

12-16-1997

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS
DECEMBER 16, 1997, 9:00 a.m.

Members Present: Robert W. Jefferson, Paul Rice, Phil Myers, Elmer Gray, Michael C. Dale, David D. Lee, Michael B. Binder, John H. Petersen, Carl R. Martray, Luther B. Hughes

I. Minutes of the December 2, 1997, meeting were distributed to the deans, there were no corrections.

II. Information/Clarification Items:
"90 Second" Updates from the Deans--

Dr. Paul Rice--briefed the deans on the status of construction of the new Community College facilities. He also indicated that enrollment is slightly behind where it was last year at the same time. The move of the Community College from its current site to its new location is being fairly well accepted by students.

Elmer Gray--Shannon Miller Saszik, one of our graduate students in the area of Visual Research Psychology, has been invited to apply to Harvard for continued graduate studies in the area of Vision and Ophthalmology. Ms. Saszik will be giving a presentation at Harvard in January on new techniques developed at Western Kentucky University with Dr. Joseph Bilotta.

Phil Myers--The Intellectual Property Committee met and is currently drafting a new policy.

Michael C. Dale--Distributed lapsed salary information to the deans asking that they review the data for needed changes and let him know as soon as possible.

Luther Hughes--Distributed the Departmental Exam Fee Policy for discussion at a later date. Dr. Hughes also asked the deans to consider alternatives to faculty serving at Commencement reception.

Carl R. Martray--Elizabeth Jones, Department of Psychology, has received a \$400,000 grant in the area of Early Childhood Discipline Education.

Michael B. Binder--Distributed information on the First Search database.

Robert W. Jefferson--Shared an article entitled "The New U--A Tough Market is Reshaping Colleges" with the deans.

David D. Lee--Announced that the Cultural Enhancement Committee has finalized the program for the spring. Information has been shared by E-mail. The Committee has just begun to work on the program for next year and Dr. Lee invited the deans to share any suggestions that might have for programs for the 1998-99 year.

Martin R. Houston--went to Washington to meet with the Director of the Rural Water Project. Money has been approved and a plan is being developed for submission for funding.

John H. Petersen--briefed the deans on substantive changes that SACS is considering in their criteria for accreditation.

Faculty Search--Bob August is currently working in the Affirmative Action Office to input data on all searches conducted through the Fall semester. Microcomputing Services will be conducting training during the Spring semester for colleges/department designees to input Affirmative Action data into the system on applicants for vacant positions within the Academic Affairs area.

Mandatory Student Fees--Dr. Hughes indicated that the committee to study student fees is recommending an increase in the departmental exam fee from \$10 per course to \$10 per hour. In the subsequent discussion, the deans suggested considering a percentage (approximately 25% of per hour tuition costs) increase rather than a set fee per hour increase. Dr. Burch asked that the committee consider the additional options of 1) fees that consider FTE ; 2) to revisit the cost factor; 3) consider the exam fee for correspondence courses and to report to the deans at a future meeting.

Dr. Burch asked the deans to notify her of any mandatory fees that they anticipate that they will need to implement.

Organizational Structure Changes--Dr. Burch shared with the deans a draft organizational chart that the President is considering and with possible changes will be presented to the Board of Regents at the January meeting.

Possible Dates for Inaugural Event--Dr. Burch indicated that an inaugural committee is currently being organized. A tentative date for the inauguration is May 15, 1998.

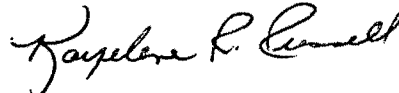
III. Discussion Items--

- A. Reimbursement/Replacement Costs for Faculty on University-Wide Assignments**--An allocation of up to \$300,000 has been allocated to reimburse departments for course load equivalent for faculty assignments to activities that are university wide in scope, e.g. Faculty Regent, Director, University Honors Program, Director for the Center for Teaching and Learning, Director of African American Studies, etc.
- B. The Community College of Western Kentucky University**--Dr. Petersen referred the Council to the "The Community College of Western Kentucky University" document that was distributed in September and ask that they review the document and be prepared to discuss it at a future meeting of the CAD. Some areas that need resolution are:
- Should the Community College be a separate college under the umbrella of the University with a specialized mission or should it be a separate entity altogether.
 - Student Services
 - Name
 - Curriculum, specifically the General Education Courses that are shared with other colleges within the University.
- C. Evaluation of Deans in Academic Affairs--Procedure**--Deans David D. Lee and Martin R. Houston are scheduled to be reviewed this academic year. The format that has been previously distributed to the deans will be followed.
- D. Extra Service Stipends**--A committee has been appointed to study this issue and a recommendation will be forthcoming.
- E. Kentucky EPSCoR 1998 Research Enhancement Grant**--The grant is interdisciplinary in scope offering linkages between our university and others in and out of the state. A non-federal match of 25% is required. No indirect cost may be requested but indirect cost can be used as matching funds. The deadline for submission of proposals is February 2.
- F. Cost Sharing**--Dr. Myers indicated that the Universities Contribution account used to provide matching on grant proposals is currently exhausted.

- G. Tuition Waiver for Study Abroad Programs**--A waiver is in place for study abroad programs as an incentive for student participation. Faculty contribution is recognized by the reimbursement of their expenses by participating institutions. Faculty receive no stipend.
- H. Developments in Student Assistance**--Dr. Hughes indicated that there will be a proposal presented at the next legislative session to implement a state-wide scholarship program that would award tuition-equivalent funding. Dr. Ransdell has asked the Scholarship Committee to consider a program with Pepsi similar to the one Clemson has with Coca Cola in which scholarships are awarded to one African American and one non African-American student.

Meeting adjourned at 11:50 a.m.

Respectfully submitted,



Kayelene R. Russell