



## UNIVERSITY SENATE

Tuesday, June 7, 2011

1:30 pm MMTH Auditorium

### I. Call to Order

A special meeting of the WKU Senate was called to order on Tuesday, June 2, 2011 at 1:30 p.m. in the MMTH Auditorium by Chair Kelly Madole. A quorum was present.

**The following members were present:** Darlene Applegate, Kristina Arnold, Lauren Bland, Barbara Bush, Pitt Derryberry, Robert Dietle, Gordon Emslie, Jim Fulkerson, Peggy Gripshover, Darbi Haynes-Lawrence, Sonya House, Molly Kerby, Debra Krietzer, David Lee, Kelly Madole, Mac McKerral, Andrew Mienaltowski, Patricia Minter, Tracey Moore, Matthew Nee, Holly Payne, Pam Petty, Eric Reed, Richard Schugart, Vernon Sheeley, Mark Staynings, Heather Strode, Liz Sturgeon, Dana Sullivan, Francesca Sunkin, Travis Taylor, Evelyn Thrasher, Huanjing Wang, Carol Watwood, Richard Weigel, Mary Wolinski, Dawn G. Wright

**Alternates present were:** Dean May (for Eileen Arnold), Brittany Crowley (for Nathan Bishop), Teresa Stidham (for Melanie Duke), Angela Jones (for Nikolai Endres), Ginger Bomar (for Jane Hunt-Shephard), Fred Carter (for Steve Miller), John White (for Steve Nagy), Suellyn Lathrop (for Christy Spurlock)

**The following members were absent:** Greg Arbuckle, Mike Binder, John Bonaguro, Richard Bowker, Erika Brady, Vladimir Dobrokhoto, Uma Doraiswamy, Scott Droege, Jill Duba, Marc Eagle, Karin Egloff, Sam Evans, Blaine Ferrell, Nathan Fisher, Dennis George, Charlie Harris, Jessie Colton, Mikhail Khenner, Randy Kinnersley, Joan Krenzin, Alex Lebedinsky, Nathan Love, Michael McIntyre, Vicki Metzgar, Roger Murphy, Kumiko Nemoto, Ivan Novikov, Jane Olmsted, Yvonne Petkus, Keith Phillips, Mark Pickard, Matt Pruitt, Gary Ransdell, Angela Robertson, Mark Schafer, Gary Schallert, Michael E. Smith, Martin Stone, Adrian Switzer, Donald Swoboda, Samanta Thapa, Megan Thompson, Maribeth Wilson, Di Wu, David Zimmer.

Meeting was called to order at 1:35.

### II. Reports:

#### 1. Chair – Kelly Madole

- Reminder to please speak in the microphone.
- Election for the University complaint committee will be held at a later date due to an incorrect ballot.
- Vice Chair Kerby will create a ‘Survey Monkey’ ballot and will conduct the election online.
- Regent Minter announcement:
  - Budget and 1% across the board raise. She has not seen the budget book yet. Once the budget is in her hands, she will be in touch with us, as well as share the link once it is available.

- **Chair Madole** – only order of business is the handbook. Reminder of the procedure of voting that was agreed upon at the last Senate meeting (see below).
- Each draft section of the 18<sup>th</sup> edition will be voted up or down. If the section is voted down, then the corresponding section of the 17<sup>th</sup> edition will remain in effect. If the section is approved, then it will be adopted and considered in effect upon approval of the Provost.
- No amendments will be allowed to the 18<sup>th</sup> edition draft before or during the voting process.
- Floor debate on each section will be limited to 10 minutes during the voting process.

### **III. Faculty Handbook (second reading)**

- a. **Motion to approve the Handbook Amendment Policy-** Eric Reed / Second Pitt Derryberry  
**Motion passes.**
- b. **Motion to approve the Personnel Policies, Benefits and Other Services** – Eric Reed / Second – John White  
**DS:** Question of the incorrect date. Minor editorial change.  
Adding: Faculty members are ‘typically’ employed on nine month basis  
**Motion passes.**
- c. **Motion to accept “General Academic Support Information”** – Eric Reed / Second Darbi Haynes-Lawrence  
**DS: No**  
**Motion passes.**
- d. **Motion to approve “Other Faculty Policies”** – Eric Reed / Second John White  
**DS: No**  
**Motion passes.**
- e. **Motion to approve “Special Appointments”** – Darbi Haynes-Lawrence / Second Pitt Derryberry  
**DS: No**  
**Motion passes.**
- f. **Motion to approve “Faculty Grievance Policy”** – Pam Petty / Second John White  
**DS: No**  
**Motion passes.**
- g. **Motion to approve “Post-Tenure review of faculty”** – Pam Petty / Matt Nee  
**DS: No**  
**Motion Passes.**
- h. **Motion to approve Appendix 1: Faculty Regent Election** – Pam Petty / Second Pitt Derryberry  
**DS: No**  
**Motion passes.**
- i. **Appendix 2: Student Offense Record**

- Eric Reed – this section was deleted since it was a form of which we have thousands in the handbook. It was deleted as it was the only form, amongst many at WKU, that was in the handbook.
  - DS: Julie Shadoan – it was included because it was not publicly available anywhere else. It was included because Academic Affairs did not want it in the handbook. (Amendment to minutes via email from Julie – opposition originated in Student Affairs)
  - Eric Reed – He will put his section back in the handbook.
  - **Motion to approve Appendix 2:** Darbi Haynes-Lawrence / Second Pam Petty
  - **DS:** Dr. Emslie – is willing to make this form a policy, per Policy 1.000. Cautions that putting it in the faculty handbook does not make it a policy.
  - **Motion passes; Yea 21/ No 16**
- j. Motion to approve “University Organization and administration” –Pitt Derryberry / Second John White**  
**DS: no**  
**Motion passes.**
- k. Motion to approve “Faculty appointments and responsibilities” – Jim Fulkerson / Second John White**  
**DS: no**  
**Motion passes.**
- l. Motion to approve “Termination of faculty” – Pam Petty / Second Pitt Derryberry**  
**Motion passes.**
- m. Motion to approve “Process for faculty complaint, continuance, promotion and/or tenure” – Pam Petty / John White**  
**DS:** John White = Need to clearly define “significant other.”  
Darlene Applegate –Clarification about the ad hoc committee.  
Dr. Miller – C – Letter C commits the president to convening the ad hoc committee on the recommendation of the advisory committee. He would rather see “shall see the matter to be heard,” in place of “may see the matter to be heard.” Cautions to committing the president to following a recommendation where he “may” consider the recommendation.  
**Motion passes.**
- n. Motion to approve “Faculty tenure and continuance and Faculty Promotion” (being considered together) – John White / Second Jim Fulkerson**  
**DS:** John White: Section CII Question of an ABD coming as an Associate Professor.  
Holly Payne- Can’t be an Associate Professor without a Ph.D. The way it reads, “or earned masters degree with advanced study.”  
Section B3 Academic qualifications for instructors – you can be an instructor without a masters degree? Is that correct? (Yes).  
Dr. Emslie: That’s what it says, but SACS steps in and says that you must have a master’s degree with 18 hours plus... if you have a bachelors degree, you will not be an instructor of record because of our accreditation.  
**Motion passes.**

Meeting adjourned at 2:39 pm.

Respectfully submitted by Darbi Haynes-Lawrence, Secretary