

7-25-2012

# Meeting Minutes

WKU Council of Academic Deans

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**Council of Academic Deans  
CAD Minutes  
Wednesday, July 25, 2012  
1:30pm – 3:00pm**

**Members Present:** Beth Laves, Jeff Katz, Connie Foster, John Bonaguro, Dennis George, Sylvia Gaiko, Kelly Madole, Jackie Pope, Craig Cobane, Cheryl Stevens, Doug McElroy, David Lee, Ladonna Hunton, Gordon Emslie, Jessica Steenbergen, Rich Miller, Brain Meredith, Merrall Price (joined late, substitute for Dean George), Jim Berger (joined late)

**I. Approval of July 11, 2012 Minutes**

Ms. Connie Foster made a motion, seconded by Jeff Katz, to approve the minutes from July 11, 2012 CAD Meeting. The minutes were approved without objection.

**II. Information Items**

- a. The group was asked to submit names of individuals/groups to Emily for Football Game Recognitions.
- b. Dr. Emslie asked the deans to identify 2-3 Department Head/Associate Dean representatives for dinner with the Provost sometime in September.

**III. Discussion Items**

**a. Catalog Discussion**

The deans were polled on whether they wanted individual e-mail addresses for college leadership listed in the Undergraduate Catalog.

**b. Tenure Guidelines**

Dr. Emslie reminded the deans to be clear in their T&P guidelines (and offer letters) regarding the difference between appointment with a shortened probationary period and appointment with a regular (six-year) probationary period, followed by possible consideration for early tenure.

**c. Roof on Library**

Dr. Emslie mentioned that the leaking roof on the library was now a high priority for repair. He also asked the deans whether consideration of increasing the 3% recoup of carry-forward funds to a higher percentage, in order to fund such critical repairs, was an option the deans would consider. The deans agreed to be open to such a discussion.

**d. Academic Calendar**

Dr. Emslie announced that he was going to be presenting the new academic calendar concept to department heads and others at the Board of Regents retreat the following day, and he reminded the deans that they were invited to join the Board for discussion thereafter.

**e. DELO Distributions**

Dr. Beth Laves passed out handouts to all Deans concerning the DELO and summer distributions. A total of \$3.1M was made available, and a conscious effort was made to increase the college/department distributions to alleviate the effect of the recent budget cut.

Dr. Lee made a motion, seconded by Dr. Stevens, to move 100% of regular DELO distributions to the respective college indexes. The motion passed.

Dr. Lee then made a motion to keep Summer School Distributions as is, with Departments and colleges splitting the funds. The motion passed.

**f. Honorary Doctorate Degree Policy**

This draft policy was discussed. Additions/changes to the list of names of honorary degrees were made. There was some discussion on the advantages/disadvantages of awarding these degrees at commencement ceremonies versus at other times.

Dr. Emslie will revise the draft policy and take it to AC to start the policy approval process.

**g. Scholarship Funds**

Dr. Emslie informed the deans that WKU is moving to a different approach to scholarship allocations. More details will be forthcoming very soon.

Meeting adjourned @ 2:45pm.

Respectfully Submitted,

Jessica Steenbergen

Approved

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A. Gordon Emslie, Provost

Date