

9-27-2005

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2005). *Council of Academic Deans*. Paper 909.
http://digitalcommons.wku.edu/coun_acad_dean/909

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

**MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, SEPTEMBER 27, 2005**

Members Present: Richard Kirchmeyer, John Bonaguro, Phil Myers, Don Swoboda, Sherry Reid, Sam Evans, Ladonna Hunton, John Petersen, Dawn Bolton, David Lee, Mike Dale, Dennis George, Bob Cobb, Mike Binder, Andrew Ernest, Luther Hughes, and Blaine Ferrell. Guests present were: John All, Craig Cobane, Raymond Poff, Matthew Maddox (from Brigham Young University), Tricia Callahan, Tom Hiles, Freida Eggleton and Dean Kahler.

I. Information/Clarification Items:

A. Master Scheduling System

Dr. Burch is looking at programs for Master Scheduling and will report back to the Council of Deans with more information.

B. NSSE/FSSE

Bob Cobb distributed information regarding the NSSE and FSSE survey results.

C. Baccalaureate Alumni Survey Results

Bob Cobb discussed alumni survey results.

D. Review of Centers and Institutes

Dr. Burch reminded deans that Centers require formal approval from the Board of Regents. In the near future, we will do an assessment regarding the purpose of each center and what is happening in each area. Dr. Dennis George will lead the charge.

E. Talisman Distribution

Dr. Burch informed deans the Talismans have arrived and Academic Affairs will have 56 copies to distribute. She asked deans to determine how we can best use them.

F. Student Travel Allocation

Mike Dale discussed student travel allocations.

G. Study Abroad Contest

Dr. Burch discussed the handout on the Study Abroad Contest.

H. Research Technical Support

Dr. Burch discussed Research Technical Support.

II. Discussion/Action Items:

A. CAD Retreat Pictures

Dr. Richard Kirchmeyer showed pictures from the CAD Retreat held August 4 & 5, 2005, at Gasper River Retreat.

B. Faculty Regent Elections

Dr. John All discussed the Faculty Regent Election process and answered questions related to the election.

C. The Future for Honors

Dr. Craig Cobane discussed the Future of the Honors Program. He presented the requirements and events related to the program. He also discussed goals for the Honors Program to increase graduates and for each Honors student to travel abroad once in the 4 years. He asked for the Council of Deans help to identify students for the program and for faculty to teach and advise honors students.

D. Mentorship Program

Matthew Maddox gave a presentation of the Mentoring Grants Program at Brigham Young University.

E. Development Conference for Deans

Tom Hiles and John Paul Blair discussed the Development Conference for Deans scheduled for October 26 – 28, 2005, in Baltimore.

F. DARS

Freida Eggleton and Dean Kahler discussed DARS and CAS Project. Training courses will be available for students and advisors for DARS. The goal to implement DARS is the end of the Fall 2005 semester. It will be brought up incrementally starting with the College of Business. Dr. Kahler presented a sample packet and proposal to deans for the CAS project. The Office of Admissions will meet with each department to identify a contact person.

Freida Eggleton will appoint an advisory committee for DARS composed of Assistant and Associate Deans, one faculty member per department and students.

G. Teaching and Research Equipment

Mike Dale distributed information regarding Teaching and Research Equipment.

H. Classroom Improvements

Mike Dale distributed information regarding Classroom Improvements.

I. Salary Equity Adjustments

Mike Dale discussed salary equity adjustments and stated information would be going out soon.

J. Campus Priorities and Maintaining Adequate H/AC Classroom Environments for Learning

Dean Jefferson discussed campus priorities.

K. Retention – Student Success

Dr. Burch discussed grade distribution and ways to make students successful. She stated we will have more targeted intervention than ever before. The deans discussed retention and student success.

L. Other

Richard Kirchmeyer discussed identity theft and informed deans passwords for Banner forms will expire once a semester (October and February).

The meeting was adjourned.

Respectively submitted,



Teresa Jackson