

4-24-2007

Meeting Minutes

WKU Council of Academic Deans

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Council of Academic Deans
Tuesday, April 24, 2007
AA Conference Room WAB 239
Minutes

Present: Richard Bowker, Richard Kirchmeyer, Blaine Ferrell, Sherry Reid, Don Swoboda, Mike Binder, Mike Dale, David Lee, Bob Cobb, Dennis George, Richard Miller, John Bonaguro,

Guest: John Wassom for William Tallon, Retta Poe for Sam Evans, Connie Foster for a portion of the meeting for Mike Binder, Bruce Kessler for Blaine Ferrell for a portion of the meeting, Tom Findley and James Leach, guests of University Libraries, and Bob Edwards.

Minutes of April 17, 2007

There were no changes to these minutes.

I. Information/Clarification Items:

A. The Library of the Future

Mr. Tom Findley, a guest of University Libraries, gave a presentation regarding The Library of the Future. Mr. Findley indicated the library should have a common place or a center place where students want to gather. It should be a destination place with quiet spaces and interactive spaces.

B. Administrative Council Update

Dr. Burch discussed briefly the Facilities Management dilemma regarding the BSA summer schedules. Shifts will be made to enable heavy cleaning to be done.

Dr. Burch discussed the postal service increase from .39 to .41 which is effective May 14, 2007. Stamps for .42 will be available that are good forever. New charges will be in place for odd sized packages.

C. Commencement

Plans for Commencement have changed regarding deans. Deans will be seated on the platform for all ceremonies. This means some deans will be required to attend all three ceremonies. Dr. Burch asked deans to let her know if they cannot be present for a commencement ceremony.

D. Report re: CPE Actions/Initiatives

There was brief discussion regarding funding and requirements from CPE.

E. Space Scheduling

Jessica Steenbergen will attend the Deans, Department Heads and Directors Workday on April 26 to discuss space scheduling. Dr. Burch indicated deans should contact Jessica if they have questions or needs regarding space.

II. Discussion/Action Items:

A. Presentation: Wordmark

Bob Edwards presented the new look for the WKU logo. The logo was developed by a team on campus with the purpose of elevating WKU to give a more academic perception. He indicated we want "Western Kentucky University" to be known as "WKU". Mr. Edwards stated offices on campus can still use letterhead and items in stock with the current logo.

The proper use of the new logo will be to use the letters only or the letters with logo. The logo may not be used alone.

Mr. Edwards asked deans to share the new look with department heads now, however, the new logo will come out officially at the opening convocation this fall.

B. Digital Measures Status Report

Dennis George announced to deans that Dr. Burch has approved moving ahead with Digital Measures contract. He indicated a committee will be formed soon to be ready for implementation this fall. He also indicated a task force will be formed to determine which reports can be eliminated.

Matthew Bartel of Digital Measures will come back to WKU to give presentations to departments. Dr. George will schedule the presentations.

C. Agenda for Workday on April 26

Dr. Burch stated the College Business Plans will be discussed during the Deans, Department Heads and Directors workday scheduled for April 26, 2007.

Others items to be discussed at the workday will be the QEP documentation dilemma, and the Academic Quality Beachmarking piece.

D. Cage Fighting and Violent Sports

John Bonaguro discussed the proposal for WKU to avoid contracts for events that promote violence such as cage fighting or boxing on campus. Dr. Lee suggested such events on campus show University support of the event. Dr. Bonaguro will revise the proposal as discussed and bring it before the Council of Academic Deans again. Dr. Burch will take the proposal to Administrative Council.

E. Other

Dr. Burch announced Dr. Robert Dietle will not continue as Regent. Julie Shadoan will in the Board meetings as a non-voting member and will be there until the election is held again.

Dr. Burch indicated the new minimum wage will be effective on June 26 and go to \$5.85.

The free finals week breakfast will be held on Monday, May 7th. Deans were asked to serve if they are available in one of the two shifts. The first shift is 7:00 – 8:15 a.m. and the second shift is 8:15 – 9:30 am.

Dr. George reported the Strategic Plan was presented to the Board of Advisors. Deans will look over the Plan at the retreat on July 17-18, 2007.

Dr. Burch discussed plus/minus grading and the reasons she did not support plus/minus grading. She indicated if we are going to change a system, we need documentation that it will be positive.

The meeting was adjourned.

Respectively submitted,


Teresa Jackson