

10-3-2006

Meeting Minutes

WKU Council of Academic Deans

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**MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, OCTOBER 3, 2006
ACADEMIC AFFAIRS CONFERENCE ROOM**

Members Present: David Lee, Don Swoboda, Richard Bowker, Sherry Reid, Blaine Ferrell, Sam Evans, Richard Miller, Luther Hughes, Ladonna Hunton, Dawn Bolton, Sadiq Shah, Mike Dale, Bob Cobb, Dennis George, Doug McElroy. Guests present include: Connie Foster represented Mike Binder and Beth Laves attended to present the summer school report and Dr. John Petersen.

I. Minutes of September 19, 2006

There were no changes to the minutes.

II. Information/Clarification Items:

A. Academic Program Review 2006-2007

There was discussion regarding the committee for Academic Program Review. Dr. John Bonaguro asked why there is only one member from the College of Health and Human Services and indicated he believes this should be a faculty committee with no deans serving on the committee. This topic will be discussed again at a future meeting.

B. Other Institutional Advertising on WKU Website

Dr. Sadiq Shah reported Sponsored Programs is making plans to reorganize their web page. The office will be the Office of Research and Economic Development. The web page will include on-line workshops in grant writing. The site will also recognize individuals receiving grants.

Dr. Shah invited deans to come for the Office of Sponsored Programs Open House.

III. Discussion/Action Items:

A. Sustainability Report

Dr. Blaine Ferrell distributed a report regarding Sustainable Development. Those serving on this committee include Doug McElroy, John Bonaguro, Richard Bowker and Blaine Ferrell. The committee recommends Sustainable Development be included in the university Strategic Plan and that a campus wide committee should be formed to coordinate activities. The committee also recommends the Council of Academic Deans should serve as an advocacy role in support of initiatives related to sustainable development. Dr. Ferrell indicated the senate has offered support regarding sustainable development.

B. Summer School Report

Beth Laves presented a report on summer school. The report is based on first day data and she indicated future reports will continue to build on first day data. The data broken down by class level and will send it to department heads if they would like to see it. She indicated summer school enrollment lost more graduate students than undergraduate students. She reported faculty were offering classes, however, the classes did not make due to low enrollment.

Dr. Burch asked deans to study the report, discuss the information with those involved in summer school and be prepared to discuss the report at a future meeting. The issues to discuss will include enrollment, compensation and internal budget issues.

C. International Exchange Programs – Challenges/Dilemmas

Dr. Petersen presented a report from the International Council. The committee recommended ways to provide scholarships to encourage more students to become involved in study abroad.

D. Department Head Stipend for Winter Term

This topic will be discussed at a future meeting.

E. Definition of an On-line Course

Dr. Burch distributed a definition of an On-line Course.

Web Course: An on-line course in which there are no more than two face-to-face meetings during the term in which the course is offered, and/or a course that is designed to be fully self-contained on the Web.

F. Proposal: Internationalizing the Learning Experience of WKU Students

Dr. John Petersen and the International Council have prepared a proposal to increase the number of students to participate in the Study Abroad Program. For these goals to be met, scholarship funds must be identified. The committee proposes the goal to internationalize the university can become a priority for the development campaign and an international study fee could be collected from each student each term they are enrolled at the university. There was discussion regarding the proposal.

G. Other

Dr. Doug McElroy distributed QEP information. This handout was distributed to the Board of Regents Committees at the meetings on October 2, 2006.

Dr. Richard Miller suggested New Faculty be required to sign an employment application just as staff members are required to sign an employment application. This will be discussed at a future meeting.

The meeting was adjourned.

Respectively submitted,

Teresa Jackson
by *arf*

Teresa Jackson