

6-29-1999

## Meeting Minutes

WKU Council of Academic Deans

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**MINUTES**  
**Meeting of Council of Academic Deans**  
**June 29, 1999**

**Members Present:** David Lee, Elmer Gray, Frank Conley, Martin Houston, Bob Cobb, Luther Hughes, Robert Jefferson, Phil Myers, Marvin Leavy (representing Mike Binder), John Petersen and Sam Evans

**I. Minutes of June 8, 1999, meeting.** There were no corrections.

**II. Information/Clarification Items:**

**A. Retreat Agenda - July 12-13**

Retreat agenda items were discussed. The Council are to send to the Provost any additional agenda items.

**B. Enhancing Minority Faculty Recruitment**

Dr. Saundra Ardrey has been appointed to assist in enhancing minority faculty recruitment. Dr. Ardrey will meet with the Council to discuss ideas of ways to recruit minority faculty.

**III. Discussion Items:**

**A. Faculty Evaluations**

It was discussed the need to add a question to the faculty evaluation that addresses diversity. After much discussion the Council agreed to send to the Faculty Senate for discussion for the need of an additional question on diversity with the intention of having the new question added to the spring 2000 evaluations. If colleges wish to add to their individual college evaluation for the fall 1999, they need to be given to Bob Cobb by September 1, 1999.

**B. Correspondence Courses**

With the 1999 fall, correspondence and distance learning courses will be counted for the first time. The Provost asked Drs. Elmer Gray and Luther Hughes to recommend individuals that would serve on a committee that would review correspondence courses in relation to staffing and the financial implications.

**C. Space Utilization**

The Provost discussed the need for a more uniform system for scheduling of classrooms for schedule purposes. The Provost asked Mr. Cobb to begin developing an on-line system that

would be centralized and that would show all available classrooms once the semester schedule had been established.

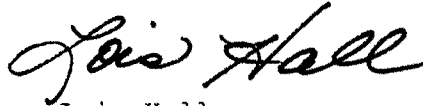
**IV.**

**Items Distributed:**

- A. "The Challenge from Gifted Studies"
- B. New Employee Benefits Schedule for Grant Budgets Effective July 1, 1999
- C. Information from the American Council on Education regarding The Academic Excellence and Cost Management National Award Program. The application and more information will be sent out to the Council. If there is anyone interested in applying, they are to contact the Provost. Deadline for applications is November 1, 1999.

The meeting was adjourned.

Respectfully submitted,



Lois Hall