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2019

## UA99/5 Bowling Green Business University Departments

WKU Archives

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**Western Kentucky University**  
**UA99 Bowling Green Business University**  
**Series 5 Departments**

**Contact information:**

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**Administrative History:**

1884 Southern Normal

1892 Cherry boys take over - renamed BGBC & Literary Institute

1894 renamed Southern Normal School & BGBC

1907 Jan. 7 SNS becomes WKU

Cherry sold business section to Joseph Dickey, J.Lewie Harman & W.S. Ashby

1st privately owned business school to get 4 year college status and membership in Association of Kentucky Colleges & Universities

1963 June 1 BGBU merged with WKU

**Description:** Records created by and about the departments of Bowling Green Business University.

**Dates:** 1924-1963

**Extent:** .2 cu. ft.

**Subject Analytics:**

Awards

Bowling Green Business University

Business & finance

Correspondence

Curriculum

Education

Libraries

Music

Songbooks

Songs

Typewriting

**Digital Commons:**

Accounting

Business

Curriculum and Instruction

Higher Education Administration

Library and Information Science

Music

**Access Restrictions:** none

**Preferred Citation:** UA99/5 Bowling Green Business University Departments, WKU Archives, Bowling Green, Kentucky, USA.

**Processing Information:** Records processed and collection inventory created 2019, revised 2021.

# Finding Aid Report

05/10/2021

<b>UA99.5</b>	<b>Records</b>	<b>Date</b>
<b>Level</b>	<b>Series</b>	<b>Linked toUA99</b>
<b>Title</b>	<b>UA99 Bowling Green Business University</b>	
<b>Collection</b>	<b>Series 5 Departments</b>	
<b>Scope &amp; Content</b>	<b>WKU Archives</b>	
	<b>Records created by and about the departments of Bowling Green Business University.</b>	

## Container List

<b>Container</b>	<b>Folder</b>	<b>Creator</b>	<b>Date</b>	<b>Title</b>
Box 1	1	Bowling Green Business University	1924-1949	Administration
Description	Policies & Guidelines for the Departments, 1924-1949			Subjects Curriculum Business & finance Typewriting
	Agreement on Consideration to be Shown Students Employed in Mr. Hill's Office, nd			
	Bookkeeping in Commercial Department, 10/25/1943			
	Compiled from Regulations of Grammar & Business Correspondence 1926-1936			
	Decisions Reached by Shorthand Teachers in Regard to Dictation Procedures & Requirements, 10/1/1941			
	Dictation Courses 1/9/1946			
	Dictation Time Limits, nd			
	Granting Diplomas on Basis of Experience, 1/4/1946			
	Loafers List, 10/28/1910			
	Rapid Calculation in the Secretarial Course, 9/10/1924			
	Regulation on Directed Teaching & Methods for Teacher Training Courses, 1/30/1930			
	Regulations Governing Granting of Credits to Students Who are Called into Military Service or Who Enlisted During Attendance in School, 1941-1943			
	Requirements for Manual Work for All Commercial Courses in Typing, nd			
	Shorthand Requirement, 11/27/1928, 5/10/1948			
	Standing for Courses Dropped at Middle of a Semester, 10/1/1925			
	Substitute for Dictation, 1/8/1941			
	Summary of Exemptions from Final Examinations, 9/5/1949			
	Textbook Changes, nd			
	Typewriting Requirements, 9/1/1924, nd			
Box 1	2	Bowling Green Business University	nd	Accounting
Description	Fuqua, W.S. Posting Machine Drill, nd			Subjects Curriculum Business & finance Typewriting
Box 1	3	Bowling Green Business University	1952-1963	Accounting - Awards
Description	Arnold, Cornelius			Subjects Awards
	Cates, Clyde			Correspondence
	Cost Accounting Awards, 1953-1963			Telegrams
	Hill, J. Murray			
	Holland, James			
	LeGrande, James			
	Meany, James			
	National Association of Cost Accountants, 1952-1961			

Randolph, Alfred  
Wilkerson, William  
WKCT Local Rate Card

Box 1	4	Bowling Green Business University	1940-1960	Accounting - Awards
Description	Class of 1962 (BGBU) Ford, Gordon Hammer, Nina Harman, J. Lewie Hill, J. Murray Matthews, W.L. Yeager & Ford Yeager & White Awards - Most Outstanding Accounting Student, 1940-1954 D6834 Yeager Ford & Warren Award Young, Joseph			Subjects Awards Correspondence
Box 1	5	Bowling Green Business University	1928-1941	Shorthand - Awards
Description	Harman, J. Lewie Henderson, May Inscription for Driskell Trophy Johnson C. Driskell Trophy for Best Shorthand Student, 1928-1940			Subjects Awards Correspondence
Box 1	6	Bowling Green Business University	1927-1940	Library
Description	Big Four Dickey, Joseph Hanson-Bennett Magazine Agency Harman, J. Lewie			Subjects Books Resolutions Magazines
Box 1	7	Bowling Green Business University	1924-1938, nd	Music
Description	BGBU Minstral, 11/25/1924 Program of Musical Entertainment, nd Our Favorite Songs & Memory Gems, nd Property of the Bowling Green Business University, 1938 - lyric book Recitals by Pupils of Mrs. Nell Dickey Bowen, 6/5/1928			Subjects Music Songs Songs & music Programs Songbooks
	Songs: A Perfect Day Ah Sweet Mystery of Life Alabama Alouette America Annie Laurie Auld Lang Syne Battle Hymn of the Republic Beautiful Ohio Carry Me Back to Old Virginia Catch the Sunshine Cock-A-Doo-Dle-Doo (I'm from Missouri) Columbia, the Gem of the Ocean Come, With Thy Lute Comin' Thro' the Rye Darling Nelly Gray Dip, Boys, Dip the Oar Dixie Land Faith of Our Fathers			

Flag of the Free  
Flow Gently Sweet Afton  
Goodnight Ladies  
Hail West Virginia  
Hail, Columbia!  
Heigh-Ho  
Home, Sweet Home  
How Can I Leave Thee  
I Want a Girl  
Illinois  
In the Evening by the Moonlight  
Iowa Corn Song  
Isle of Capri  
Juanita  
Just Before the Battle, Mother  
Lead, Kindly Light  
Lilly Dale  
Long, Long Ago  
Love's Old Sweet Song  
Marching Through Georgia  
Massa's in the Cold Ground  
Mississippi  
Moonlight & Roses  
Mother Machree  
My Blue Heaven  
My Bonnie  
My Homeland, Tennessee  
My Maryland  
My Old Kentucky Home  
New York! Our Empire State  
Oh, Wert Thou in the Cauld Blast  
Old Black Joe  
Old Folks at Home  
On the Banks of the Wabash  
Pack Up Your Troubles  
Pennsylvania  
Robin Adair  
Rocked in the Cradle of the Deep  
School Days  
Scotland's Burning  
Sing! Sing!  
Song of the Vagabond  
Stars of the Summer Night  
Sweet & Low  
The Battle Cry of Freedom  
The Bells of Saint Marys  
The Blue Bells of Scotland  
The Dearest Spot  
The Evening Bell  
The Last Rose of Summer  
The Mounties  
The Old Apple Tree  
The Old Oaken Bucket  
The Soldier's Farewell  
The Song of the Marines  
The Star Spangled Banner  
The Vacant Chair  
There's Music in the Air  
Those Evening Bells  
Three Blind Mice  
Till We Meet Again  
Tramp! Tramp! Tramp!  
Uncle Ned  
We're Tenting Tonight

When I Grow Too Old to Dream  
When the Swallows Homeward Fly

Box 1                      8                      Bowling Green Business University                      1924-1938, nd                      Housing

Description	Morris Williams	Subjects	Music
	UA1997-4 Thomas Meredith		Songs
	UA1999-55 Nancy Summers		Songs & music
	A Tribute to People of Bowling Green, Daily Times Journal, 1/6/1921		Programs
	Very Special Boarding Arrangements & Regulations, nd		Songbooks
	Very Special Housing Plans, nd		