

10-10-2006

Meeting Minutes

WKU Council of Academic Deans

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**MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, OCTOBER 10, 2006
ACADEMIC AFFAIRS CONFERENCE ROOM**

Members Present: Gordon Johnson (representing Richard Kirchmeyer), Bob Cobb, Sadiq Shah, Mike Dale, McElroy, Luther Hughes, Richard Miller, Richard Bowker, John Wassom (representing Sherry Reid), Mike Binder, Don Swoboda, Retta Poe (representing Sam Evans), William Tallon, John Bonaguro, Robert Reber (representing William Tallon-left meeting early), David Lee, Blaine Ferrell, and Dennis George.

I. Minutes of October 3, 2006 meeting

There were no changes to the October 3, 2006 minutes.

II. Information/Clarification Items:

A. Administrative Council Update

Dr. Burch asked Dr. David Lee to check into the possibility of a program in Islamic Studies. She also mentioned that the site for the new College of Education building would be decided and announced very soon. All other Administrative Council updates had been made in the earlier Dean's portion of the meeting or at the AA staff meeting the previous day.

B. Summary Comments from NSSE

Mr. Bob Cobb passed out a packet of information to each dean that contained student comments to the open-ended NSSE questions. Mr. Cobb urged the deans not to distribute the information.

C. Preparation for Budget Council (2007-08)

This topic will be discussed at a future meeting.

D. CPE Information/Handouts

Dr. Burch briefly talked about each handout as they were passed out.

E. Unit Productivity

Dr. Burch let the deans know that Mr. Mike Dale would have the Unit Productivity awards ready soon for distribution.

III. Discussion/Action Items:

A. Academic Program Review 2006-2007

Dr. Burch asked the deans for suggestions on ways to improve the academic program review process. It was suggested to establish a small group to look into improving the process. Dr. John Bonaguro will head the small group with assistance from Dr. Sam Evans and Dr. Dennis George.

B. Department Head Stipend for Winter Term

Dr. Burch posed the question: Can Department Heads be paid for teaching during winter term or any summer term? After much discussion, it was suggested to form a group to come up with ideas and possible solutions regarding a policy on department head workload. It was also suggested that the group be formed from a group of department heads representing each college, a couple of deans and Dr. Richard Miller.

C. Proposal: Internationalizing the Learning Experience of WKU Students

Dr. Burch asked that the deans review the copy of the proposal they've already received and be ready to discuss and make a decision on the proposal at the next meeting.

D. New Faculty Sign Employment Application

Dr. Miller brought forward the fact that new faculty to WKU never sign a contract. He suggested that applicants to faculty positions fill out an application and sign it like applicants for staff positions do. It was suggested to investigate and look into other university faculty hiring processes and see if they are asked to fill out an application and if so, what does their application look like, and then come back to the group and report the findings. Dr. Miller agreed to look into it and come back to the group.

E. Additional Discussion Regarding the Summer School Report

This topic will be discussed at a future meeting.

The meeting was adjourned.

Respectively submitted,



Alecea Davis Jones