

11-17-1998

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

Meeting of Council of Academic Deans
November 17, 1998

Members Present: Paul Rice, Robert W. Jefferson, David D. Lee, Michael B. Binder, Charles Anderson, Martin R. Houston, Sam Evans, Michael C. Dale, Phil Myers, Luther B. Hughes, and Bob Cobb

Minutes of the November 3, 1998, Meeting were distributed. There were no corrections.

II Information/Clarification Items:

- A. **CVL Update**—Dr. Binder shared with the deans a document describing the mission of the Commonwealth Virtual Library that was distributed at the Commonwealth Virtual University/Distance Learning Faculty Development Conference in Lexington on November 12.
- B. **Workday for the Council of Academic Deans—December 1 (7:30 a.m.-4:30 p.m.)**—The Council of Academic Deans will have a work day December 1 at the South Campus, Executive Conference Room. Dr. Burch asked that the deans submit agenda items by Monday, November 23.
- C. **“Top of the Hill”/Happenings**—Dr. Burch reminded the deans that the deadline for items to appear in the “Top of the Hill” newsletter for the Board of Regents is the 15th of each month. Those items currently received will be sent to the Board within the next few days.
- D. **Sponsored Research Report for September**—Dr. Burch shared with the deans Sponsored Program Activity as of September 1998. Dr. Myers indicated that the information has also been placed on the Sponsored Program Web Site.

The following items were shared with the deans as information only—no discussion:

- E. **CVU-Materials from Faculty Development Conference**
- F. **International Activities at Western Kentucky University (an Executive Summary and Update)—October 30, 1998**
- G. **Southern Regional Electronic Campus**—Dr. Burch commented that the deans need to review the materials in relation to a possible connection with the CVU.
- H. **Essential Demographics of Today’s College Students—AAHE Bulletin, November 1998**
- I. **Action Plans—Status Report**—Bob Cobb reminded the deans that the deadlines for receipt of the Action Plans were November 15 and December 15.
- J. **Summer School Workgroup—Update**—The workgroup is currently meeting.
- K. **Part-time Faculty Compensation** — It has become increasingly apparent that part-time faculty compensation at Western has fallen below desirable levels, in terms of both equity and market competitiveness. Assessments ranging from the Institutional Review, to Faculty Senate resolutions, to internal administrative studies have documented this point. As a first step in addressing the new part-time faculty compensation a new schedule will go into effect January 1, 1999 which will increase part-time faculty compensation by approximately 10% from the current base.

III. Discussion Items:

- A. University Budget Council Membership**—The composition of the Budget Council will consist of a department head from each of the colleges elected by the department heads of the respective colleges; a faculty representative from each college elected through an independent process within each college, a representative from the deans, appointed by Provost Barbara Burch. Dr. Burch indicated that the results of the respective election processes would be November 30, 1998.
- B. Leadership Studies (Wilder and Crume)**—because of the fire in the KA House, Dr. Wilder was unable to attend the deans meeting. This item will be placed back on the agenda at a later meeting.
- C. Budget for 1999-2000: Priorities/Timelines/Faculty Salary Adjustments**—Dr. Burch indicated that this topic as well as others will be on the agenda for the deans workday on December 1.
- D. Meeting with the Bowling Green Housing Authority**—Representatives from the Bowling Green Housing Authority met with Dr. Burch on Monday, November 16 to present a proposed Family Advancement and Self-Sufficiency Training (Fast Track) Demonstration Project. Dr. Burch will be providing the deans a copy of the proposal for review. After the holidays, Mr. Abraham Williams, Executive Director of the Housing Authority of Bowling Green, will be invited to speak to the deans.

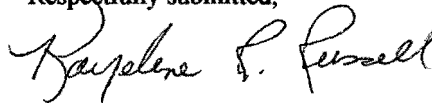
Announcements:

Bob Cobb had the following reminders:

- November 20, faculty work loads are due
- Administrative evaluations are due out this week
- Faculty evaluations will be out the week before finals

The meeting adjourned.

Respectfully submitted,



Kayelene R. Russell