

4-18-2006

Meeting Minutes

WKU Council of Academic Deans

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MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, April 18, 2006
ACADEMIC AFFAIRS CONFERENCE ROOM

Members Present: Elmer Gray, Robert Reber, John Bonaguro, Blaine Ferrell, Don Swoboda, Sherry Reid, Gordon Johnson for Richard Kirchmeyer, Luther Hughes, Dawn Bolton, Mike Dale, David Lee, Dennis George, Retta Poe for Sam Evans, Mike Binder, John Petersen, Robert Jefferson – guest, and Dr. Sam Evans attended a portion of the meeting.

I. Information/Clarification Items:

A. Administrative Council Update

Dr. Burch reminded the Council of Academic Deans of the Graduate Commencement Ceremony scheduled for Friday, May 12, 2006, to be held in Diddle Arena and the Undergraduate Commencement Ceremony scheduled for Saturday, May 13, 2006, in L.T. Smith Stadium. There was discussion regarding the number of faculty in attendance at previous graduation ceremonies and how to get faculty to attend the ceremonies. Deans will email faculty to see who will attend each ceremony and report to Dr. Burch. The Registrar needs a count of faculty to place chairs on the field for faculty.

Don Swoboda and Manon Pardue gave an excellent presentation to Administrative Council. Dr. Burch will schedule them to make the same presentation to the Council of Academic Deans.

There was discussion regarding air conditioning and the schedule for beginning to cool academic buildings. The schedule will be set to cool classroom buildings first.

Dr. Burch announced the finals week breakfast and asked deans to serve if they are available. The breakfast is scheduled for May 8, 2006.

Dr. Burch discussed the Emeritus Luncheon and asked deans to make sure it is on their calendars.

Dr. Burch informed deans of lodging rooms available at the Holiday Inn University Plaza free of charge through Mr. Tom Hiles. These rooms are available to candidates coming to campus. Deans should email names and dates rooms are need to Teresa Jackson. Rooms will be requested by Tom Hiles Office.

B. Summer School

Dr. Don Swoboda reported 400 students enrolled in summer school as of last week. There was discussion regarding creating offerings to attract those students who would not typically come to summer school.

C. Associate Vice President Visits

Candidates will be arriving to campus soon for the Associate Vice President for Academic Affairs position. The credentials will be on-line soon for deans to review.

II. Discussion/Action Items:

A. Appointment and Review of Endowed/Chaired/Professors

Dr. Robert Jefferson joined the Council of Academic Deans to share a draft report regarding Endowed/Chaired/ Professors. There was discussion regarding the draft and possible changes to be made. Dr. Jefferson asked the deans to email any additional changes. He will revise the draft and bring it back to the Council of Academic Deans again for further discussion at a future CAD meeting.

B. 2 + 2 Partnerships w/International Universities

Dr. Dawn Bolton announced she will email information regarding 2 + 2 programs and asked deans to respond by the deadline.

C. Individual Meetings w/Dr. Burch (as needed)

There was no discussion regarding meetings with Dr. Burch.

D. Other

Dr. John Petersen distributed a handout "Internationalizing Western: A Strategy".

Dr. Dawn Bolton is putting together a video for the July Board of Regents meeting. She asked deans to email events to her she could include in the clip.

The meeting was adjourned.

Respectively submitted,



Teresa Jackson