

10-30-2007

Meeting Minutes

WKU Council of Academic Deans

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Council of Academic Deans
Tuesday, October 30, 2007, 10:00 a.m.
AA Conference Room WAB 239
Minutes

Members Present: Robert Cobb, Robert Bowker, Mike Dale, David Lee, Mike Binder, Sadiq Shah, William Tallon, Doug McElroy, Richard Miller, Sherry Reid, Blaine Ferrell, John Bonaguro, and Dawn Bolton.

Guests Present: Gordon Johnson for Richard Kirchmeyer, Retta Poe for Sam Evans, Beth Laves for Don Swoboda, and Tuesdi Helbig for Robert Cobb for a portion of the meeting.

I. Information/Clarification Items:

A. Administrative Council Update

Dr. Burch announced to deans the Faculty House will go back to faculty in March and we will have the apartment back.

Dr. Burch asked Deans to let her know soon what type of space they have that will be effected by moves and will need to be housed elsewhere. There was a brief discussion regarding space needs.

B. Meeting w/President Ransdell – October 31, 3:00 p.m.

Dr. Burch reminded Deans of the meeting with President Ransdell scheduled for October 31, at 3:00 p.m. Some topics for the meeting include:

- Doubling the Numbers
- Capital Campaign Plans
- Honors
- Student Regent Issues
- Fort Knox/BRAC

II. Discussion/Action Items:

A. Fall 2007 Enrollment/Budget Implications

There was discussion regarding enrollment and class size. Dr. Burch indicated we must grow in the fall. We will be funded for graduation rates and core enrollment numbers. Our class size is very good compared to benchmark institutions. Enrollment and Budget Implications will be discussed at a future CAD Retreat.

B. Ensuring Competitiveness in the Marketplace

There was a brief discussion regarding accreditation visits the advising consulting that is included in the visit. Dr. Burch indicated some disciplines command more salary dollars than others. There was a brief discussion regarding faculty salaries.

C. Diversity of Hiring Pools

Dr. Miller discussed the importance of diversity in hiring pools and indicated he will be asked department heads and chairs of search committees to show proof they have made an attempt to recruit minority applicants for searches. He indicated department heads have been given information as to where they can advertise to bring in minority candidates.

Dr. Burch stated committees should be able to get candidate applications immediately when they are received. Search committees need to see applications as they come in to guarantee they are getting an appropriate pool before the close date of the search.

Dr. Miller announced two training sessions are scheduled for department heads and support staff on November 6 regarding part-time faculty hiring processes. Sessions are scheduled for 1-2 pm and 2-3 pm in the Academic Affairs Conference Room.

Dr. Miller also announced electronic SIA forms will be available as a pilot program in the spring.

D. Other

Dr. Burch announced she would be meeting with Department Heads this afternoon, October 30, at 1:00 pm. Dr. Burch invited Deans to attend the meeting if they were available.

Dr. Burch shared with Deans the plans to purchase Colonial Courts to renovate into an International Scholars Village to house visiting scholars. The property will house 23 scholars. There are 6 cottages within the property. Dr. Burch indicated WKU is trying to get a donor to purchase the property and that we need one million dollars. President Ransdell has agreed to pay operating costs. Academic Affairs will furnish the property. In addition to housing, the Chief International Office and Study Abroad will be housed there. Dr. Bolton presented the rendering prepared by Dr. Neal Downing to the Deans.

Dr. Burch indicated the Board of Regents will meet on November 2 and approve the carry forwards. Following approval, they will be in the hands of Deans soon.

Dr. Burch announced Dr. Sherry Reid has successfully defended her dissertation on Monday, October 29, 2007, and presented her with a gift.

Dr. Burch asked Gordon Johnson to verify syllabi compliance on line.

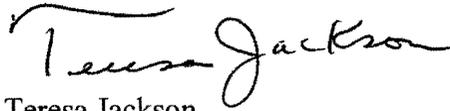
Dr. Burch distributed a handout regarding Kentucky Rethinks General Education.

Beth Laves announced winter term is 15% over last year. She also stated classes are cancelled in December before holidays begin. There are more gatekeeper courses this winter term.

Dr. Burch told Deans a report will be due to President Ransdell in the near future regarding DELO dollars and how they are being used.

The meeting was adjourned.

Respectively submitted,



Teresa Jackson