

2-22-2000

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2000). *Council of Academic Deans*. Paper 848.
http://digitalcommons.wku.edu/coun_acad_dean/848

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

MINUTES
Council of Academic Deans Meeting
Tuesday, February 22, 2000

Members Present: Elmer Gray, Phillip Myers, Michael Binder, Frank Conley, Robert Jefferson, Karen Adams, Robert Cobb, James Flynn, John Petersen, Martin Houston, David Lee, and Michael Dale

I. Minutes of January 18, 2000, Meeting. There were no corrections.

II. Information/Clarification Items:

A. Diversity Issues (Flynn)

Dr. Flynn discussed with the Council the recommendation from the University Diversity Committee on how best to incorporate the following statement into individual college appraisal systems in next year's evaluation cycle:

"The performance appraisals of university departments and individuals should include student relations and diversity issues."

B. Administrative Council Update

- President Ransdell and Mr. Hensley are in Frankfort meeting with the A/R Committee.
- The Budget Council has made their recommendation to the President.
- Bill Hopper has been named Interim Director of Facilities Management.

C. Distance Learning Report - Spring, 2000

The update Report on WKU Distance Learning Via WEB for Spring, 2000, was distributed. Beth Laves will be sending an E-mail requesting submission of programs/courses for the summer and fall terms. The Provost urged the Council to discuss with their department heads for areas of potential. There will be a meeting of the KCVU on March 9 for further discussions.

D. Kentucky Employment Law Letter (Sexual Harassment for Deborah Wilkins)

A copy of a memorandum from Deborah Wilkins regarding Kentucky Employment Law Letter/Sexual Harassment-Retaliation was distributed. The Provost asked the deans to put on their agendas with their department heads for discussion.

E. State of Syllabi on WEB

The Chair of the Senate and Student Government have inquired of the availability of course syllabi on the WEB. Deans are to let Mr. Cobb know when all syllabi are on the WEB and available for the fall semester.

III. Discussion/Action Items:

A. Sponsored Programs Priorities

A "draft" of the Sponsored Research Priorities was distributed for discussion. After some discussion, Dr. Myers will update priorities list and E-mail for review.

The Provost asked Drs. Petersen and Myers to review the current Consulting Policy. A policy needs to be developed that doesn't restrict but is clear.

B. Salary Allocation Plan

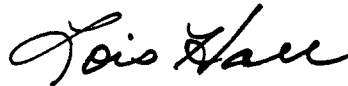
Budget allocations were distributed to the Council. Salary increases above 10% should be made in a special request to the Provost.

C. CPE - Academic Program Reviews - Low Numbers

Memorandum and Analysis of Degree Productivity from Sue Moore was distributed to the college deans. A "draft" of the WKU Majors by CIP Code was distributed. Recommendations from individual colleges on low productivity are due to the Provost by the end of March. The Provost asked that reports be forwarded as soon as they are completed to Dr. Flynn.

Meeting was adjourned.

Respectfully submitted,



Lois Hall