service at the university.

College of Health and Human Services

Department of Communication Disorders

Dr. Stanley Cooke, Professor of Communication Disorders, Emeritus

Department of Consumer and Family Sciences

Dr. Louella Fong, Professor of Consumer and Family Sciences, Emerita

Department of Public Health

Dr. J. David Dunn, Professor of Public Health, Emeritus

Gordon Ford College of Business

Department of Accounting

Dr. Charles T. Hays, Professor of Accounting, Emeritus

Bowling Green Community College

Liberal Arts and Sciences Division

Ms. Anna Jo Johnson, Assistant Professor of English, Emerita

MOTION: Mr. Jim Meyer made a motion to approve the faculty emeritus status for the recommended individuals. Motion was seconded by Ms. Tamela Smith and carried unanimously.

Dr. Barbara Burch, Provost and Vice President for Academic Affairs, provided the Board with a Winter Term Report / Update. Dr. Dean Kahler, Associate Vice President for Academic Affairs & Provost's Office provided the Board with an Enrollment Report / Update.

9. STUDENT AFFAIRS COMMITTEE (*Ms. Yvette Haskins, Chair*)

Mr. Howard Bailey, Vice President for Student Affairs, and Dr. Becky Bennett, Director of Career Services Center, provided the Board with an update on Career Services - Serving Displaced Workers.

10. OTHER BUSINESS

10.1 Nominating Committee Report

Mr. Jim Johnson announced the Board Nominating Committee appointments for 2009-10 as follows: Mr. Jim Meyer, Chair; Ms. Yvette Haskins, Vice Chair; and, Mr. David Porter, Secretary.

10.2 Annual Salary Recommendation for President

Mr. Jim Meyer made a motion that the Board grant the President a \$1,000 bonus, effective July 1, 2009, for the 2009-10 academic year. Motion was seconded by Mr. Jim Johnson and carried unanimously.

10.3 Upcoming Committee and Board Meeting Dates

- Committees and Board Special Meeting / Budget Approval – June 19, 2009
- Third Quarterly Board Meeting – July 31, 2009
- Committee Meetings – October 9, 2009
- Fourth Quarterly Board Meeting – October 30, 2009

11. ADJOURNMENT

With no further business, motion to adjourn was made by Mr. Jim Meyer. Motion was seconded by Mr. David Porter and carried unanimously. Meeting adjourned at approximately 1:35 p.m. (CDT).