

12-2-2002

# Meeting Minutes

WKU Council of Academic Deans

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*MINUTES*  
*COUNCIL OF ACADEMIC DEANS*  
*TUESDAY, DECEMBER 2, 2002*

**Members Present:** Luther Hughes, Robert Reber (representing Robert Jefferson), Elmer Gray, David Dunn, Blaine Ferrell, Michael Binder, Michael Dale, Richard Kirchmeyer, Sherry Reid, John Hardin, Karen Adams, James Flynn, Robert Cobb, Mina Doerner (representing David Lee), and John Petersen

**I. Information/Clarification Items:**

**A. Administrative Council Update**

- Memorial Room in Garrett Conference Center is being renovated.
- State budget issues are still being discussed and decided. The Provost will keep the Council updated as information is received. A copy of the response to CPE regarding the impact of budget cuts, which will be included in CPE's packet to the Governor, was distributed.
- The purchase of food policy was distributed.
- The Faculty Workload Study was distributed for discussion.

**II. Discussion/Action Items:**

**A. Faculty Contracts**

Dr. Petersen distributed a copy of the revised "draft" Faculty Contract Policy for review and approval. After much discussion, the Provost asked Dr. Petersen to edit the "draft" to add an additional section to address an In-Residence category and add to a future agenda.

**B. Confidentiality in Handling Personnel Decisions**

Was discussed and finalized at the last Council meeting.

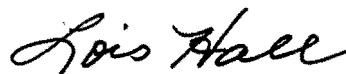
**C. Status of Searches**

The Provost discussed with the Council her concerns on searches not being started in a timely fashion. The Provost asked the Council to review their search process and have them move more quickly. The Provost also discussed the need for searches to be more diverse and the need for pool sizes to be increased.

**III. Announcements**

- The Provost's Office and Human Resources are in the process of reviewing the Applicant Statement and getting it revised.
- The Provost reminded the Council for the need of faculty involvement in the December Commencement.
- College of Education Holiday Open House is being held today.
- The Council wished Karen Adams the best as she leaves Western to take a position at Central Michigan University as Dean of the College of Education and Human Services.

Respectfully Submitted,



Lois Hall