

1-2-2007

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2007). *Council of Academic Deans*. Paper 944.
http://digitalcommons.wku.edu/coun_acad_dean/944

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, JANUARY 2, 2007
ACADEMIC AFFAIRS CONFERENCE ROOM

Members Present: Blaine Ferrell, Richard Kirchmeyer, John Bonaguro, Sherry Reid, Don Swoboda, Mike Binder, Sam Evans, Richard Miller, Luther Hughes, Ladonna Hunton, Dawn Bolton, Sadiq Shah, Mike Dale, David Lee, William Tallon, Dennis George, Bob Cobb, and Robert Bowker. Guests present were: Craig Cobane, Dean Kahler, Ellen Bonaguro and Jeff Butterfield.

I. Minutes of November 28, 2006
Minutes of December 5, 2006

There were no changes to the minutes.

II. Information/Clarification Items:

A. Enrollment Target Presentations

Dr. Burch discussed the CAD meeting scheduled for January 16, 2007. President Ransdell and Ann Mead will attend. Deans will present enrollment target presentations. Dr. Burch asked deans to indicate in each presentation where growth can occur and what it will take to make growth occur. The question to be answered is if the state will support the growth.

Dr. Burch indicated the guests present in the meeting and their roles regarding enrollment growth as follows: Dr. Craig Cobane – Targets for Honors; Dr. Dean Kahler – Perspective regarding Admissions; Dr. Ellen Bonaguro – Advising; and Dr. Jeff Butterfield – regarding his involvement with KCTCS.

Dr. Cobane indicated by 2011 we should have over 1000 students in the Honors program. Over the last 5 years, the average of incoming Freshmen has been 130 students and have graduated about 15. For 2006-2007, there are 235 Freshmen in Honors. The goal for Fall 2007 is 275 students.

Dr. Cobane indicated the Honors Development Board will meet with faculty in each college to get feedback regarding curricular changes.

Dr. Cobane indicated goals for the Honors College include: a cohort producing experience in the first year, all credits must double dip somewhere else, departments should have substantial space to development the own tracks, capstone experience (optional), there must be interdisciplinary opportunities. Also, students should not be forced to choose between Honors and a career goal or program. Students graduating from the Honors College will be owned by their home academic college.

Dr. Jeff Butterfield discussed the 2 student markets: 1) Mid Career Working Adult Student and 2) Commuting College audience. He indicated we are focusing on students getting the Associate of Applied Science. There are five categories: Health Sciences, Business Administration, Computer & Information Systems, Manufacturing & Vocational Trades and then all other areas.

Dr. Dean Kahler indicated he will meet with each department head to discuss recruitment strategies. He indicated the Office of Admissions and departments need to look coordinated to the prospective student. He stated Western Kentucky University has 63,000 prospective students each year with 33,000 to inquire, 14,000 to apply, 12,000 are admitted and we enroll 4,500. He indicated we lose 11 – 12% of the students that come to OAR. There was discussion regarding ways to keep the 11-12% that come to OAR.

Dr. Kahler announced the OAR program is being revised and will now be called Academic Transitions Program. This new program will meet as often as OAR and will increase as we grow. A fee will be required which will cover meals (breakfast and lunch), conference materials and a new formal handbook. There is also discussion regarding a common reading program. An additional staff person is being hired to assist Greg Purpus with the program. Waivers will be available for those students who cannot afford to pay the fee.

Dr. Kahler indicated we can increase our yield from campus visits. One area Dr. Kahler needs the help of the deans is in scheduling appointments with faculty for prospective students to highlight academic programs. He indicated it is very difficult to get appointments with faculty.

Dr. Kahler also stated more communication with prospective students is needed. Department Heads receive a list of new prospective students each week.

Dr. Burch asked deans to look at advising in the colleges again. Good advising takes time. Dr. Ellen Bonaguro stated a concern regarding the student/faculty relationship and availability and approachability of faculty.

B. Other

Dr. Burch reminded deans of the workday scheduled for Friday, January 5, 2007, and indicated deans will be part of the program. She asked deans to work with Mr. Cobb regarding presentations for the workday. Information should be sent to Mr. Cobb by the end of the day on Thursday. Dr. Burch indicated each dean will have 5 minutes for their enrollment growth presentation. She asked them to redefine best opportunities, targets and their plan to reach targets.

Dr. Burch distributed copies of the AAC&U Core Commitments Proposal. The proposal was due December 15, 2006. If Western is chosen, it carries matching funds.

There was discussion regarding the Academy and if students will receive their high school diplomas from the high school or from Western Kentucky University. There was also discussion regarding counting Academy students as Degree Seeking Students. Dr. Burch will invited Dr. Julia Roberts and Dr. Tim Gott to a future meeting of the Council of Academic Deans.

There was brief discussion regarding summer school, options in class offerings and recruitment.

Dr. Sam Evans distributed a proposal regarding the Ed.D in Educational Leadership.

The meeting was adjourned.

Respectively submitted,

A handwritten signature in cursive script that reads "Teresa Jackson". The signature is written in black ink and is positioned above the printed name.

Teresa Jackson