

**MINUTES
UNIVERSITY SENATE
FEBRUARY 20, 2003
GARRETT BALLROOM**

Chair Doug Smith called the meeting to order at 3:30 P.M. **The following members were present:** Darlene Applegate, Charles Borders, Robert Dietle, Claus Ernst, Elmer Gray, Bill Greenwalt, Jeffrey Hackett, Richard Hackney, Kacy Harris, Michelle Hollis, Roy Howsen, Jonathan Jeffrey, Danita Kelley, Frank Kersting, Sean Kinder, Wilma King-Jones, Dana Lockhart, Kathleen Matthew, Michael May, Patricia Minter, Russell Moore, John Moore, Fred Murphy, Anne Onyekwluje, Richard Parker, Yvonne Petkus, Matthew Pruitt, Ross Pruitt, Troy Ransdell, Roger Scott, Sherrie Serros, Vernon Sheeley, Nelda Sims, Dale Smith, Douglas Smith, Judy Walker, Steven White, John White, Mary Wolinski, Edward Yager. **Alternate members present:** Keith Phillips for Alice Lawrence, John Petersen for Barbara Burch, R. Smith for John Bruni, Robert Reber for Robert Jefferson, George Musambira for Kay Payne, Arvin Vos for Cassandra Pinnick, Keith Phillips for Uta Ziegler. **Members absent were:** Christopher Antonsen, Jim Becker, Michael Binder, Ray Blankenship, Thad Crews II, Debra Crisp, David Dunn, Yalcin Ertekin, Blaine Ferrell, Joe Glaser, Beverly Holland, Robert Holman, Augustine Ihator, Daniel Jackson, Pam Jukes, Bruce Kessler, Minwoo Lee, David Lee, Jessica Martin, Cynthia Mason, Lora Moore, Sharon Mutter, Jane Olmsted, Sherry Powers, Gary Ransdell, Sherry Reid, Loren Ruff, Jo-Anne Ryan, Cliff Shaluta, Kathleen Sheldon, Bryon Sleugh, Bill Tseng, Stacy Wilson.

Approval of the Minutes

The minutes of January 23, 2003 were approved as presented.

University Senate Action Approval

Dr. Barbara Burch, Provost and Vice President for Academic Affairs, approved, without exception, the actions taken by the University Senate at its January 23, 2003 meeting.

Report from the Chair

1. The Chair reported that the Staff Council voted unanimously to recommend increasing the University's insurance contribution by \$59.00; the recommendation was forwarded to the Administrative Council and the Budget Committee. The Chair also reported that the Staff Council requested an additional \$200,000 salary pool for staff market adjustments to be included in next year's budget.
2. Next the Chair reported that he recently attended the COSFL meeting. He said Morehead University challenged WKU in the "Relay for Life" program. The Chair said they spent time discussing how the state budget short-fall will affect universities around the state. He said there will be a future meeting on overlap of programs among the Kentucky universities.
3. Next, the Chair said we are making progress on committee appointments. He introduced three Student Government Association members who are serving

on the Enrollment Growth Committee: Tim Howard, Katie Dawson, and Robert Watkins.

Report from the Faculty Regent

Regent Dietle said the Board of Regents met in Elizabethtown on January 31, 2003. He said the morning was spent in a retreat discussing, among other things, WKU's progress on meeting "performance success indicators." About 70 indicators have been met to date. Regent Dietle said he raised questions about the Board's assessment that "some progress" has been made on bringing faculty salaries up to benchmark average, noting that we have made no progress on this issue. Regent Dietle said he was pleased that some of the Regents independently raised the issue that there are too many performance success indicators related to training students for careers as the primary purpose of the university.

Regent Dietle said that in the business portion of the meeting there was a revision on the motion about loaning money to the Student Life Foundation for the DUC renovation: When WKU property on Nashville Road is sold, a portion of that money will be loaned to Student Life Foundation, and when the money is repaid it will go directly into the Reserve Fund. There will be no transfer of funds from the Reserve Fund to finance the DUC renovation. This revised motion passed.

Next, Regent Dietle said he had received a memo from Regent Cornelius Martin, stating it was time for the Board to evaluate the President in preparation for making salary recommendations for next year. Regent Dietle reiterated that he has questioned the method of evaluation and has raised the issue that we need to have a more formal evaluation process. As it stands, the present method of evaluation consists of each Regent filling out a questionnaire that is turned over to a committee of three, which then tallies the data and writes a summary of comments on which the salary recommendation is made. Regent Dietle noted there is no process in place to change this method; however, he would like to start a process in which this method of evaluation would be changed. Since the Senate has not yet conducted its faculty evaluation of the President, Regent Dietle is using an online survey to poll faculty regarding their views of the President's performance in advance of the Board's review. He'll incorporate the faculty's opinions into his Regent questionnaire. He urged each Senator to fill out the survey, so he can present this to the Regents. He also urged the Senate to conduct its presidential evaluation earlier in the spring semester so the Faculty Regent can represent better faculty views as the Board evaluates the President.

Standing Committee Reports

A. Report from the University Curriculum Committee

Senator Darlene Applegate said **FLK 340 Peoples and Cultures of Latin America** was withdrawn by the unit from the list of Potter College course suspensions. She then moved approval of the University Curriculum Committee's Consent Agenda from the January 30-31, 2003 meetings.

Chair Smith asked if any Senator would like to remove any item from the consent agenda to the action agenda. One such request was made.

Senator Applegate asked to move to the Action Agenda the proposal to revise the Emphasis in Global Studies program.

The University Curriculum Committee presented the following motions from its January 30-31 meetings for approval by the University Senate. Proposals marked with asterisks were action items by the UCC.

COLLEGE OF HEALTH AND HUMAN SERVICES

I. Revision of Program *

Ref. No. 386 Health Care Administration [replace required course with two restricted electives]

GORDON FORD COLLEGE OF BUSINESS

I. Revision of Courses

ACCT 499 Senior Assessment in Accounting [grading system from pass/fail to letter]
FIN 330 Fundamentals of Finance [title, prerequisites, catalog] *
FIN 332 Investment Theory [prerequisites]
FIN 435 Commercial Bank Management [prerequisites]
FIN 445 Estate Planning [prerequisites]
MGT 302 Advanced Business Law [title, prefix, number, prerequisites, catalog] *

II. Revision of Programs *

Ref. No. 602 BS in Accounting [replace two required courses with restricted elective choices]
Ref. No. 664 Finance major, Financial Management Option [remove course from restricted electives]

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

I. Creation of New Course *

PHYS 316 Computation Physics

II. Creation of New Program *

Ref No TBA Minor in Astronomy

POTTER COLLEGE OF ARTS, HUMANITIES AND SOCIAL SCIENCES

I. Revision of Courses

ART 240 Drawing [prerequisites]
ART 270 Sculpture [title, catalog] *
ART 370 Sculpture [title]
ART 371 Sculpture [title]

ART 430	Graphic Design [prerequisites]
ART 431	Illustration [prerequisites]
ART 432	Portfolio [prerequisites]
ART 433	Package Design [prerequisites]
ART 435	Computer Graphics [title, number, prerequisites, catalog] *
ART 436	Electronic Illustration [prerequisites]
ART 438	Advanced Computer Graphics [prerequisites]
ART 440	Drawing [catalog]
ART 452	Printmaking [prerequisites]
ART 471	Sculpture [title, prerequisites] *
ART 474	Wood Sculpture [title]
ART 475	Sculpture [title, prerequisites] *
ART 476	Sculpture [title, prerequisites] *
THEA 120	Rehearsal and Production I [catalog, credit hours] *
THEA 121	Rehearsal and Production II [credit hours] *
THEA 220	Rehearsal and Production III [credit hours] *
THEA 221	Rehearsal and Production IV [credit hours] *
THEA 320	Rehearsal and Production V [credit hours] *
THEA 321	Rehearsal and Production VI [credit hours] *
THEA 420	Rehearsal and Production VII [credit hours] *
THEA 421	Rehearsal and Production VIII [credit hours] *

II. Suspension of Courses

ART 307	Art of the U.S.
FLK 340	Peoples and Cultures of Latin America [WITHDRAWN]
HIST 290	Current Issues in Historical Perspective
HIST 452	American Urban History
HIST 459	Immigrants in American History
THEA 462	History of Theatre

III. Suspension of Program

Ref. No. 598 BFA Theatre

IV. Creation of New Courses *

ART 372	Sculpture, Figurative Studies
ANTH 135	Introduction to Linguistic Anthropology
ANTH 346	American Indian/First Nations Linguistics
ANTH 400	Ethnomusicology
FLK 400	Ethnomusicology
ANTH 411	American Indian/First Nations Music
FLK 411	American Indian/First Nations Music
GOVT 267	Introduction to East European Studies
THEA 363	World Theatre History I
THEA 364	World Theatre History II

V. Revision of Programs *

Ref. No. 311 Anthropology Minor [add minimum grade requirement for core courses, add one required core course, decrease number of

- elective courses]
- Ref. No. 608 Anthropology Major [eliminate preliminary program designation 608P, add minimum grade requirement for core courses, add one required core course, decrease number of elective courses, add new track in linguistics, add/delete courses from existing tracks]
- Ref. No. 588 BFA Performing Arts [consolidate two existing BFA programs (Theatre, Performing Arts) into one BFA program with 33 common hours and two tracks of 35 hours each]
- Ref. No. 798 AB in Theatre [change degree from AB to BA, increase hours from 36 to 42, add two required courses, add restricted electives]

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES

I. Revision of Courses

- CFS 191 Child Development [catalog]
- MIL 210 Military Science Practicum (Basic Camp) [title]
- MIL 410 Military Science Practicum (Advanced Camp) [title]
- PSY 321 Child Psychology [prerequisites]
- PSY 405 Cognitive Psychology [prerequisites, catalog] *
- PSY 410 Psychology of Learning [prerequisites, catalog] *
- PSY 411 Psychology of Sensation and Perception [prereqs, catalog] *
- PSY 412 Psychology of Motivation and Emotion [prerequisites]
- PSY 421 Psychology of Early Adolescence [prerequisites, catalog] *
- PSY 422 Adolescent Psychology [prerequisites, catalog] *
- PSY 423 Psychology of Adult Life and Aging [prerequisites, catalog] *
- PSY 440 Abnormal Psychology [prerequisites, catalog] *
- PSY 441 Psychological Aspects of Alcoholism [catalog]
- PSY 442 Beginning Skills in Psychological Interviewing [prereqs, catalog] *
- PSY 443 Behavior Modification [prerequisites, catalog] *
- PSY 450 Introduction to Personality Theories [catalog]
- PSY 455 Introduction to Clinical Practice of Psychology [prerequisites]
- PSY 480 Physiological Psychology [prerequisites, catalog] *
- PSY 485 Psychology of Religion [prerequisites, catalog] *
- PSY 490 Research, Readings or Special Projects in Psychology [prerequisites, catalog] *
- PSY 495 History and Systems of Psychology [prerequisites, catalog] *
- PSY 499 Senior Seminar in Psychology [catalog]

II. Deletion of Course

- PSY 460 Method and Research in Social Psychology

III. Creation of New Courses *

- MIL 101 Military Mountaineering and Leadership
- PSY 470 Psychology and Law

IV. Revision of Program *

- Ref. No. 760 Bachelor of Arts in Psychology [increase hours from 33 to 36, add new restricted elective course grouping, reorganize restricted

elective course groupings, add one restricted elective, delete one restricted elective, add new 51-hour extended major to be listed under a different reference number]

GRADUATE COUNCIL

I. One-Time-Only Course Offerings [for information only]

ANTH 456G Archaeological Lab Methods
COMM 580 Special Topics in Organizational Communication

II. Change Course Prefix [for information only]

EXED 480G American Sign Language I to CD 480G
SEC 540 Seminar in Home Economics to CFS 540

III. Revision of Courses

ANTH 430G Archaeology of Kentucky [title, catalog] *
ANTH 436G Public Archaeology [title, catalog] *
BA 551 Investments and Portfolio Management [prerequisites]
CFS 540 Seminar in Home Economics Education [title, number, prerequisites, catalog] *
CFS 572 Curriculum Development in Family and Consumer Sciences Education [catalog]
CFS 573 Evaluation in Family and Consumer Sciences Education [catalog]
CFS 574 Supervision of Family and Consumer Sciences Education [catalog]
CFS 575 Individual Study in Consumer and Family Sciences [catalog]
CNS 555 Social and Cultural Diversity in Counseling [title, catalog] *
EDAD 594 Auxiliary Programs in Education [catalog]
EDAD 630 Special Education Law and Finance [catalog]
EDAD 677 School Law [catalog]
EDAD 682 School Community Relations [catalog]
EDAD 683 Seminar in Curriculum Development [catalog]
EDAD 694 Seminar in Educational Administration [catalog]
EDFN 500 Research Methods [catalog]
EDFN 501 Educational Statistics [catalog]
IECE 520 Organizing Programs for Interdisciplinary Early Childhood Education [prerequisites]
IECE 521 Assessment in Interdisciplinary Early Childhood Education [prerequisites]
IECE 521 Assessment in Interdisciplinary Early Childhood Education [prerequisites]
IECE 522 Family-Centered Services [prerequisites]
IECE 522 Family-Centered Services [prerequisites]
GEOG 510 Selected Topics in Geography [title, catalog] *
GEOG 595 Planning Practicum [title, prerequisites, catalog] *
MATH 411G Problem Solving for Elementary and Middle School Teachers [prereqs, catalog] *
MATH 411G Problem Solving for Elementary and Middle School Teachers [prereqs, catalog] *
MATH 413G Algebra and Computing for Elementary Teachers [title, catalog] *

MATH 421G Problem Solving for Secondary Teachers [catalog]
 MATH 509 History of Modern Mathematics [prerequisites, catalog] *
 MGT 519 Production Management [title, prefix, number, prereqs, catalog] *
 MGT 573 International Business [prefix, prerequisites] *
 NURS 500 Advanced Concepts [title, catalog] *
 PSY 405G Cognitive Psychology [prerequisites, catalog] *
 PSY 410G Psychology of Learning [prerequisites, catalog] *
 PSY 411G Psychology of Sensation and Perception [prereqs, catalog] *
 PSY 412G Psychology of Motivation and Emotion [prerequisites]
 PSY 421G Psychology of Early Adolescence [prerequisites, catalog] *
 PSY 422G Adolescent Psychology [prerequisites, catalog] *
 PSY 423G Psychology of Adult Life and Aging [prerequisites, catalog] *
 PSY 440G Abnormal Psychology [prerequisites, catalog] *
 PSY 441G Psychological Aspects of Alcoholism [catalog]
 PSY 442G Beginning Skills in Psychological Interviewing [prereqs, catalog] *
 PSY 443G Behavior Modification [prerequisites, catalog] *
 PSY 450G Introduction to Personality Theories [catalog]
 PSY 455G Introduction to Clinical Practice of Psychology [prerequisites]
 PSY 480G Physiological Psychology [prerequisites, catalog] *
 PSY 485G Psychology of Religion [prerequisites, catalog] *
 PSY 490G Research, Readings or Special Projects in Psychology
 [prerequisites, catalog] *
 PSY 495G History and Systems of Psychology [prerequisites, catalog] *
 PSY 499G Senior Seminar in Psychology [catalog]
 PSY 523 Cognitive Theory [title, catalog] *
 PSY 541 Introduction to Professional Psychology [title, catalog] *
 PSY 560 Individual Assessment I [title]
 PSY 561 Individual Assessment II [title]
 PSY 641 Personality Theory and Psychotherapy [title]
 PSY 660 Psychological Evaluation I [title]

IV. Deletion of Courses

AGRO 451G Soil Management
 ANSC 533 Physiology of Lactation
 FREN 422G History of French Language
 FREN 590 Comparative Romance Linguistics
 FREN 601 Seminar in College Teaching
 MGT 513 Management Dynamics
 MGT 518 Management Science
 MGT 535 Advanced Management Science
 MGT 578 Administrative Policy and Strategy
 MGT 579 Independent Study
 PE 502 Philosophical Bases of Physical Education and Athletics
 PE 506 Psychological Aspects of Sport and Performance
 PE 507 Sport in Culture
 PE 510 Seminar: Facilities, Construction, and Equipment
 PE 511 Theory in Administration and Supervision of Physical
 Education and Athletics
 PE 512 Seminar: Administration Problems in Physical
 PE 570 Workshop in Physical Education
 PSY 460G Method and Research in Social Psychology

REC 511 Recreation and Gerontology
 REC 412G Adaptive Activity and Facilities for Recreation
 REC 456G Advanced Studies in Recreation
 SPAN 472G Background of Modern Spanish
 SPAN 475G Spain: From Golden Age to the Age of Realism
 SPAN 477G Latin America: Colonial Period to Modernism

V. Suspension of Courses

FREN 441G Sixteenth Century French Literature
 FREN 443G Eighteenth Century French Literature
 GERM 432G History of German Language
 GERM 438G German Lyric
 HIST 452G American Urban History
 HIST 459G Immigrants in American History
 PSY 516 Advanced Study in Motivation
 PSY 522 Advanced Adolescent Psychology
 PSY 661 Psychological Evaluation II

VI. Suspension of Program

Ref. No. 086 Master of Arts in Education, Mathematics Major

VII. Create New Courses *

ADED 510 Introduction to Adult Education
 ADED 520 Methods for Teaching Adults
 ADED 530 Program Development for Adults
 ADED 598 Adult Education Seminar
 ANTH 434G Graveyard Archaeology
 ANTH 493G Archaeology Stewardship
 CHEM 440G Introduction to Synthetic Organic Methodology
 CHEM 441G Advanced Organic Chemistry
 EDFN 603 Qualitative Research in Educational Settings
 PSY 470G Psychology and Law

VIII. Revision of Programs

Ref. No. 018 Home Economics [title]
 Ref. No. 100 MAE School Counseling, Elementary School Counseling
 [add restricted elective] *
 Ref. No. 101 MAE School Counseling, Secondary School Counseling
 [add restricted elective] *
 All programs Master of Arts in Education [eliminate research tool requirement
 and substitute research foundations course requirement] *
 Ref. No. 147 EdS in School Psychology [change admission requirements] *
 Ref. No. 147 EdS in School Psychology [change admission requirements] *
 Ref. No. 092 Master of Arts in Psychology [replace one restricted elective,
 increase hours from 12 to 15 in Industrial Organization option,
 replace one course in Clinical option] *
 Ref. No. 057 Master of Business Administration [create new concentration] *
 Ref. No. 057 Master of Business Administration [change admission

- requirements] *
- Ref. No. 176 Post MSN Certificate Primary Care Nurse Practitioner Option
[change allocation of course credit hours] *
- Ref. No. 114 Master of Science in Communication Disorders [change
admission requirements] *

The motion carried.

Next Chair Smith opened the floor for discussion on the UCC Action Agenda.

Senator Applegate moved approval of the following proposal to revise a program:

- No. Ref. No. Emphasis in Global Studies [add nine courses and delete ~~four~~
three courses from electives]

The proposal was revised to remove the deletion of FLK 340 Peoples and Cultures of Latin America.

The motion carried.

Next Senator Applegate presented proposed revisions to the University Curriculum Committee *Guidelines and Operating Procedures* and moved approval.

PROPOSED REVISIONS

Add the following paragraph to the guidelines for proposals to create a new course, revise course prerequisites, and make multiple revisions to a course.

Prerequisites for the graduate (G) component of a 400-level course are typically the same as those for the undergraduate component. However, if it is determined that the prerequisites for students enrolled in the graduate (G) component should differ from those for undergraduate students, then add under item 3 separate bullets for the undergraduate and graduate components, and list the complete set of prerequisites for both groups of students exactly as those prerequisites should appear in the respective catalog. For example, for PSY 453/453G, item 3 might read:

3. Proposed prerequisites:
 - 453: PSY 100 and junior standing
 - 453G: PSY 100 or equivalent, and graduate standing

The motion carried.

B. Report from the General Education Committee

Senator Patricia Minter reported that the Committee completed its initial review of General Education courses. The Committee voted to delete courses that had prerequisites in the same category. Senator Minter then presented the General Education consent agenda and moved approval.

Chair Smith asked if any Senator would like to move any General Education item from the consent agenda to the action agenda. No such requests were made.

The General Education Committee presented the following motions to the Senate for approval.

I. Deletion of Courses from General Education

Category B-I:

ENG 381 and 382	Survey of English Literature I and II
ENG 381 and 382	Survey of English Literature I and II
ENG 386	Women Writers
ENG 391 and 392	Survey of American Literature I and II
RUSS 464	Nineteenth Century Russian Literature

Category C:

GOVT 260	Comparative Politics
GOVT 260	Comparative Politics

Category D-I:

BIOL 116 and 117	Biology for Elementary Teachers and Lab
CHEM 107 and 108	General Chemistry II and Lab
CHEM 222 and 223	College Chemistry II and Lab
PHYS 202 and 208	College Physics II and Lab
PHYS 260 and 261	University Physics II and Lab
PHYS 270 and 271	University Physics III and Lab
PHYS 232 and 233	Lab for Physics and Biophysics I and II

Category F:

MIL 103	Advanced Mountaineering
PE 103 and 104	Activity Course

II. Content/Description Change for Existing Gen. Ed. Course

MIL 101	Mountaineering/Leadership
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The motion carried.

Report from the Parking Committee

The Chair pulled this report from the agenda.

Report from the SSN Elimination Committee

Chair Smith said in response to a resolution from the University Senate to the Administration regarding elimination of social security numbers as personal identifiers, Vice President Richard Krichmeyer formed an ad hoc committee to evaluate how social security numbers are being used on campus and to begin the elimination thereof. Chair Smith said he appointed Senator Fred Murphy to be a representative on this ad hoc committee. Senator Murphy will keep this body informed on the status of eliminating the use of social security numbers.

Old Business

A. Student Government Association Sustainable Growth Strategy Motion (Postponed from December 12, 2002 Meeting)

Senator Troy Ransdell withdrew the motion.

New Business

A. Faculty Tenure and Continuance Procedures

Senator Michael May presented a motion to the Senate regarding the description of faculty continuance procedures as specified in the *Faculty Handbook* (pages 35-37).

Senator May moved that an ad hoc committee of the University Senate be appointed to study the existing continuance review procedures and to recommend revisions to the current wording to make it more explicit regarding committee alternates, non-tenured appointments, the role of the Presidential Advisory Committee, etc.

The motion was seconded.

Senator John White moved to amend the motion to include study of the existing tenure review procedures and to remand the re-examination process to the Faculty Welfare and Professional Responsibilities Committee of the University Senate.

The motion was seconded.

The motion to amend carried.

The Chair called for a vote on the main motion as amended:

The Faculty Welfare and Professional Responsibilities Committee will review and recommend revisions to the present guidelines on faculty continuance and tenure policies in the *Faculty Handbook*.

The motion carried.

B. Emergency Evacuation Notification

Senator Sherrie Serros moved that the University Senate recommend to the President and administration that whenever a building is closed in the event of a dangerous situation, faculty be notified immediately and the building be secured.

The motion was seconded.

Senator Darlene Applegate moved to amend the motion as follows:

This body recommends to the President that if any building is evacuated for emergency situations that all faculty, staff and students across campus will be notified and the location will be secured.

The motion was seconded.

The motion to amend carried.

The Chair called for a vote on the motion as amended.

The motion carried.

C. University Budget

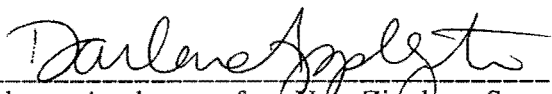
Senator Frank Kersting said he would like to commend the Regent Dietle for being assertive in terms of talking about faculty concerns to the Board of Regents. He asked if Regent Dietle needed University Senate input regarding how the budget will be realigned or reallocated to cover the short-fall expected this year.

Regent Dietle said the two faculty representatives on the Budget Committee, Mel Borland and Marilyn Garner, will address this issue with the Committee, and faculty concerns should be expressed to these persons.

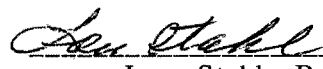
No other business was brought before the Senate at this meeting.

The meeting adjourned at 4:25 P.M.

Respectfully submitted,



Darlene Applegate for Uta Ziegler, Secretary



Lou Stahl, Recorder

Office of the Provost and Vice President
for Academic Affairs
270-745-2296
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Western Kentucky University
1 Big Red Way
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February 25, 2003

MEMORANDUM

TO: Dr. Douglas Smith
Chair University Senate

FROM: Barbara Burch
Provost and Vice President
For Academic Affairs



SUBJECT: February 20, 2003 University Senate Minutes

I endorse, without exception the actions of the University Senate at its meeting February 20, 2003.

/s

