

**MINUTES
UNIVERSITY SENATE
SEPTEMBER 19, 2002
GARRETT BALLROOM**

Chair Robert Dietle called the meeting to order at 3:30 P.M. **The following members were present:** Lawrence Alice, Darlene Applegate, Ray Blankenship, Charles Borders, John Bruni, Robert Dietle, Claus Ernst, Joe Glaser, Bill Greenwalt, Richard Hackney, Kacy Harris, Beverly Holland, Michelle Hollis, Roy Howsen, Jonathan Jeffrey, Sean Kinder, Wilma King-Jones, Patricia Minter, Russell Moore, Lora Moore, Fred Murphy, Sharon Mutter, Jane Olmsted, Anne Onyekuwluje, Richard Parker, Kay Payne, Yvonne Petkus, Matthew Pruitt, Loren Ruff, Jo-Anne Ryan, Roger Scott, Sherrie Serros, Vernon Sheeley, Kathleen Sheldon, Fred Siewers, Nelda Sims, Doug Smith, Dale Smith, Steven White, Uta Ziegler, Dana Lockhart, Jessica Martin, Ross Pruitt. **Alternate members present:** John Petersen for Barbara Burch, Robert Reber for Robert Jefferson, John Hardin for David Lee, Mary Catherine Frante for Michael May, Arvin Voss for Cassandra Pinnick. **Members absent:** Karen Adams, Katie Alego, Christopher Antonsen, Jim Becker, Michael Binder, Thad Crews II, Debra Crisp, David Dunn, Yalcin Ertekin, Blaine Ferrell, Elmer Gray, Jeffrey Hackett, Robert Holman, Augustine Ihator, Daniel Jackson, Pam Jukes, Danita Kelley, Frank Kersting, Bruce Kessler, Minwoo Lee, Cynthia Mason, Kathleen Matthew, John Moore, Ronald Oliver, Sherry Powers, Gary Ransdell, Sherry Reid, Cliff Shaluta, Byron Sleugh, Bill Tseng, Judy Walker, John White, Stacy Wilson, Edward Yager.

The August 22, 2002 minutes were approved as amended: Fourth paragraph under "Report from Chair: . . . He also said his decision could be overruled ~~if any Senator wished~~. Should read: He also said his decision 'could be overruled by a majority vote of the Senate.'

Chair Dietle read a memo from Provost Barbara Burch stating she endorsed the actions of the University Senate at its August 22, 2002 meeting.

Dr. Dietle reported on the Faculty Continuance election process, and read a list of departments that have not submitted their nominees. He asked that this be done by September 20th.

Next the Chair said that the Provost has assured him she will provide a graduate student assistant for the Senate Web Site. He asked that this student be assigned to the Chair of the University Curriculum Committee to post curricular matter.

The Chair next reported on the SACS 2005 campus visit for the re-accreditation review. He said the Provost, in preparation to this visit, has created a University Assessment Committee, this Committee will have 15 members. The Chair said the Provost has assured him that this committee has an advisory role and that departments can consult with this committee regarding the proper assessment of programs, and the type of data to be gathered. Furthermore, the Provost assured him that the University Assessment Committee will have no authority to demand changes or revisions in any courses or programs. The Chair reported that WKU had a consultant team on campus for a three-day workshop explaining SACS's assessment procedures of all programs including general education, which will be key, and the Chair plans to invite Dr. Retta Poe and Dr. Dennis George to come to the next University Senate meeting to give a brief

presentation on the upcoming review.

The Chair next reported on the University Health Insurance. He said the Benefits Committee has been meeting since late August, although most deliberations bear no conclusions, therefore no information is available for reporting at this time. The Chair expressed concerns that a meeting of August 29, 2002, was a closed meeting. He said he has spoken with the Human Resources Director, without getting a firm answer about what caused the closed status of the meeting. Chair Dietle said since then the Committee has met again on September 11, and will meet again on September 25. The Chair said he has also urged Ann Meade to convene the Budget Council regarding Health Insurance. Already in the present budget for the university, an 8.3% increase in the University's contribution to health insurance is scheduled. The Chair cautioned that the 8.3% figure is the increase in what the University contributes, this does not mean the University's budget will cover an 8.3% increase in premiums.

The Chair said the budget book for 2002-2003 academic year is now available. And he reported that in checking this budget he found some disturbing facts: Over the past several years, the Academic portion of the university's budget has been stationary around 60%. This year it has dropped to 57%, although enrollment has increased 7% over last year. In discussing this with President Ransdell, Chair Dietle said the President emphasized the \$33M which was raised and added to the academic side, through fund raising efforts. However, the raised money comes with severe limitations and therefore questions arise whether the fund-raised money can be used to justify the shrinking of the overall budget when the demands of the academic side are increasing enormously. The Chair said this should be explored further.

Next the Chair said we still need volunteers to work on the University Senate News Letter. He said Doug Smith will enter analysis data from the faculty survey, but opinion pieces are still needed. He said John Bruni has agreed to help with his expertise in setting up the newsletter in an electronic form and hopes to have the first issue out during October.

The Chair reported that the Faculty Regent election will be held this Fall, and the initial balloting will be Friday, October 11, 2003, nominations will be accepted until Friday, September 27. He also reported that according to an e-mail sent to all faculty, Regent Mary Ellen Miller will not seek reelection.

REPORT FROM THE STANDING COMMITTEES

GENERAL EDUCATION COMMITTEE

Dr. Patricia Minter said General Education has no report for this meeting.

FACULTY WELFARE AND PROFESSIONAL RESPONSIBILITIES COMMITTEE

Dr. Claus Ernst said he did not have a formal report, but would like to announce that the Committee has met once, and agreed that the regular meeting time will be the 2nd Thursday of each month at 3:30 in the Women's Study Center, and invited anyone that wished to attend. He said the first meeting did not yield any resolutions, but he would briefly report on two surveys

conducted last Spring. One was the Faculty Workload Study and the other was a Department Heads' Survey. Neither of the two reports has been completely evaluated and no conclusions have been drawn. When this is completed a report will be brought to the University Senate.

Dr. Ernst said the Health Insurance issue was discussed, and being a member of the Benefits Committee he would like to clarify some issues. As reported by the University Senate Chair, Dr. Ernst said the WKU contributions will be raised to \$341.00. He said that the University Senate has recommended to the President that this contribution should rise on an annual basis to meet the healthcare index. This index is always projected into the future and has yielded this approximately 8% increase in University contributions. He said the President has not endorsed this principle, but has basically assured the Committee he will look at this on a yearly basis. Dr. Ernst said the University's increase will be substantially lower than the expected premium increase. The exact numbers are not determined, but he predicts an increase of 20 to 30% of the current premiums.

Dr. Ernst said the Committee will have more information at the next Senate meeting.

UNIVERSITY CURRICULUM COMMITTEE

Chair Dietle asked if any Senator would like to remove any item from the consent agenda to the action agenda. No such requests were made.

Dr. Darlene Applegate presented the report and moved approval of University Curriculum Committee's Consent Agendas from the meetings of April 25, May 30, and August 29, 2002. (* denotes action items of the UCC)

(April 25, 2002)

SCHOOL OF HEALTH AND HUMAN SERVICES

I. Revision of Courses

EHS 321	Elements of Industrial Hygiene [prerequisites]
EHS 331	Hazardous Materials Recognition and Control [prerequisites]
EHS 360	Air Pollution Control [prerequisites]
EHS 410	Water Treatment Processes [prerequisites]
EHS 440	Industrial Hygiene I [prerequisites]
EHS 442	Industrial Hygiene II [prerequisites]
EHS 480	Hazardous and Solid Waste Management [prerequisites]

II. Deletion of Courses

NURS 331 Basic Concepts in Pharmacology
NURS 332 Clinical Concepts in Pharmacology

II. Revision of Program *

Ref. No. 586 B.S. in Nursing

GORDON FORD COLLEGE OF BUSINESS

I. Revision of Courses

CIS 248	Systems Integration [prerequisites]
CIS 346	Business Application Development [prerequisites]
CIS 347	Introductory Business Telecommunications [prerequisites]
CIS 348	Information Systems Architectures [prerequisites]
CIS 440	Selected Topics - Information Systems [prerequisites]
CIS 443	Computer Information Systems Applications [prerequisites]
CIS 444	Information Systems Management [prerequisites]
CIS 446	Advanced Business Application Development [prerequisites]
CIS 447	Advanced Business Telecommunications [prerequisites]

II. Creation of New Course *

ACCT 390 Internship in Accounting

III. Revision of Program *

Ref. No. 706 B.S. in Computer Information Systems

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

I. One-Time Course Offering [for information only]

ME 344 Mechanical Design

II. Revision of Courses

GEOG 100	Introduction to Man's Physical Environment [title]
GEOG 300	Scope and Methods of Geography [title, prerequisites] *
GEOG 328	Climate, Soils, and Vegetation [title, prerequisites] *
GEOG 474	Environmental Planning [prerequisites]
GEOG 491	Data Analysis and Interpretation [number, prerequisites] *

III. Revision of Programs *

Ref. No. 339 Minor in City and Regional Planning

Ref. No. 374 Minor in Geography

Ref. No. 674 B.S. in Geography

BOWLING GREEN COMMUNITY COLLEGE

I. One-Time Course Offerings [for information only]

RET 247C Introduction to E-Commerce
HCIS 323C Health Care Payment Systems

II. Revision of Courses

BNK 268C Internship - Banking [change to pass/fail grading]
BUS 230C Internship - Business [change to pass/fail grading]
INS 290C Internship - Information Systems [change to pass/fail grading]
OST 271C Office Internship [change to pass/fail grading]
PLS 299C Internship in Paralegal Studies [change to pass/fail grading]
RET 230C Internship - Retailing [change to pass/fail grading]

III. Revision of Program *

Ref. No. 291 Associates Degree in Office Systems Technologies

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. Revision of Courses

BCOM 265 Basics of Broadcast News [title, catalog listing] *
BCOM 365 Broadcast News Reporting [title]
BCOM 368 Electronic News Gathering [title, catalog listing] *
BCOM 465 Advanced Broadcast News Reporting [title, catalog listing] *
MUS 415 Choral Methods [credit hours] *

II. Creation of New Course *

SOCL 470 Environmental Sociology

III. Revision of Programs *

Ref. No. 358 Minor in Film Studies
Ref. No. 593 B.M. in Music, Music Education Option
Ref. No. 716P Print Journalism, seeking admission
Ref. No. 725P Mass Communication, seeking admission
Ref. No. 726P Broadcasting, seeking admission
Ref. No. 727P Advertising, seeking admission
Ref. No. 750P Photojournalism, seeking admission
Ref. No. 763P Public Relations, seeking admission

GRADUATE COUNCIL

I. Creation of New Course *

SOCL 470 Environmental Sociology

II. Creation of New Certificate Program *

Graduate Certificate in Organizational Communication

III. Revision of Programs *

Ref. No. 057 Master of Business Administration, Accounting Concentration

Ref. No. 057 Master of Business Administration, Economics Concentration

(May 30, 2002)

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. One-Time Course Offerings [for information only]

BCOM 328 Weather Graphics
AFAM 491 Women in Africa
ANTH 491 Women in Africa
FLK 491 Women in Africa
THEA 453 Play Production in Schools

II. Revision of Courses

GOVT 403 Field Studies in Politics [change to pass/fail grading] *
GOVT 405 Washington Internship and Academic Seminars [change to pass/fail] *
JOUR 346 Advertising Account Planning [prerequisites] *
JOUR 349 Advertising Media [prerequisites] *
JOUR 352 Public Relations Communications [catalog listing] *
JOUR 353 Public Relations Theory [title]
JOUR 446 Advertising Campaign [prerequisites] *
JOUR 454 Public Relations Publications [title, catalog listing] *
THEA 101 Basic Techniques of Acting [title]
THEA 300 Characterization [title]
THEA 301 Acting [title]
THEA 371 Stage Directing [title]
THEA 401 Acting Styles [title, prerequisites, catalog listing] *

III. Suspension of Courses

DANC 334 Pointe I
DANC 336 Pointe II
DANC 344 Men's Dance Technique I

DANC 346 Men's Dance Technique II
THEA 302 Stage Dialects
THEA 351 Women's Drama

IV. Creation of New Courses *

BCOM 335 News Discovery and Selection
HIST 448 American Biographies
JOUR 350 Public Relations Publications Design
MLIS 480 Topics in Modern Language Cultures and Pedagogy

V. Revision of Programs *

Ref. No. 592 A.B. in Social Studies
Ref. No. 726 A.B. in Broadcasting, Broadcast News Sequence
Ref. No. 727 A.B. in Advertising
Ref. No. 763 A.B. in Public Relations

VI. Creation of New Program *

Minor in Advertising for Marketing Majors

GORDON FORD COLLEGE OF BUSINESS

I. Revision of Programs *

Ref. No. 602 B.S. in Accounting
Ref. No. 602P Accounting, seeking admission
Ref. No. 664 B.S. in Finance
Ref. No. 664P Finance, seeking admission
Ref. No. 706 B.S. in Computer Information Systems
Ref. No. 706P Computer Information Systems, seeking admission
Ref. No. 720 B.S. in Marketing
Ref. No. 720P Marketing, seeking admission
Ref. No. 723 B.S. in Management
Ref. No. 723P Management, seeking admission
Ref. No. 724 B.S. in Business Economics
Ref. No. 724P Business Economics, seeking admission
Ref. No. 638 A.B. in Economics
Ref. No. 638P Economics, seeking admission

[capstone course substitution for listed programs]

BOWLING GREEN COMMUNITY COLLEGE

I. One-Time Course Offering [for information only]

FOLK 280C Cultural Diversity in the U.S.

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES

I. Revision of Programs *

Ref. No. 621 B.S. in Business and Marketing Education

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

I. Revision of Courses

EE 180 Digital Logic Fundamentals [prerequisites]
EE 200 Electrical Engineering Design II [prerequisites]
EE 210 Circuits and Networks I [prerequisites]
EE 211 Circuits and Networks II [prerequisites]
EE 220 Introduction to Electronics [prerequisites]
EE 250 Fundamentals of Electrical Engineering [prerequisites]
EE 330 Introduction to Power Systems [prerequisites]
EE 300 Electrical Engineering Design III [prerequisites, catalog listing] *
EE 380 Microprocessors [prerequisites]
EE 385 Introduction to Industrial Automation [prerequisites, catalog listing, number] *
EE 400 Electrical Engineering Design IV [prerequisites]
EM 221 Statics [prerequisites]
EM 313 Dynamics [prerequisites]
ME 101 Mechanical Engineering Freshman Experience [prerequisites]
ME 200 Sophomore Design [prerequisites]
ME 220 Engineering Thermodynamics I [prerequisites]
ME 240 The Materials and Methods of Manufacturing [prerequisites]
ME 300 Junior Design [prerequisites]
ME 325 Elements of Heat Transfer [prerequisites]
ME 330 Fluid Mechanics [prerequisites]
ME 331 Strength of Materials Lab [prerequisites]
ME 370 Machine Elements I [prerequisites, title, number] *
ME 390 Engineering Instrumentation and Experimentation [prerequisites, number] *
ME 410 Mechanical Vibrations and Controls [prerequisites]
ME 411 Mechanical Vibrations and Controls Laboratory [prerequisites]
ME 420 Senior Mechanical Engineering Laboratory I [prerequisites]
ME 490 Mechanical Engineering Senior Project [prerequisites, number] *

II. Revision of Programs *

Ref. No. 534 B.S. in Civil Engineering
Ref. No. 537 B.S. in Electrical Engineering
Ref. No. 543 B.S. in Mechanical Engineering [two proposals for two different revisions]

GRADUATE COUNCIL

I. One-Time Course Offerings [for information only]

FLK 491G Women in Africa
SPAN 481G A Cultural Portrait of Hispanic People

II. Revision of Courses

HCA 541 Health Care Marketing Principles and Practices
HCA 586 Health Economics

III. Creation of New Courses *

HIST 448G American Biographies
MLIS 480G Topics in Modern Language Cultures and Pedagogy
EHS 510 Watershed Management Science
EHS 577 Environmental Toxicology
EHS 580 Solid and Hazardous Wastes
HCA 543 Health Care Quality and Accountability
HCA 555 Health Care Preparedness and Leadership
HCA 556 Ambulatory Care/Rural Health
HCA 572 Special Topics in Health Services
HCA 565 Information Systems Laboratory
HCA 520 Graduate Statistics Laboratory
PH 575 Health Education /Promotion Program Planning
PH 576 Education and Communication Techniques in Public Health

IV. Revision of Programs *

Ref. No. 107 M.A. in Education, Exceptional Education: Moderate and Severe Disabilities
~~Ref. No. 139 M.A. in Education, Middle Grades Education [withdrawn by unit]~~
~~Ref. No. 103 M.A. in Education, Secondary Education [withdrawn by unit]~~
Ref. No. 075 M.A. in Public Health, Environmental Health Option
Ref. No. 075 M.A. in Public Health, Public Health Education Option
Ref. No. 153 Master of Health Administration

V. Creation of New Graduate Certificate Program *

Post-MSN Certificate in Nursing Education

(August 29, 2002)

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. Revision of Course *

JOUR 345 Copywriting and Layout [prerequisites]

GORDON FORD COLLEGE OF BUSINESS

I. Revision of Programs *

Ref. # 602P Accounting (seeking admission)
Ref. # 602 Accounting
Ref. # 724P Business Economics (seeking admission)
Ref. # 724 Business Economics
Ref. # 706P Computer Information Systems (seeking admission)
Ref. # 706 Computer Information Systems
Ref. # 664P Finance (seeking admission)
Ref. # 664 Finance
Ref. # 723P Management (seeking admission)
Ref. # 723 Management
Ref. # 720P Marketing (seeking admission)
Ref. # 720 Marketing

[raise minimum GPA for admission to the College from 2.0 to 2.25; eliminate 32-hour enrollment policy and replace with 12-hour enrollment policy]

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES

I. Revision of Courses

PSY 201 Statistics in Psychology [prerequisites]
PSY 210 Experimental Psychology [prerequisites]
PSY 321 Child Psychology [catalog course listing]
PSY 370 Industrial Psychology [title]
PSY 412 Psychology of Motivation and Emotion [catalog course listing]
PSY 430 Psychology of Women * [prerequisites, catalog course listing]
PSY 450 Introduction to Personality Theories [prerequisites]

II. Creation of New Courses *

PSY 290 Supervised Study in Psychology
PSY 299 Selected Topics in Psychology

III. Revision of Programs *

Ref. # 381 Gerontology Minor [move course from elective to core]

GRADUATE COUNCIL

I. Revision of Courses

PSY 412G Psychology of Motivation and Emotion [catalog course listing]
PSY 430G Psychology of Women * [prerequisites, catalog course listing]
PSY 450G Introduction to Personality Theories [prerequisites]
PSY 570 Introduction to Industrial/Organizational Psychology [title]

II. Creation of New Course *

PH 568 Public Health Approaches to STI/HIV Prevention

Chair Dietle called for a vote on the three consent agendas from the University Curriculum Committee. The motion carried.

Next Dr. Applegate presented the following By-Laws amendment to the University Senate Charter and moved approval:

PROPOSED AMENDMENTS TO THE UNIVERSITY CURRICULUM COMMITTEE BYLAWS

XI. RULES AND PROCEDURES

C. Full Committee Meetings

9. Voting: Voting shall take place by voice or by show of hands, unless a request for vote by secret ballot is made by any member of the University Curriculum Committee. **Only those University Curriculum Committee members who are also members of the university graduate faculty may vote on proposals, resolutions and other business items that deal with graduate issues.** An affirmative vote of a majority of the quorum of the University Curriculum Committee shall be required for passage of all motions except motions to amend the bylaws, limit debate, close debate, and suspend the rules, which require a two-thirds majority vote of the quorum.

D. Subcommittee Meetings

9. Voting: Voting shall take place by voice or by show of hands, unless a request for vote by secret ballot is made by any member of the subcommittee. **Only those subcommittee members who are also members of the university graduate faculty may vote on proposals, resolutions and other business items that deal with graduate issues.** An affirmative vote of a majority of the quorum of the subcommittee shall be required for passage of all motions except motions to limit debate, close debate, and suspend the rules, which require a two-thirds majority vote of the subcommittee quorum.

The Chair opened the floor for discussion. Hearing none, the Chair called for a vote on the proposed amendment. The motion carried.

NEW BUSINESS

The Chair asked if there was any new business to be brought before the Senate at this time.

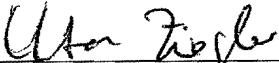
Dr. Bill Greenwalt presented the following motion:

I move that the University Senate send a request to President Ransdell that he establish a policy prohibiting the use of Social Security Numbers of faculty, students and staff for identification purposes at the University.

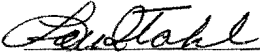
After friendly amendments, the motion was seconded, and the motion carried.

The meeting adjourned at 4:05 PM.

Respectfully submitted,



Uta Ziegler, Secretary



Lou Stahl, Recorder

Office of the Provost and Vice President
for Academic Affairs
270-745-2296
FAX: 270-745-5442




Western Kentucky University
1 Big Red Way
Bowling Green, KY 42101-3576

October 15, 2002

MEMORANDUM

TO: Dr. Robert Dietle
Chair University Senate

FROM: Barbara Burch
Provost and Vice President
For Academic Affairs



SUBJECT: September 19, 2002 University Senate Minutes

I endorse without exceptions the actions taken by the University Senate at its September 19, 2002 meeting.

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