

**MINUTES
UNIVERSITY SENATE
December 13, 2001
GARRETT BALLROOM**

Chair Robert Dietle called the meeting to order at 3:30 p.m. **The following members were present:** Lawrence Alice, Darlene Applegate, Michael Binder, Ray Blankenship, Erica Brady, John Bruni, Barbara Burch, Catherine Carey, Kenneth Crawford, William Davis, Robert Dietle, Claus Ernst, Elmer Gray, Bill Greenwalt, Richard Hackney, Jennifer hall, Kacy Harris, Robert Holman, Michelle Jackson, Robert Jefferson, Jonathan Jeffrey, Sean Kinder, Wilma King-Jones, Alton Little, Kathleen Matthew, Michael May, Mary Ellen Miller, Patti Minter, John Moore, Russell Moore, Carrie Morgan, Fred Murphy, Sharon Mutter, Jane Olmsted, Rick Patterson, Kay Pane, Yvonne Petkus, Katrina Phelps, Cassandra Pinnick, Matthew Pruitt, Gary Ransdell, Bryon Sleugh, Dale Smith, Larry Snyder, Steven White, Stacy Wilson, Ed Wolfe, Edward Yager, Susan Yorde, Uta Ziegler. **The following members were absent without alternate representation:** Kathryn Abbott, Karen Adams, David Coffey, John Crenshaw, Jeffrey Hackett, Roy Howsen, Daniel Jackson, Frank Kersting, Patricia Minors, Antony Norman, Loren Ruff, Kathleen Sheldon, Carol Wilson **Alternates in attendance were:** Sherry Reid for Frank Conley, Blaine Ferrell for Martin Houston, John Hardin for David Lee, Don Speer for Ronald Oliver, Preston Gramling for Sherrie Serros, Jack Montgomery for Nelda Sims.

Chair Robert Dietle opened the meeting at 3:30 PM. The first item of business was a presentation on the State Budget by Dr. Jim Ramsey.

Dr. Ramsey presented to the Senate body an outline of recent trends in the Kentucky economy. He stated he wished to provide information regarding the state's revenue to explain the budget pressures and expenditure pressures under which the state is currently operating. Dr. Ramsey gave a PowerPoint presentation showing the State's economic trends over the past 18 years and the forecast for the next biennium. Dr. Ramsey's presentation is on tape and filed in the office of the Provost.

Next, Chair Dietle asked President Ransdell to address the Senate on the issue of the University budget.

The President passed out several charts with information relevant to the budget (copies attached to the official records of this meeting) and expressed his gratitude to Governor Patton for exempting higher education from previous state budget cuts. "This has been a strong challenge to the Governor," the President stated. The materials he disseminated detail key aspects of the Higher Education Budget. The first table the President presented was *Tuition and Fees Revenue as a Percent of Public Funds* which indicates that 39.1% of our budget comes from tuition and fees. The President continued with a discussion of: *Estimated Fall 2001 Headcount Enrollment and Full Time Equivalent 2002-2004*; *Benchmark Funding - Financial Analysis 2002-04*; *Operating Recommendation, Fiscal Year 2002-03 and 2002-04*; *Operating Recommendation Fiscal year 2003-04*. Dr. Ransdell stated that this budget has been submitted to the Governor, and pointed out that WKU was the second highest funded institution in the state. Dr. Ransdell then distributed a card showing *Western Kentucky University's 2002 Legislative Priorities and Quick Facts* on how WKU is leading the way for higher education reform in Kentucky (copy attached to official records.) Thereafter, Dr. Ransdell outlined the *Enrollment Growth and Retention Trust Fund Guidelines for 2002-04*; *Request for Additional Funds 2002-04 Capital Projects (Eligible Capital Renewal and Maintenance Projects)*; and *Postsecondary Education Institutions and Trust Funds, 2001-02 Budget Reduction Plan* (copies of these documents attached to official records).

President Ransdell concluded by saying that he and Dr. Burch will be taking an in depth look at Western's enrollment growth to determine what our enrollment philosophy, policy, and practice will be in the future. Dr. Ransdell hopes that the year 2003 and beyond will be positively impacted with a serious enrollment policy that accentuates quality over quantity. There also will be a thorough analysis of the Community College in the same context. In closing, the President said that after reviewing the charts, it was clear that a 10% tuition increase was necessary to lock in a 4% increase to the salary pool, and that his resolve and commitment is that there will be a 4% salary increase pool for the next year. This will come 100% from the tuition increase.

Chair Dietle continued with the agenda.

The minutes of November 15, were approved as presented.

Next Dr. Dietle passed out ballots to elect the University Academic Complaint Committee, and asked if there were any additional nominations from the floor. There were none. He asked the Senators to mark their ballots and turn them in to Vice Chair Michael May before leaving the meeting.

UNFINISHED BUSINESS

Chair Dietle called for a motion on the approval of the COSFL position paper on University Governance. Patricia Minter moved approval of the following proposal:

COSFL POSITION PAPER ON UNIVERSITY GOVERNANCE ADOPTED 3/24/01

The Coalition of Senate and Faculty Leadership (COSFL) endorses the "Statement on Government of Colleges and Universities" jointly formulated by the American Association of University Professors, the American Council on Education, and the Association of Governing Boards of Universities and Colleges in 1966 (see AAUP Policy Documents & Reports, 8th Ed. Washington, DC: American Association of University Professors, 1995, 179-185).

COSFL believes: that a collegial system of academic governance adds value to higher education and that collegial governance both sustains and extends the mission of a college or university in teaching, research, and service to the institution and to the wider communities it engages.

Academic governance derives its authority from the institution's mission. It is rooted in the responsibility all members of the academic community bear in achieving the purposes of the college or university. The academic community includes; students, faculty, staff, administrators, members of governing boards and alumni. A collegial system is based upon the participation of all stakeholders, each in their own way, in the discourse from which policy and practice are constructed.

Collegial governance is characterized by:

- * the recognition of and respect for the many and varied roles that members of the academic community perform in a complex institution;
- * the timely disclosure of information needed to participate meaningfully in the discourse that makes good policy and practice, wherever those conversations take place;
- * the opportunity for members of the academic community to provide input before decisions are

made;

* the principle of dissent.

In a diverse academic community, the participants will not and should not always be of one voice on matters of policy and practice. It is imperative that dissent from the majority view be respected by all involved.

As a practical matter, collegial governance is seldom exercised in the committee of the whole. Rather, the various authorities in a complex institution speak through groups or offices; governing boards, administrative officers, students, faculty and staff and their representative bodies. Whatever an institution's structure, however, the spirit and practice of collegiality calls for either the election of these people or their appointment with the broadest possible consultation, representing diverse points of view. Moreover, the spirit and practice of collegial governance requires these people, once having been elected or appointed, to maintain their discourse with their institutional constituents. In a spirit of full and open disclosure there is little that should be excluded from community discourse. While, for example, it is the traditional responsibility of a collegiate faculty to establish admission and graduation requirements, to approve academic programs, or to approve changes to program curricula, that faculty best does so when it consults with the students, staff, and administrators. Additionally, the primary responsibilities of administrators can best be accomplished when they consult with other members of the academic community. Since academic institutions are primarily made up of people engaged in teaching and learning, scholarship, and service to the institution and the wider community, no realm is more sensitive to the spirit and practice of collegial discourse than the appointment and review of personnel.

The motion was seconded. The motion carried.

NEW BUSINESS

Reports from the Standing Committees:

University Curriculum Committee

Darlene Applegate moved approval of the University Curriculum Committee's consent proposal from its November 29, 2001 meeting.

GORDON FORD COLLEGE OF BUSINESS

I. Creation of New Course *

MGT 496 Small Business Analysis and Strategy

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES

I. Revision of Course (Title)

REC 470 Administration of Municipal Recreation

II. Creation of New Program *

Associate of Science Degree in Hospitality Management
OGDEN COLLEGE OF SCIENCE AND ENGINEERING

I. Revision of Courses *

EE 380 Microprocessors (prerequisites)
EE 385 Mechantronics (prerequisites, title)

II. Revision of Program *

Ref. #629 Major in Computer Science, System/Scientific Option

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. One-time-only Offering of Course (information only)

ART 311 Foundations of Art Education I

GRADUATE COUNCIL

I. One-time-only Offering of Courses (information only)

MUS 516 Comprehensive Arts Education for Middle School Teachers
GEOG 512 Geoscience Technical Writing

II. Revision of Courses *

REC 470G Administration of Municipal Recreation (title)
SPAN 478G Twentieth Century Spanish America (title, description)

III. Revision of Programs

Ref. #149 Master of Science in Nursing
Ref. #105 Master of Arts in Sociology *

Chair Dietle asked if any Senator wished to remove any of the proposed items from the Consent agenda and place it on an Action agenda. There were no such requests.

The motion carried.

General Education Committee

John Bruni moved approval of the following proposal:

The General Education Committee makes the following motion for adoption by the University Senate:
The MLIS Department proposes that the following policy be adopted in the implementation of the new

WKU general education program, effective immediately upon approval by the appropriate University bodies:

The general education foreign language requirement will be waived for international students whose first language is not English, contingent upon successful completion of ENG 100 and 300 and either COMM 145 or 161 (i.e., 9 hours instead of 12 in Category A) and an additional 3 hours of course work in General Education courses selected from any category. When submitting their degree program, such international students must attach a letter from The Office of International Programs verifying that they are a non-native speaker of English.

Students receiving the foreign language waiver will list their additional selected general education course in the degree program line labeled "Foreign Lang".

International students whose first language is not English may also complete the general education foreign language requirement in the usual fashion by completing 12 hours in Category A, including 3 hours in a language other than their native tongue.

After a lengthy discussion, the motion was seconded. The motion carried.

Faculty Welfare and Professional Responsibilities Committee

Claus Ernst said that in anticipation of this being a long meeting, the two surveys the Committee has been working on would be placed online for evaluation and feedback. An email will be sent to all faculty informing them that the surveys may be accessed on the Senate web page.

Next Dr. Ernst said the Health Care Committee has passed a resolution and moved approval:

MOTION

The University Senate endorses the recommendations made by the Benefits Committee to Dr. Gary Ransdell regarding future WKU health insurance contributions.

Recommendation made by the Benefits Committee:

The Benefit Committee recommends that the university increase the fiscal 2003 university health insurance contribution. The committee further recommends that the university health insurance contribution be indexed annually using the National Health Expenditures rate for personal health care. This index is prepared by the Health Care Financing Administration, Office of the Actuary, National Health Statistics Group. The index is widely used in forecasting health care costs and is used by the Social Security Administration and Medicare. The committee feels that out of many possible choices, the chosen index will follow closely the inflation rate of medical costs for self-insurance plans. Using this index, the Benefits committee recommends that the university's contribution be increased in January 2003 by 8.4 percent from \$315 to \$341.

A lengthy discussion followed.

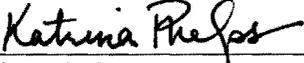
Katrina Phelps moved to close debate. The motion to close was seconded. The motion carried.

The motion to approve the resolution carried.

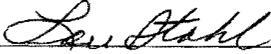
Next Dr. Dietle read a memo from Provost Barbara Burch in which she endorsed the actions of the University Senate at its November 15, 2001 meeting.

The meeting adjourned at 5:15.

Respectfully submitted,



Katrina Phelps, Secretary



Lou Stahl, Recorder

Results of the election for the University Complaint Committee:
Members elected for 2002 are:

Faculty Representative - Linda Pulsinelli (Ogden - Math)
Faculty Representative - Wayne Mason (Ogden - Biology)
Faculty Alternate - Jacqueline Pope-Tarrance (Education - Psychology)
Faculty Alternate - Lou-Ann Crouther (Potter - English)
Student Representative - Mark O'Brien (Chemistry)
Student Alternate - Jeff Stone (Music)



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January 23, 2002

MEMORANDUM

TO: Dr. Robert Dietle
Chair University Senate

FROM: Barbara Burch
Provost and Vice President
For Academic Affairs

SUBJECT: December 13, 2001 University Senate Minutes

I endorse, without exception, the actions taken by the University Senate at its December 13, 2001 meeting

/s

