

9-1-2009

Meeting Minutes

WKU Council of Academic Deans

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Minutes
Council of Academic Deans
September 1, 2009
9:00 a.m.

Members Present: Richard Bowker, John Bonaguro, Don Swoboda, Sherry Reid, Blaine Ferrell, Bob Cobb, Richard Miller, Sam Evans, Mike Dale, William Tallon, Sadiq Shah, Mike Binder, Cornell Menking, Craig Cobane, Dennis George, Dean Kahler, David Lee and Doug McElroy.

Guests Present: Melvin Borland, Steve Lile, Libby Greaney and Terry Cunningham. Larry Snyder attended a portion of the meeting for David Lee.

I. Information/Clarification:

A. TRP

Dr. Melvin Borland and Dr. Steve Lile presented a proposed alternate TRP Track. A handout was distributed describing the proposed program. There was discussion regarding the proposal and funding the positions. Deans felt they needed more time to review the proposal. A subgroup was established to look further into the proposal. Those on the subgroup include Mike Dale, Richard Miller, Blaine Ferrell, Bill Tallon and Sherry Reid. Dr. Tallon will schedule meetings for the group. If approved by the Council of Academic Deans, this proposal would go before President Ransdell and the Board of Regents.

B. Administrative Council Update

Dr. Burch indicated the Building Emergency Services Team training is close to completion.

Dr. Burch briefly discussed opportunities available for College Readiness funds.

The environmental concerns regarding Tate Page Hall have been addressed and the building is now a healthy and safe building. Tate Page Hall will be used as a temporary swing space to accommodate several programs. Dr. Burch will be discussing space needs with Deans in the next few weeks. The renovation date for Grise Hall has been changed making the move from Grise Hall 5-6 years away.

Dr. Burch distributed a Draft Environment, Health and Safety Policy for Deans to review and provide feedback. Dr. Burch must report concerns to Administrative Council regarding the policy.

C. WKU Libraries Walking Tour

Dr. Binder presented the WKU Libraries Walking Tour.

D. This is China edited by Haiwant Yuan

Dr. Binder presented "This is China" edited by Haiwang Yuan.

E. Enrollment Update

Dr. Dean Kahler announced total enrollment as of today is 20,546 students.

Dr. Richard Bowker announced Graduate enrollment as of today is 2,999.

F. Upcoming CPE/Governor's Trusteeship Conference

Dr. Burch invited Deans to attend the upcoming CPE meeting and Governor's Trusteeship Conference scheduled for September 10 and September 11.

G. Global Encounters

Dr. Menking announced the kick-off for International Week is scheduled for November 19.

II. Discussion/Action Items:

A. Staffing Plans

Dr. Burch indicated materials for staffing plan meetings need to be in Academic Affairs 3 days prior to the scheduled staffing plan meeting. She asked that they bring staffing requests also to staffing hearings.

B. Preparing for H1N1

Libby Greaney and Terry Cunningham discussed precautions and preparations being made on campus to prepare for H1N1. Hand sanitizers are being installed in computer labs. Libby Greaney asked Deans to let her know what they need to prepare in each college for flu season.

C. Other:

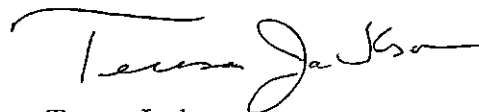
Dr. Menking discussed the structure of the International Education Committee and proposed changes to the committee structure. DELO, University Libraries and Graduate Studies are not currently represented on the Committee. There was discussion regarding the structure of the Committee.

There was also discussion regarding the stipend currently paid to members of the International Education Committee. The current stipend is \$2,500/year and is paid by International Programs. Dr. Menking proposed that departments share the cost of the stipend. Dr. Burch asked Dr. Cornell Menking, Dr. John Bonaguro, Dr. Craig Cobane and Dr. Bill Tallon to meet and discuss the best way for advancing the agenda of the International Education Committee and to report back to the Council of Academic Deans. Dr. Menking will schedule meetings for the group.

Dr. Larry Snyder asked how the International Education Committee and KIIS are related. The KIIS courses must be added to the curriculum. Dr. Burch will look into how Murray accomplished it.

Dr. Richard Miller asked Deans to forward names of those attending the 16th Annual Compact for Faculty Diversity Institute on Teaching and Mentoring Conference by the end of the day.

Respectfully submitted,



Teresa Jackson