

3-15-2005

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, MARCH 15, 2005

Members Present: John Wassom (representing Robert Jefferson), Richard Kirchmeyer, Andrew Ernest, Blaine Ferrell, Luther Hughes, John Bonaguro, Don Swoboda, Sherry Reid, Phil Myers, John Petersen, Elmer Gray, Mike Binder, Dawn Bolton, Sam Evans, Mike Dale, David Lee, John Hardin, and Bob Cobb

Guest Present: Michelle Tolbert, John Bruni, Lisa Murrell, and Latoya Patterson

I. Information/Clarification Items:

A. Budget Update

President is reviewing the budget.

B. SACS/QEP

Dr. Bolton commented on the success of the QEP dinner. She also reminded everyone about the QEP "roadshow" that would be beginning soon. Dr. Bolton let the Council of Deans know that she would be in contact with them soon about scheduling a time for their college to meet and see the presentation.

C. Administrative Council Update

Dr. Burch discussed the agency bonds obtained by WKU.

D. WKUSES Schedule (Bob Cobb)

Mr. Cobb announced the scheduled delivery of the WKUSES forms during spring break and that they were to be administered during the week of March 28.

E. Commencement Plans

Dr. Burch announced that the commencement ceremony for May 2005 graduation would be on Friday, May 6 at 6:30 pm. She also informed the Council of Deans that if it rains that Friday, the decision will be made by noon to split the ceremony in two and have separate ceremonies in Diddle Arena. One ceremony will be at 4 pm and the other at 8 pm.

II. Discussion/Action Items:

A. Internship Opportunities: WKU and City of Bowling Green Partnerships (Michelle Tolbert)

Michelle Tolbert, City Human Resource Director, discussed the opportunities for students and internships within the city. She discussed the positive effects this cooperation could generate for all involved, the university, the city and the students.

B. 4-year Graduation Guarantee

Dr. Hughes discussed the 4-year graduation contract draft. The Council of Deans suggested that the 4-year contract be signed and coincide with the same process as the degree program. Dr. Richard Kirchmeyer moved that the Council of Deans approve the 4-year graduation guarantee, with the agreement that the draft would be changed to read as suggested by the Council; and Dr. John Bonaguro second the motion.

C. Professional Development Workshop: Leadership for Department Heads

The Provost mentioned a professional development workshop for Department Heads in furthering leadership skills. The Council of Deans also suggested an orientation for new Department Heads when they are first hired.

D. Salary Decisions

Dr. Burch will be scheduling meetings to discuss each college.

E. Other Items

- Faculty Evaluations
- Centennial
- Assessments

The meeting was adjourned.

Respectfully submitted,

Alecea R. Davis

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