

12-14-1999

# Meeting Minutes

WKU Council of Academic Deans

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## Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (1999). *Council of Academic Deans*. Paper 850.  
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**MINUTES**  
**COUNCIL OF ACADEMIC DEANS MEETING**  
**TUESDAY, DECEMBER 14, 1999**

**Members Present:** John Petersen, Luther Hughes, Michael Binder, Frank Conley, Michael Dale, Richard Kirchmeyer, David Lee, Martin Houston, Robert Jefferson, and James Flynn

**Guest:** Freida Eggleton

**I. Minutes of December 7, 1999, Meeting.** There were no corrections.

**II. Information/Clarification Items:**

**A. Report from Administrative Council**

- Parking will be made available for OAR attendees in the Stadium/Diddle Lot
- Western will host the Council on Postsecondary Education Trusteeship Conference September 17-18, 2000.

**B. Deans Meeting in January**

There will be a Dean's Retreat held in January. An e-mail will be sent to poll the deans on their availability for the period of January 18 - February 1. The retreat will last for 1½ days. The agenda will focus on three main points: low productivity programs; productivity projections and projecting into the future for the next two or three years.

**C. CPE Meeting Update**

CPE is establishing a streamline policy that won't require full approval. Several programs at Western have been identified that will require the full approval process. Western will have an opportunity to appeal these areas as to why they should be in the waiver category. If anyone has information that would assist in the support of this appeal, let Dr. Petersen know.

**III. Discussion/Action Items:**

**A. Administrative Policies (Hughes)**

Freida Eggleton, Registrar discussed with the Council possible amendments to two current administrative policies. After some discussion, it was agreed that the current policy: ***"Courses completed at a community college will transfer to Western Kentucky University as lower division only. (Approved by the council of Academic Deans on April 12, 1988, for courses taken at the community colleges in the 1989 fall and thereafter)"*** needed further review.

The Provost asked Mrs. Eggleton to reevaluate the current policy and bring a recommendation to the Council.

The Council agreed to amend the current policy: ***"Students who entered college prior to January 1, 1979, may graduate under the former 32 semester hour upper division course requirement."*** to eliminate this 21-year old exception and require all baccalaureate degree candidates to have earned 42 upper division hours. This would be for students who file their degree program after June 30, 2000.

**B. Information Technology Division Budget (Kirchmeyer)**

Dr. Kirchmeyer discussed with the Council Information Technology Budget Recommendations for 2000-20001.

**C. Dual Credit Courses (High School/College)**

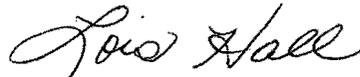
The Council discussed dual credit courses and the need for a central contract person at Western. The Provost asked that Beth Laves be that contact person. Dr. Larry Byrd will be asked to meet with the Council sometime in January to discuss how he administers the SPAN Program in area high schools. Dr. Conley will present information on current programs at the Community College.

**IV. Announcements/Items Distributed:**

- A. 2000-2001 Operation Budget Requests for Academic Affairs
- B. Coffee, cider and cookies will be served beginning at 8:30 a.m. in the Auxiliary Gym for faculty participating in the Fall Commencement.
- C. Reports on low productivity are due December 15 to the Provost's Office.
- D. The Journalism POD will be on the March CPE Agenda.
- E. The Provost needs bullet information for the Legislature by December 15 in order to get information to Fred Hensley.

The meeting was adjourned.

Respectfully submitted,

  
Lois Hall