

3-13-2007

Meeting Minutes

WKU Council of Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2007). *Council of Academic Deans*. Paper 939.
http://digitalcommons.wku.edu/coun_acad_dean/939

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

**MINUTES
COUNCIL OF ACADEMIC DEANS
TUESDAY, MARCH 13, 2007
ACADEMIC AFFAIRS CONFERENCE ROOM**

Members Present: Mike Binder, Blaine Ferrell, Richard Bowker, John Bonaguro, Don Swoboda, Sherry Reid, Sam Evans, Richard Miller, Doug McElroy, Dennis George, Mike Dale, David Lee, Sadiq Shah, William Tallon, Dawn Bolton, and guest, Gordon Johnson, for Richard Kirchmeyer.

I. Minutes of March 6, 2007

There were no changes to the minutes.

II. Information/Clarification Items:

A. 2007-2008 Professional Development Plans

Professional Development Plans will be discussed at a future meeting.

B. Administrative Council Update

Dr. Burch updated the deans on the 6 year Capital Plan. Dr. Burch will send a list of capital projects to deans. There was discussion regarding space available and renovations needed.

Dr. Burch indicated the Board of Advisors meeting is coming soon and she will send the agenda to deans.

There was discussion regarding website plans for departments. Dr. Burch discussed the importance of departmental websites and asked deans to think about who they will assign to keep the websites current.

C. Academic Quality Benchmarking

To be discussed at a future meeting.

III. Discussion/Action Items:

A. Salary Distribution Guidelines

Mike Dale distributed and discussed the salary distribution guidelines. Deans needs to have information back to Academic Affairs by March 29, 2007. Dr. Burch will be scheduling individual meetings with deans to discuss salary issues. Dr. Burch asked deans to take a serious look at professor salaries. There was discussion regarding average salaries for professors, associate and assistant professors in beachmark institutions.

B. SACS Faculty Credentials

Dr. Richard Miller distributed a handout regarding faculty credentials and gave a brief discussion regarding the guidelines. Dr. Miller indicated that during their December meeting, SACS made it clear these are guidelines and not requirements. He indicated it is up to the institution to determine requirements for faculty to teach. The 25% rule is not new. Twenty Five percent of upper division courses must be taught by faculty holding the terminal degree or alternative to the terminal degree. We must determine if we will stay with the 6

criteria as requirements and identify any alternative credentials we will recognize. The alternate criteria must be clearly documented. A leadership group of department heads will discuss the issue.

C. Department Head Workday

Dr. Burch announced a workday for Department Heads will be scheduled soon.

D. Critical Thinking Institute

Dr. Burch asked deans for their thoughts regarding the Critical Thinking Institute and the commitment of those attending. There was discussion regarding adding dollars to the base salary or making professional development funds available to those who complete the Institute.

Dr. Burch asked if everyone should be allowed to participate or if participation be selective. There was also discussion regarding how many should be admitted to the Institute and opening the Institute to part-time faculty and staff that teach a course.

Dr. Shah indicated there should be a distinction to show on resumes when someone has completed the Institute.

Dr. Burch indicated faculty should be able to sign up for a particular session and not be committed to the 3 years program.

An announcement for the Critical Thinking Institute will come from the President and the Provost and be sponsored by the Council of Academic Deans, FACET and Dr. Burch will ask the Senate Executive Committee to also sponsor the Institute.

Dr. Burch indicated it will take 4 days per year to complete the session for the year. Dr. Burch and deans agreed to move the departmental and college meetings to the same day this year in order to schedule presenters for the Critical Thinking Institute.

Dr. Burch discussed the need to build in make-up sessions and the need to determine faculty to help lead the sessions. Faculty will go to San Diego in July for training.

Dr. Burch decided the Critical Thinking Institute should be available to anyone who teaches. The Deans agreed.

Dr. Burch asked deans to send Dr. Doug McElroy the name of someone in their college to be a part of the leadership group.

E. Other

Dr. Burch discussed the Owensboro campus and asked a meeting be scheduled to discuss Teacher Tuition Discount for Daviess County/Owensboro. Those meeting will be Ladonna Hunton, Richard Bowker, Sam Evans, Dawn Bolton, Marilyn Brookman, and Dr. Burch.

There was discussion regarding the ATP program. There were 163 students to sign up for the last program. Of the 163, all but 3 students came. In a previous program, of the 150 to sign up, only 22 did not show. Dr. Burch indicated it

seems if individuals are required to pay a fee, they are more likely to show up for the program. Dr. Dean Kahler will be invited to attend a meeting of the Council of Academic Deans in the near future.

Dr. Burch announced University Experience is working on determining a common reading.

A meeting of the Educational Leadership Doctoral program is scheduled for March 23 in Elizabethtown to discuss commonality and collaboration.

Candidates for the Chief International Officer will be coming to campus soon.

There was a brief discussion regarding space.

Dr. Burch indicated we are still working on the Strategic Plan.

Digital Management Systems will be coming to campus in the near future to present a way to allow the data we have to be accessed by everyone. We currently have too many sources to get the data we have available. Two institutions in the state are negotiating with Digital Management Systems for a contract. It is possible it will be adopted at the state level with CPE.

Dr. Burch distributed the 5th week assessment participate rates handout.

The meeting was adjourned.

Respectively submitted,

A handwritten signature in black ink, appearing to be 'TJ' with a stylized flourish.

Teresa Jackson