

5-23-2000

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS MEETING
TUESDAY, MAY 23, 2000

Members Present: Luther Hughes, Frank Conley, Sam Evans (representing Karen Adams), David Lee, Richard Kirchmeyer, Robert Jefferson, Michael Dale, Elmer Gray, Michael Binder, Martin Houston, James Flynn, and John Petersen

I. Minutes of May 9, 2000, Meeting. There were no corrections.

II. Information/Clarification Items:

A. Report from CPE Meeting and CPE Faculty Development Conference

The Provost discussed with the Council information from the CPE Meeting and the CPE Development Conference. CPE is paying serious attention to space allocations and Dr. Kirchmeyer and Mr. Cobb are developing a program that will address space issues at WKU.

CPE staff will be on campus June 23 to discuss the academic program review undertaken at Western during the spring semester, 2000.

B. Partnership Programs - P-16 Examples Sent to CPE

Examples of P-16 partnership programs were sent to CPE that will be distributed at the July CPE Meeting. If there are additional partnerships the Council is to let Dr. Flynn know.

C. Unit Productivity Awards - July 1, 2000

A copy of the memorandum sent to department heads and directors regarding unit productivity awards was distributed. Deadline is July 1, 2000.

D. Academic Program Reviews

Information that was sent to Sue Moore about CPE's request for academic program review was distributed to the Council. The Council is to review and let Dr. Flynn know if there are corrections or concerns about the report.

Academic Program Review Annual Report information and the criteria for academic program reviews was distributed. Annual reports are due to the deans August 1, 2000.

E. Board of Regents Meeting

The Provost discussed with the Council issues discussed at the recent Board of Regents Meeting.

CPE enrollment data and admissions report from the Office of Admissions was distributed. The Provost asked the Council to share with their faculty/staff a job well done.

The Student Food Services Plan and other information regarding the Mandatory Meal Plan was distributed to the Council. The information discussed the proposed plan and the "pros" and "cons" of mandatory meal plans. The Board had major concerns with a mandatory meal plan. No decision was made at this time.

An update from the Student Life Foundation was distributed. The Foundation now owns the Chestnut Property and no decision has been made to date for the use of the property.

The final Post-Tenure Policy and Implementation Plan were distributed. The Provost discussed significant points of the policy with the Council and will discuss with the Deans a unified process.

F. *WEB Survey*

The Web Services survey results from extended campus students was distributed. Dr. Elmer Gray reviewed with the Council.

G. *Annual Highlights Report*

Information will be returned to each dean. Final report due July 1, 2000.

III. *Discussion/Action Items:*

A. *Academic Deans Retreat June 12 (afternoon) - June 13 (4:00 p.m.)*

The Academic Deans Retreat will be held June 12-13. The retreat will be at Noon on June 12 and end at 4:00 p.m. on June 13. Agenda items were discussed: on-line teaching; PTR format; budget priorities; tuition formulation. The deans are to let the Provost know of agenda items as soon as possible.

B. *Faculty Retire/Rehire Question*

Topic for deans retreat.

C. *Faculty Teaching Online for Other Institutions - Guidelines*

Deans retreat agenda item.

D. *Council of Academic Deans Retreat August 7 (Noon) - August 8 (4:00 p.m.)*

The Provost asked the Council to review their calendars and let her know of conflicts.

E. *College Profiles (98-99) and Productivity Goals (20003-04)*

College profiles and productivity goals were distributed. The Provost will discuss with each dean.

F. *Additional Funds for 2000-01 - Priorities: Retention and Supporting Enrollment Growth*

A "draft" of distribution of additional funds was distributed for discussion only and should not be distributed. Deans are to work with Mr. Dale on getting budgets established.

G. *Home Internet - Final Closure*

Dr. Kirchmeyer distributed information on final closure to home Internet. Laptops will be purchased for each undergraduate college, university libraries and graduate studies to be checked out by faculty for field work, conferences, home work, etc. The laptop will be assigned to the dean's office.

- Lapse salaries information was distributed to the Council.
- Mr. Dan Cherry will meet with the Council in the near future to discuss the Trimodal Park plans.

The meeting was adjourned.

Respectfully submitted,

Lois Hall