

2-5-2002

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
Council of Academic Deans
Tuesday, February 5, 2002

Members Present: Luther Hughes, David Dunn, Elmer Gray, Michael Dale, Michael Binder, Ricahrd Kirchmeyer, Blaine Ferrell, Karen Adams, Robert Jefferson, Sherry Reid, Robert Cobb, John Petersen, John Hardin (representing David Lee), James Flynn

Guest: Doug McElroy

I. Minutes of Tuesday, January 8, 2002, Meeting. There were no corrections.

II. Information/Clarification Items:

A. Report from Administrative Council

B. Report from CPE/CCAO Meeting

The Provost updated the Council on items from the CPE/CCAO Meeting.

There will be discussions at the next CPE/CCAO Meeting on collaborative programs and the Provost asked the deans to be thinking of 1-3 programs that would be best to showcase at the March 25 meeting.

Future discussions need to be held on fees for WEB base courses that are not on campus.

Representatives are available from ESRI (GIS) to do workshops to assists campuses to be more productive. The Provost asked Dr. Blaine Ferrell to work with Dr. Foster to ensure full usage of the GIS Program.

Teams from the Council will be visiting all university campuses this spring to review selected programs for the program productivity review.

NECE goals and indicators are in place and the Provost asked the deans to discuss with their department heads to make sure and review feedback data. Departments should review and document what happened and their follow through with implementation.

Student Financial Aid meeting on February 20 in Louisville. The Provost asked Dr. Hughes and Dr. Gray to make sure Marilyn Clark and Beth Laves would be in attendance.

Good response to the 2+2 Program

Dual Credit is a peak topic. Legislatures are getting involved.

Teach Education Summit Follow-Up will be held April 4 and 5 at Centre College.

Faculty Development Conference May 20-21

SREB-Dr. Petersen has publication. Anyone interested in getting a copy should contact Dr. Petersen.

C. Programs Available to Kentucky Residents through SREB Academic Common Market

Dr. Gray distributed a listing of programs available to Kentucky residents through SREB academic common market.

D. University Libraries Video – Dr. Binder

Dr. Binder presented the Council with the University Libraries new video that does an overview of the University Libraries that will be used as a recruitment tool. The production of the video was funded through Action Agenda funds.

III. Discussion/Action Items:

**A. Issues Associated with Transitioning Awards Ceremony to Individual Colleges
Dr. Doug McElroy (Time Certain 9:00 a.m.)**

Dr. McElroy addressed the Council on items that need to be done for awards ceremonies. It was decided that individual college ceremonies would be established. Individual ceremonies need to be tailored to individual colleges and their students. Dr. McElroy will be available to assist colleges as questions arise.

Announcements:

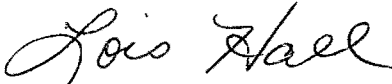
- Dr. Binder announced the new series at Barnes & Noble - Kentucky Live
- Dr. James Klotter has been hired as a consultant to review the Kentucky Library/Museum
- The Provost and Dr. Petersen reminded the Council of the deadline quickly approaching for University Distinguished Professors. There is concern of low interest in nominations for the program. There was discussion of possible changes in the current guidelines. The Provost will create a committee to review criteria of the University Distinguished Professors program.
- Dr. Gray will send a listing of part-time instructors from the extended campus programs to the deans and the deans will supply
Dr. Gray with the evaluations for those part-time instructors and Dr. Gray will give them to the extended campus directors.
- Dr. Hughes reminded the deans to remind department heads and their faculty of the importance of reporting grades. Dr. Hughes will supply the deans with a list of faculty who did not turn in grades for the fall, 2001 term. The deans discussed with Dr. Hughes the need for a change in the system to report "NR" instead of an "F" if grades are not reported.
- Dr. Hughes also reminded the deans that 6-week assessment is approaching and he will communicate with the academic deans those that did not participate.

Items Distributed:

- P-16 Partnership Information
- Kentucky Plan for Equal Opportunities: 2002 Degree Program Eligibility
- Institutions' Retention Activities
- Enrollment Growth and Retention Trust Fund Guidelines: 2002-04
- Mexican Nursing Partnership Task Group Update: January 8, 2002
- Laptop University Implementation Plan – Spring 2002

The meeting was adjourned.

Respectfully submitted,


Lois Hall