

3-3-1998

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS
MARCH 3, 1998, 9:00 a.m.

Members Present: John H. Petersen, Paul Rice, Elmer Gray, David D. Lee, Charles M. Anderson, Carl R. Martray, Martin R. Houston, Michael C. Dale, Michael B. Binder, Robert W. Jefferson, Luther B. Hughes, Jr., Barbara G. Burch.

I. The minutes of the February 17, 1998 meeting were distributed. There were no corrections.

II. Information/Clarification Items

- A. SACS Evaluation Registry**--Dr. Burch encouraged the deans to submit names of individuals to serve on the SACS accreditation teams. Dr. Petersen will be coordinating this effort.
- B. Robert Shirley, CPE Consultant--Visit to Campus**--Dr. Burch briefed the deans on the credentials and background of the CPE consultant, Robert Shirley, who will be on Western's campus Wednesday, March 11. The deans are scheduled to meet with Dr. Shirley at 8:00 a.m. on the 11th. Dr. Burch will notify the deans of the complete itinerary for Dr. Shirley's visit when it is confirmed.
- C. POD Proposals**--Dr. Burch indicated that the draft proposals underway for programs of distinction will need to be forwarded to Bob Shirley by the end of the week.
- Dr. Burch received communication from Murray State and Eastern indicating their proposals for programs of distinction. Eastern is proposing a program-- Law Enforcement/Occupational Safety. Murray is proposing one in Business and Industry.
- D. CVU Policy Guidelines**--Dr. Anderson indicated that guidelines for the operation of the Commonwealth Virtual University will be on the agenda for the March 9 Administrative Council meeting. He shared with the deans that the model is closer to what Western had proposed than we had hoped. The Council on Post Secondary Educations will have the primary role and ultimate responsibility for administering the university. The Virtual Library will serve a major role. There is at this time no timetable for program development.
- E. Budget Development Update**--Dr. Burch indicated that the budget timetable is running about a week behind the schedule originally set. There should be more information on a revised schedule by the end of the week. Dr. Burch indicated that the Board of Regents meeting has been moved from April 24 to May 15. She asked that the deans notify their department heads that the budget process is running behind.
- F. Enrollment Management Report**--Dr. Hughes indicated that it is still too early to make a definite report but the indicators are positive.
- G. Honors Director Search**--Dr. Petersen indicated that the process is underway and the deadline for applications was March 1.

III. Discussion Items:

- A. Teaching and Learning Technology Round Table**--Dr. Myers indicated that this group attended a conference in July in Phoenix on "Learning Technologies" where they were exposed to the methods others are using to accomplish integrating technology into the teaching/learning experience. The group is currently exploring campus needs and they plan to meet with the faculty of individual departments to try and meet their needs and to assist them in using appropriate technologies in the classroom.

Dr. Charles Anderson suggested that the group consult with Academic Computing to assure complementary efforts. He also suggested that the Round Table could be used as a resource in developing the Institutional Technology Strategy.

The deans are to identify what is going on in their respective colleges to allow the committee to bring them into the effort.

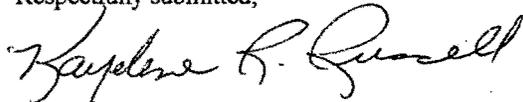
The deans were encouraged to make the same software available to both faculty and students to ensure maximum teaching/learning effectiveness.

- B. College Banner Subcommittee of the Inauguration Committee**--Freida Eggleton and Jeff Jensen shared the banners that the committee had designed for each of the respective colleges. The President had expressed the desire for the use of colors in the banners. The respective college banners presented displayed the colors of their departments as well as the University Seal on a background of white. The deans felt that lettering identifying the college should be worked into the design of the banner. The committee will incorporate the suggestions made by the deans into the design of the banners and gain approval before proceeding with placing the order.
- C. Proposed Eligibility Guidelines--Faculty Awards in Teaching, Research/Creativity and Public Service**--This item will be placed on the agenda at a future meeting.
- D. Academic Assembly/Academic Professional Development Day**--Dr. Burch asked the deans for their opinions/suggestions concerning the possibility of having an academic assembly before the end of the semester to present an update on the status of several efforts underway such as the deliberations on post tenure review, academic program review, general education, strategic plan, honorary doctoral degree, programs of distinction, salary, governance, reallocation mandate, assessment, scholarship definition, budget questions, faculty workload, alternative delivery systems and others. This format will keep the faculty informed as to where we are and what they will be doing when then return in the fall. The deans felt that the idea of an academic assembly where the "State of Academic Affairs," would be presented is a good idea.
- E. For Consideration: Faculty Salary Guidelines**--this topic was combined with "E" under I.

Dr. Gray distributed a Revised Proposal for Faculty Scholarship Council and Faculty Scholarship Opportunities for discussion at a future meeting.

The meeting adjourned at 11:00 a.m.

Respectfully submitted,



Kayelene R. Russell