

5-1-2001

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
Council of Academic Deans Meeting
Tuesday, May 1, 2001

Members Present: Luther Hughes, Jack Montgomery (representing Michael Binder), Frank Conley, Michael Dale, Richard Kirchmeyer, Sam Evans (representing Karen Adams), Martin Houston, John Wassom (representing Robert Jefferson), James Flynn and David Lee

Guest: David Beckley

I. Minutes of April 17, 2001, Meeting. There were no corrections.

II. Information/Clarification Items:

A. Final Program Productivity Reports - Due May 18 (Friday)

The Provost reminded the Council that their final Program Productivity Reports are due in Academic Affairs Friday, May 18, 2001.

B. Status - Action Agenda Plans

The Provost discussed with the Council restrictions CPE had placed on the Action Agenda Proposal that had been submitted.

C. Status - Professional Development Plans

The Professional Development Proposal should be approved by CPE at their May meeting.

D. Report - CPE/CCAO Meetings - April 30, 2001

- KyVU - still having discussions on more cross delivery within the state and more collaboration with other institutions within the state.
- Tuition/Fees Policy - discussed different tuition/fee policy options.
- Transfer of Credit - discussion was held on ways for college credits to transfer from any institution more easily.
- P-16 Literacy and Mathematics Alignment Team Recommendation information was distributed the college deans.

III. Discussion/Action Items:

A. Faculty PC Replacement Procedures - Kirchmeyer/Beckley (time certain 9:00 a.m.)

Mr. Beckley distributed the Faculty Pool Computer Upgrade Procedures to the Council. Mr. Beckley and Dr. Kirchmeyer discussed the upgrade procedures with the Council. After a brief discussion, the Council approved the current Faculty Pool Computer Upgrade Procedures.

B. ESLI use of MLIS Lab (Departmental Labs)

The Provost discussed with the Council ESLI's use of MLIS lab and the quality of departmental labs. Faculty/staff computers are sanitized and placed in departmental labs. If departments can justify departmental labs, then they should be supported by the University technology fee.

Dr. Kirchmeyer keeps a cumulative computer needs list that is maintained throughout the year and works with individual requests.

The Council needs to have further discussion on funding and support for departmental labs.

C. *Agenda for CAD Retreat - May 8-9, 2001*

A tentative list of agenda items for the CAD Retreat were distributed for discussion. The Provost will finalize agenda and send to Council.

D. *Plans for Opening Faculty Seminars - August 14-15, 2001*

There was discussion with the Council on the scheduling of August 14-15, 2001, and possible agenda items. The Council also discussed how to plan professional development that would be serve the needs of the faculty.

E. *New Faculty Orientation - August 8-10, 2001*

August 8 will be for Academic Affairs with new faculty; August 9 will be with Human Resources and August 10 will be for colleges to use at their own discretion.

F. *Department Heads/Directors Workday - August 9, 2001*

Department Heads/Directors Workday will be August 9, 2001, at South Campus. The Provost will meet with the Department Head Advisory Group for possible agenda items and also asked the Council to submit agenda items.

G. *Academic Program Review*

Dr. Flynn discussed with the Council the recent Academic Program Review. The Academic Program Review Committee report will be forwarded to the individual departments and deans and the dean should follow-up with their respective departments.

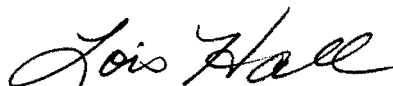
Dr. Martin Houston will be the Dean representative for the 2001-2002 Academic Program Review Committee

Items Distributed:

- Luther Hughes distributed a listing of scholarship awards. A comprehensive listing which will include majors will be prepared and forward to the College Deans.

The meeting was adjourned.

Respectfully submitted,


Lois Hall