

4-1-2003

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2003). *Council of Academic Deans*. Paper 892.
http://digitalcommons.wku.edu/coun_acad_dean/892

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

**MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, APRIL 1, 2003**

Members Present: James Flynn, Luther Hughes, Sam Evans, Stan Cooke (representing David Dunn), Elmer Gray, Michael Dale, David Lee, Robert Jefferson, John Petersen, Michael Binder, John Hardin, Mark Staynings (representing Sherry Reid), Blaine Ferrell,

Guests: Julia Roberts, Retta Poe and Dennis George

I. Information/Clarification Items:

A. Administrative Council Update

The Provost updated the Council on the last Administrative Council meeting.

B. Budget Council Recommendations

The Provost distributed a copy of the Budget Proposal that the Budget Council submitted to the President. This document should not be copied or distributed until after the Board of Regents approval.

C. DELO-Dean' Search

The DELO Dena's Search Committee is being formed with Robert Jefferson as the chair.

D. Workday – Department Heads and Directors (April 18 or 23)

The Provost discussed with the Council the best day for the Department Heads and Directors Workday. It was the consensus of the Council to hold the Workday on April 23.

E. Carry-Forward Information-Mike Dale

Mr. Dale distributed the carry-forward information and copies of the budget transfers of carry-forward monies.

II. Discussion/Action Items:

A. Dr. Julia Roberts (Time Certain 9:00 a.m.)

Dr. Roberts discussed the Advanced Placement Institute with the Council. She also distributed information on the Institute to the Council. Dr. Roberts asked the Council to encourage their faculty to become faculty liaisons for the AP Summer Institute. There is a \$500 stipend available for faculty who become involved. Dr. Roberts needs to know by April 10 if there are faculty that wish to become liaisons with the Institute.

Dr. Roberts also discussed space concerns for this summer with renovations across campus. The Council will send a message to Departments Heads to work with Dr. Roberts for good space.

The Gifted Studies Brochure was distributed and the Council is to let Dr. Roberts know if they need more. Dr. Roberts is interested in suggestions from the Council on ways to showcase Western.

**B. QEP – Drs. Retta Poe and Dennis George
(Time Certain 9:45 a.m.)**

Drs. Poe and George discussed with the Council potential QEP themes. A copy of proposed QEP themes were distributed for the Council review. Drs. Poe and George requested feedback from the Council on the proposed themes. Other comments should be submitted to Drs. Poe and George as soon as possible.

**C. Admissions Criteria – Changes (now-future considerations)
Luther Hughes**

Dr. Hughes discussed with the Council the decisions to enforce the current August 1 deadline. After August 1, students will be admitted as non-degree seeking students. These students will not be eligible for financial assistance. There will be an appeal process in place.

D. Salary Allocations – Merit Increase Pool – Mike Dale

Mr. Dale distributed guidelines for merit increase pool from last year for discussion for changes for the 2003-04 salary distributions.

Mr. Dale will be sending hard copies as well as a diskette to each college of their current salaries. The Provost reminded the Council that monies cannot be moved among pools this year.

E. Summer School Scheduling – Accommodations

The Provost discussed with the Council the need to review Summer School scheduling with the changes in local school systems scheduling and inclement weather this year, which has caused late school closings for the year. Dr. Hughes will be working with Dean Evans to determine the best scheduling for Summer School and getting this information out to the local school systems.

F. Faculty Participation in SITE Process (Response due–one week)

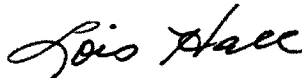
The Provost discussed faculty participation in the SITE Process with the Council.

G. Doctoral Programs

Will be held for future agenda.

The meeting was adjourned.

Respectfully submitted,



Lois Hall