Chair Doug Smith called the meeting to order at 3:30 P.M. The following members were present: Darlene Applegate, Ray Blankenship, Charles Borders, Barbara Burch, Debra Crisp, Claus Ernst, Elmer Gray, Bill Greenwalt, Jeffrey Hackett, Richard Hackney, Kacy Harris, Beverly Holland, Roy Howsen, Jonathan Jeffrey, Danita Kelley, Sean Kinder, Dana Lockhart, Jessica Martin, Michael May, Patricia Minter, Russell Moore, John Moore, Fred Murphy, Sharon Mutter, Yvonne Petkus, Cassandra Pinnick, Matthew Pruitt, Ross Pruitt, Jo-Anne Ryan, Roger Scott, Sherrie Serros, Vernon Sheeley, Kathleen Sheldon, Fred Siewers, Nelda Sims, Doug Smith, Judy Walker, Steven White, Uta Ziegler. Alternate members present: Bob Reber for Robert Jefferson, Malia Formes for Jane Olmsted, Judith Hoover for Kay Payne. Members absent were: Karen Adams, Lawrence Alice, Christopher Antonsen, Jim Becker, Michael Binder, John Bruni, Thad Crews II, David Dunn, Yalcin Ertekin, Blaine Ferrell, Joe Glaser, Michelle Hollis, Robert Holman, Augustine Ihator, Daniel Jackson, Pam Jukes, Frank Kersting, Bruce Kessler, Wilma King-Jones, Minwoo Lee, David Lee, Cynthia Mason, Kathleen Matthew, Lora Moore, Ronald Oliver, Anne Onyekuuluje, Richard Parker, Sherry Powers, Gary Ransdell, Sherry Reid, Loren Ruff, Cliff Shaluta, Byron Sleugh, Dale Smith, Bill Tseng, John White, Stacy Wilson, Edward Yager.

**Approval of the Minutes**
The minutes of November 21, 2002 were approved as corrected. Dr. Darlene Applegate said that 2 courses were inadvertently omitted from the University Curriculum Committee consent agenda: Page 2, Section 2, CEBS under Revision of Courses should include DMT 332 and PSY 390.

**University Senate Action Approval**
Dr. Barbara Burch, Provost and Vice President for Academic Affairs approved, without exception, the actions taken by the University Senate at its November 21, 2002 meeting.

**Report from the Chair**
1. Chair Douglas Smith said that on November 23, 2002 he attended the COSFL meeting in Lexington. Items discussed were: 1) Report on Council on Postsecondary Education's search for a new head. He said that COSFL has a member on the search committee, and will interview candidates this coming Wednesday. The COSFL Leadership Committee from WKU is, Robert Dietle, Douglas Smith, John White, and Patricia Minter. This Committee will be a part of the interview process. Chair Smith said if any Senator has concerns that should be addressed, or questions that should be asked of the prospective candidates, to let a member of this group know. 2) The Chair said the next item that was discussed at the November 23rd meeting was the assessment of finances for next year's budget predictions in which a 5.2% shortfall is expected. The Chair said that if K-12 is exempted from this cut, then it would be cut in the excess of 9% for the secondary
education institutions. Next Dr. Smith said information on what is going on at each of the campuses, including insurance cuts for most were discussed.

2. Next the Chair said that he had received word that the department heads are forming a council to discuss issues that cross college lines. He said there may be issues that should be discussed and brought to the attention of this body, in terms of how the dean’s council agenda could possibly cross over into issues that should be directed to the University Senate, and where the lines should be drawn, since the department heads are included in the University Senate membership under the new University Governance structure.

3. The Chair said he had received word from the Parking Committee and they have asked for a recommendation for a Senator to serve on their committee, and asked for anyone with the willingness to serve in this capacity to let him know.

Report from the Faculty Regent

Dr. Robert Dietle, University Faculty Regent, reported that the Board of Regents met recently for a called meeting in which the 2003 insurance contract and the President’s contract were voted upon. Regent Dietle said he would like to explain the reason he voted against the President’s contract. 1) The amount of the increase. Given the percentages of the faculty and staff raises over the past years, it seemed the substantial increase in the President’s salary was excessive in comparison. Regent Dietle added that the Staff Council had consulted the President for additional contributions to help with the increase in health insurance coverage. They were told that the university and the state were in a “budget crisis” thus, if that is a financial reality for one, it should be a reality for all. 2) Regent Dietle said he also objected to the philosophy of the contract which uses “golden handcuffs”, that is, it attempts to make it unattractive to go somewhere else by using long-term incentives. It would be better to offer more compensation when another offer exists. In addition, credit was given to the President for increased enrollment and retention. Dr. Dietle said, in reality this burden is carried by the faculty, staff and students who share the results and the repercussions, therefore they should be the ones to receive compensation. Dr. Dietle urged that if these issues are a concern to others, then their voices should be heard. 3) Dr. Dietle said he also took issue on how the assessment of the President’s performance was conducted. He said, as the assessment process now stands, the only people consulted are the members of the Board of Regents. There is no systematic way in which the faculty, staff or student opinions are taken into consideration on the President’s performance, which goes against how the other upper level administrators are assessed. Chair Dietle expressed his concern and noted that there should be more input provided to the Board of Regents, from this body, and other faculty and staff. Next Dr. Dietle said the Senate should also try and align the annual faculty survey conducted by the Senate to have it coincide with the consideration of the President’s salary increases.

The floor was opened for discussion.

STANDING COMMITTEE REPORTS
A. **Report from the Faculty Welfare and Professional Responsibilities Committee**

Dr. Claus Ernst presented the report and moved approval of the following:

The Faculty Welfare and Professional Responsibilities Committee makes the following motion:

**Motion:**
The University Senate endorses and supports the recommendation of the Benefits committee to the president concerning the increase in the WKU contribution to health care starting in the next budget year.

The recommendation of the Benefits committee to the president reads as shown below:

December 3, 2002

Dear Dr. Ransdell:

The Benefits Committee has forwarded to you the recommended health plan and rate structure for the 2003 plan year. You approved the recommendation and it has been implemented. As a component of that recommendation, you requested the Committee forward our annual recommendation for an increase to the University contribution for health insurance.

The Benefits Committee recommends a 17.2 percent increase in the University contribution for the next fiscal year. The increase of $59 per month would bring the university contribution to $400 per month. Consistent with our earlier discussions, it is recommended that the $400 be budgeted and set aside in the health insurance account beginning July 1, 2003.

The recommended increase is based on Anthem’s claims trend calculation for the 2003 plan year. This 17.2 percent trend value was used to calculate the premiums for the 2003 plan year. For comparison purposes the estimated claims trend calculation made by Humana and MedBen were 16.6 percent and 14.8 percent, respectively.

The trends for large increases are expected for the foreseeable future. The Committee realizes this is a large increase, but believes it is important to have a good benefit package that is affordable for current employees and will aid in the retaining of current employees and the recruitment of future employees. The Committee appreciates the support you have given to our recommendations. If you have any questions please do not hesitate to allow us to provide you answers.

After discussions, the motion passed unanimously.

B. **Report from the University Curriculum Committee**
Dr. Darlene Applegate moved approval of the University Curriculum Committee’s Consent Agenda from the meeting of November 26, 2002. Chair Smith asked if any Senator would like to remove any item from the consent agenda to the action agenda.

Dr. Applegate moved to remove the following items from the consent agenda and place them on the action agenda, pending corrections that were not made as suggested by the Curriculum Committee at its November 26, 2002 meeting:

- ENG 195 Honors: Brain & Renaissance
- ENG 201 Informal Essay
- ENG 397 Word Study: Vocabulary & Semantics
- ENG 405 Phonetics 6
- ENG 104 Introduction to Linguistics (suspension)
- ENG 380 Masterpieces of English Literature
- SEC 472 Teaching Art * [title, prefix/number, prerequisites, catalog listing]
- COMM 525 Interpersonal Support in the Workplace
- BIOL 524 Evolutionary & Ecological Genetics * [catalog listing]

The motion was seconded. The motion carried:

Dr. Sherrie Serros moved to remove the following from the Graduate Council to the action agenda.

- Ref. No. 103 Master of Arts in Education, Secondary Education Major/Minor (decrease hours from 35 to 30, create two options)
- Ref. No. 139 Master of Arts in Education - Middle Grades Education [decrease hours from 35 to 30, create two options]

The motion was seconded. The motion carried

The Chair then called for a vote on the remaining consent items.

(* denotes action items of the UCC)

BOWLING GREEN COMMUNITY COLLEGE

I. Creation of New Course *

ENGL 110C Written Argument

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES

I. Revision of Course Prefix (Subject Area) [for information only]
II. Suspension of Courses

PSY 365 Intelligence and Creativity
REC 456 Advanced Studies in Recreation

III. Deletion of Courses

REC 412 Adaptive Activity and Facilities for Recreation
REC 489 Recreation Practicum

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

I. One-Time-Only Course Offerings [for information only]

GEOG 455 Western Mediterranean Cultural Landscapes
GEOG 456 Physiography of the Western Mediterranean

II. Deletion of Courses

AGMC 100 Introduction to Farm Power
AGMC 101 Introduction to Farm Power Laboratory
AGMC 178 Electrical Systems
AGMC 179 Electrical Systems Lab
AGMC 278 Applied Hydraulics
AGMC 279 Applied Hydraulics Lab
AGMC 375 Diesel Engines
AGMC 376 Diesel Engines Lab
AGRO 451 Soil Management
ANSC 341 Dairy Cattle Judging
ANSC 436 Advanced Horse Judging
ANSC 441 Advanced Dairy Selection
HORT 318 Forestry

III. Revision of Courses

BIOL 283 Introductory Biostatistics [prerequisites]
MATH 411 Problem Solving for Elementary and Middle School Teachers * [prerequisites, catalog listing]
MATH 413 Algebra and Computing for Elementary Teachers * [title, catalog listing]
PHYS 398 Seminar * [title, prerequisites, catalog listing]
IV. Creation of New Courses *

MATH 498  Senior Seminar
PHYS 498  Senior Seminar

V. Revision of Programs *

Ref. No. 629  Major in Computer Science [delete references to two suspended courses]
Ref. No. 528  Major in Mathematics, Extended [add required course]
Ref. No. 728  Major in Mathematics [add required course, increase hours by 1]
Ref. No. 754  B.S. in Physics [designate required seminar courses]

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. Suspension of Courses

ANTH 200  Introduction to Latin America
ANTH 340  Peoples and Cultures of Latin America
ANTH 442  Ecological and Economic Anthropology
FREN 441  Sixteenth Century French Literature
FREN 443  Eighteenth Century French Literature
LAT 397  Word Study: Vocabulary and Semantics
MUS 140  Choral Union
MUS 440  Choral Union
MUS 141  University Choir
MUS 441  University Choir
MUS 144  University Orchestra
MUS 444  University Orchestra
MUS 145  Chamber Singers
MUS 445  Chamber Singers
MUS 147  Marching Band
MUS 447  Marching Band
MUS 148  Band
MUS 448  Band
MUS 149  Chamber Music
MUS 449  Chamber Music
MUS 171  Jazz Ensemble
MUS 471  Jazz Ensemble
MUS 174  Opera Theatre
MUS 474  Opera Theatre
MUS 151  Applied Music, Secondary
MUS 250  Applied Music, Secondary
MUS 251  Applied Music, Secondary
II. Deletion of Courses

AMER 320  American Studies I
AMER 321  American Studies II
MUS 213  Introduction to Instrumental Techniques
MUS 329  Church Music
MUS 431  Musical Theatre
FREN 422  History of the French Language
SPAN 377  Literature & Culture of the Spanish Caribbean
SPAN 472  Background of Modern Spanish
SPAN 475  Spain: From the Golden Age to the Age of Realism
SPAN 477  Latin America: Colonial Period to Modern

III. Cross-Listing of Courses

FLK 277  Introduction to World Folk Music [as ANTH 277]
FLK 410  African American Music [as ANTH 410]

IV. Revision of Courses

ANTH 125  Introduction to Physical Anthropology * [title, catalog listing]
ANTH 230  Introduction to Archaeology * [number, catalog listing]
ANTH 300  Forensic Anthropology * [prerequisites, catalog listing]
ANTH 345  Native Americans [title]
ANTH 395  Lab Practicum in Archaeology or Physical Anthropology * [title, Prerequisites, catalog listing]
ANTH 430  Archaeology of Kentucky * [title, catalog listing]
ANTH 436 Public Archaeology * [title, catalog listing]
ANTH 450 Modern Human Biological Variation * [prerequisites, catalog listing]
ART 310 Art Education in the Elementary School * [credit hours]
ENG 482 Shakespeare I [catalog listing]
ENG 496 Women’s Poetry * [catalog listing]
MUS 405 Choral Arranging * [credit hours]

V. Creation of New Courses *

ART 325 Asian, American and African Art
ANTH 434 Graveyard Archeology
ANTH 493 Archaeology Stewardship
THEA 450 Performing Arts Career Seminar

VI. Revision of Programs *

Ref. No. 358 Film Studies Minor [add restricted elective course]
Ref. No. 583 B.A. Music [revise course numbering of ensembles and applied music]
Ref. No. 593 B.M. Music [revise course numbering of ensembles and applied music]

GRADUATE COUNCIL

I. One-Time-Only Course Offerings  [for information only]

ADED 510 Introduction to Adult Education
ADED 520 Methods of Teaching Adults

II. Suspension of Courses

BIOL 401G Biology of Algae
BIOL 799 Doctoral Research
BIOL 800 Maintaining Matriculation
ENG 405G Phonetics
ENG 406G Advanced Writing Workshop
ENG 503 Linguistics
ENG 581 Reading in Old English
ENG 582 Middle English Literature
ENG 589 Coop Education/English
SOCL 415G Sociology of Language
SOCL 551 Sociology of the Family
III. Deletion of Courses

ASTR 414G Astrophysics *
CHEM 432G Modern Methods of Chemical Analysis
CHEM 502 Fundamentals of Modern Chemical Analysis
CHEM 503 Fundamentals of Modern Chemical Analysis Lab
PHIL 425G 20th Century British Philosophy
PHIL 502 Seminar in Ancient & Medieval Philosophy
PHIL 503 Seminar in Modern Philosophy
PHIL 504 Seminar in Contemporary Philosophy
PHIL 600 Maintaining Matriculation
PHYS 406G Solid State Physics Lab *
PHYS 407G Nuclear Physics Lab *
PHYS 443G Lasers & Modern Optics *
PHYS 460G Solid State Physics *
PHYS 470G Nuclear Physics *
RELS 405G Current Issues in New Testament Studies
RELS 475G Religions of South Asia
RELS 480G Religions of East Asia

IV. Revision of Courses

BIOL 402G Evolutionary History of Plants [catalog listing]
BIOL 407G Virology [catalog listing]
BIOL 411G Cell Biology [prerequisites]
BIOL 430G Evolution: Theory & Process * [prerequisites, catalog listing]
BIOL 450G Recombinant Gene Technology [catalog listing]
BIOL 568 Advanced Microbiology * [catalog listing, credit hours]
BIOL 570 Advanced Immunology [catalog listing]
ENG 482G Shakespeare I [catalog listing]
ENGL 496G Women’s Poetry [catalog listing]
ENG 510 Graduate Rhetoric & Writing [catalog listing]
ENG 553 Restoration & 18th Century Drama * [title, catalog listing]
ENG 583 Shakespeare II [catalog listing]

V. Creation of New Courses *

CHEM 490G Materials Chemistry

COMM 587 Communication in Intercultural Negotiation and Mediation
PHYS 402G Lab for Applications of Modern Physics I
PHYS 403G Lab for Applications of Modern Physics II
PHYS 420G Applications of Modern Physics
PHYS 430G Applications of Modern Physics II
The motion carried.

**Action Agenda**

John Moore moved approval of the following **program revisions:**

- Ref. No.103 Master of Arts in Education, Secondary Education Major/Minor
- Ref. No. 139 Master of Arts in Education - Middle Grades Education.

The Chair opened the floor for discussion.

Sherrie Serros moved to table the proposal, for more information on minimum admission requirements for the participants and for more information on the content area.

The motion was seconded

The Chair opened the floor for discussion of the motion

Patricia Minter moved to amend the motion by sending the proposal back to the College of Education and Behavioral Sciences for further discussions (to address the points raised by Senator Serros) with faculty in the relevant content areas.

The Chair opened the floor for discussion on the amended motion.

Dr. Ray Blankenship moved to close debate.

The motion was seconded. The motion to close debate carried.

Next the Chair called for a vote on the motion as amended.

The motion carried

Darlene Applegate pulled the following items until the next University Senate meeting contingent upon corrections being made. Dr. Applegate noted that in the future any corrections to proposals have to be done before items are sent to the University Executive Committee. Therefore proposals with corrections will not be forwarded to the University Senate.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ENG 195</td>
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</tr>
<tr>
<td>ENG 405</td>
<td>Phonetics 6</td>
</tr>
<tr>
<td>ENG 104</td>
<td>Introduction to Linguistics (suspension)</td>
</tr>
</tbody>
</table>
Next Dr. Applegate presented changes to the University Curriculum Committee Guidelines (copy attached to 12/12/02/agenda) and moved approval.

The motion carried.

C. **Report from the General Education Committee**

Dr. Patricia Minter presented the report and moved approval of the following:

Chair Smith asked if any Senator would like to move any General Education item from the consent agenda to the action agenda. No such requests were made.

Category B-II:

- PHIL 323 Social Ethics (also listed as RELS 323)

Category C:

- PHIL 202 Racial Justice (also listed as RELS 202)

Category E:

- GOVT 365 Government and Politics of the Middle East
- RELS 308 East Asian Religious Traditions
- SOC 375 Diversity in American Society

The Committee approved the name/description changes in courses currently in General Education:

Category C:

- ANTH 125 Introduction to Physical Anthropology
- ANTH 230 Introduction to Archaeology

The Committee approved the suspension of the following courses from General Education:

Category C:

- ANTH 200 Introduction to Latin America
NEW BUSINESS

Dana Lockhart, Student Government Association, presented the following proposal and moved approval:

The motion was seconded.

Task Force on Enrollment

WHEREAS: The state has not fulfilled the funding formula it established for higher education, and
WHEREAS: Recent and rapid increases in enrollment have stressed all facets of the university, and
WHEREAS: Measures need to be implemented to remedy these stresses, and
WHEREAS: A sustainable growth strategy for WKU needs to be established, and
WHEREAS: The University needs to ensure that academic funding is its first priority, and
WHEREAS: In the event of continued inadequate funding the University will have an even greater need for such a plan, and
WHEREAS: The Student Government Association has passed similar legislation and requests that the Senate endorse this initiative.

THEREFORE: Be it resolved that the University Senate requests that President Gary Ransdell create a task force for the purpose of investigating solutions to the problems posed by enrollment growth.

Implementation: 2003 semester.

The Chair opened the floor for discussion on the motion
After considerable discussion and comments from Provost Barbara Burch, the motion was amended as follows:

**THEREFORE:**  
*Be it resolved that the University Senate and SGA create an ad-hoc committee for the purpose of investigating solutions to this problem posed by enrollment growth*

The amended motion was seconded. The motion carried.

Next Mr. Lockhart presented the following resolution and moved approval.

**Sustainable Growth Strategy**

**PURPOSE:** For the University Senate to recommend that the University adopt the following change in its allocation of future unbudgeted student fees; increases in funds not currently budgeted by the University should be allocated towards academic instruction.

**WHEREAS:** Enrollment has continued to climb during this period of no-growth in state funding and,

**WHEREAS:** The University currently gives department with mandatory fees the unbudgeted increases in those fees in spite of the fact that additional funding for academics is needed, and

**WHEREAS:** The departments receiving these increases in mandatory fees may not be needing or expecting the extra funds, and this change would not decrease their budgets, and

**WHEREAS:** This has resulted in deficits of funding for faculty positions and instruction and hindered the hiring of additional faculty to cover the increases in enrollment.

**AND WHEREAS:** The Student Government Association has passed legislation requesting this change and requests that the Senate also endorse this policy change.

**THEREFORE:** Be it resolved that the University Senate recommends the University allocate all future unbudgeted mandatory fee increases towards academic instruction until the University receives increases in funding from the state.

The motion was seconded.

The Chair opened the floor for discussion.

After considerable discussions, Senator Fred Murphy moved that the proposal be tabled for further clarification, and be presented at the next University Senate meeting as the first item under “Old Business”
The motion was seconded. The motion carried.

Next, Dr. Claus Ernst passed out a Faculty Worklife Study, and said this would be discussed at the January meeting of the University Senate.
The meeting adjourned at 5:05 P.M.

Respectfully submitted,

[Signature]
Uta. Ziegler, Secretary

[Signature]
Lou Stahl, Recorder