

9-25-2007

# Meeting Minutes

WKU Council of Academic Deans

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## Recommended Citation

WKU Council of Academic Deans, "Meeting Minutes" (2007). *Council of Academic Deans*. Paper 958.  
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**Council of Academic Deans  
Tuesday, September 25, 2007  
AA Conference Room WAB 239  
Minutes**

**Members Present:** Robert Cobb, Dennis George, David Lee, William Tallon, Doug McElroy, Mike Dale, John Bonaguro, Sadiq Shah, Richard Miller, Blaine Ferrell, Sam Evans, Sherry Reid, Richard Bowker, Richard Kirchmeyer, Don Swoboda, Mike Binder and Dean Kahler.

**Guests Present:** Barbara Hill and Madeline Green were present as guests from ACE. Others guests include Freida Eggleton, Tuesdi Helbig, Sally Kuhlenschmidt, Robert Wyatt, Pam Wilson and Sara Ferguson of Greentoppers.

**I. Information/Clarification Items:**

**A. Administrative Council Update**

There was no update from Administrative Council.

**II. Discussion/Action Items:**

**A. Dr. Barbara Hill and Dr. Madeline Green  
American Council on Education Guests**

Dr. Barbara Hill and Dr. Madeline Green from the American Council on Education met with deans to discuss the International Laboratory and encourage deans to become more involved in internationalization.

**B. Exceptions to Undergraduate Academic Policies**

Freida Eggleton met with deans to discuss the document, Exceptions to Undergraduate Academic Policies. Following brief discussion, the Council of Academic Deans voted to approve the document.

**C. Relocation Expense Reimbursement Policy**

To be discussed at a future meeting of the Council of Academic Deans.

**D. Use of Rental Car vs. Personal Car Based on Cost Variable**

To be discussed at a future meeting of the Council of Academic Deans.

**E. Project Graduate**

Dr. Dean Kahler discussed Project Graduate, a statewide outreach effort to engage and graduate returning students. Phase I focuses on adults who have earned a large number of course credits but have not received a bachelor's degree. Enrollment Management will work with deans to identify students for the program. Dr. Burch discussed with deans ways to reach these students and how we will help these students to complete a degree. Dr. Burch indicated we must look at flexible ways to help these students.

**F. Quality Matters**

Dr. Pam Wilson presented the Quality Matters program to the deans. Dr. Sally Kuhlenschmidt and Dr. Robert Wyatt were also present to answer questions. WKU is one of three Kentucky institutions to join Quality Matters.

**G. Greentoppers**

Sara Ferguson, Vice President of GreenToppers, met with the Council of Academic Deans to share information regarding the Power Shift 07 Conference scheduled for November 2-5, 2007 in College Park, MD. Sara indicated the cost per student is \$250 and that they would like to take 40 students. Students will pay their own food and registration and asked for the support of the deans to cover lodging and transportation. Dr. Burch asked deans if they are willing to partner with GreenToppers to support students for this conference for \$125/student. Dr. Burch agreed to match \$125/student from Pie funds. The deans and Dr. Burch agreed to support 40 students for this conference.

**H. Other**

Dr. Burch distributed the following handouts for information only.

- Regional Campaign Kickoff Events
- Resume of Nathan P. Bolton
- EDUVENTURES
- WKU Campus Technology Information
- CollegeBoard Financial Benefits to the Individual
- File Sharing and Copyright Infringement
- WKU and Bowling Green Policy Department Partnership for Event Notification Server

Dr. Dean Kahler announced the 5<sup>th</sup> Week Assessment is underway and asked deans to remind faculty to participate.

The meeting was adjourned.

Respectively submitted,



Teresa Jackson