

4-11-2006

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2006). *Council of Academic Deans*. Paper 929.
http://digitalcommons.wku.edu/coun_acad_dean/929

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, April 11, 2006
ACADEMIC AFFAIRS CONFERENCE ROOM

Members Present: Robert Reber, Elmer Gray, Phil Myers, Sherry Reid, John Bonaguro, Blaine Ferrell, Sam Evans, Luther Hughes, John Petersen, Dawn Bolton, Ladonna Hunton, Dennis George, David Lee, Mike Dale, Mike Binder, Bob Cobb.

I. Information/Clarification Items:

A. Administrative Council Update

Dr. Burch reported two topics for the July Board of Regents meeting would be a review of building commitments and celebrating academic quality.

The Administrative Council meeting focused on carry forwards. Dr. Burch stated President Ransdell supported carry forward projects. Some are normal carry forward projects and some unique.

Dr. Burch will report to deans in the next few days what is on the master list. Then she will have the first allocation of lapsed salary. The second allocation will come after she knows what President Ransdell will fund.

Dr. Burch discussed the parking fees. This item has been before Administrative Council in the last two meetings. After debate, President Ransdell instructed the Parking and Transportation Committee to hold a public forum regarding the 20% increase in parking fees. Dr. Burch indicated if deans do not want a 20% increase, they should say so now.

There was discussion in Administrative Council regarding Winter Term and closure to Winter Term. Per Dr. Burch, Winter Term Funds will go back into the distribution pool.

B. CPE – CCAO Update

Dr. Burch reported a meeting regarding doctoral programs is scheduled for this coming Thursday. A meeting on Engineering is coming up soon.

Dr. Burch indicated we are under pressure to create 2 + 2 programs. We need 3 or 4 in the next year. Dr. Burch asked deans to look where they have opportunities.

C. Salary Pool for 2006 –2007

Mr. Dale distributed guidelines regarding the allocation process for FY 2006-2007 and salary pool information specific to each college to the deans. Mr. Dale asked deans to submit 2006-2007 salary recommendations and justifications by April 14, 2006, at 2:00 p.m.

D. Summer Schedule

Dr. Burch asked Dr. Bolton to talk with Dr. Swoboda regarding summer and advertising of our summer programs.

E. Associate Vice President Visits

Associate Vice President visits were not discussed during this meeting.

II. Discussion/Action Items:

A. Warren Irons

Warren Irons could not attend the meeting today. He will be invited for a future CAD meeting.

B. Dean's Only session (and Designated Staff)

Dr. Burch met with the college deans for a few minutes following the regular CAD meeting to discuss items specific to their colleges.

C. Score Card

Mr. Cobb introduced the "Deans Score Card." After much discussion surrounding reporting and tracking retention within departments, it was agreed that a secondary measure of student success would be used in place of the retention process.

Dr. Burch suggested that Mr. Cobb develop a means to report student success in terms of grades for 100, 200, 300, 400, and 500+ courses. Student success is to be defined as the percent of students, at each course level, who receive a passing grade of "A", "B", or "C". Mr. Cobb agreed to work on a format that would provide the data as requested. After consultation with the Provost and Deans, it was decided that the implementation date for the Score Card would be extended to 1 June in order to give Deans and the Provost time to review the data elements on the scorecard. Mr. Cobb agreed to visit each Dean to discuss scorecards prior to the 1 June date.

D. Other

Dr. Burch informed the deans Alecea Davis Jones would be sending additional dates to consider for the CAD Retreat to be scheduled this summer.

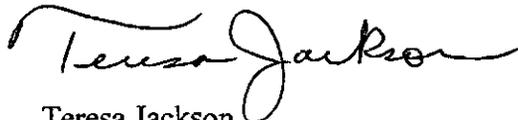
Dr. Dawn Bolton distributed the Call for Proposals regarding the August 18th Engaging the Spirit Conference. She reported an email will go out campus-wide today regarding this conference.

Dr. Burch discussed Curriculum Committee meeting dates and indicated the Committee would not meet again until October. There was discussion regarding the Curriculum Committee meeting again before October. This would allow courses to be approved before the fall 2006 semester. Dr. Burch stated the Council of Academic Deans may need to invite the Curriculum Committee and the University Senate to attend a Council of Academic Deans meeting in the near future.

Mr. Cobb distributed a handout regarding Workload and Non-Credit Courses.

The meeting was adjourned.

Respectively submitted,



Teresa Jackson