

2-27-2015

Meeting Minutes

WKU Council on Academic Deans

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Recommended Citation

WKU Council on Academic Deans, "Meeting Minutes" (2015). *Council of Academic Deans*. Paper 1088.
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**Council of Academic Deans
CAD Minutes
Friday, February 27, 2015
2:30 p.m.**

Voting Members Present: Cheryl Stevens, Janet Applin (for Sam Evans), Connie Foster, Jeff Katz, Dennis George, John Bonaguro, David Lee, and Carl Fox.

Advisory Members Present: Gordon Emslie, Richard Miller, Sylvia Gaiko, Ladonna Hunton, Craig Cobane, Doug McElroy, Tuesdi Helbig, Tiffany Robinson, Beth Laves, and Amber Scott.

Guests Present: Nicki Taylor (SGA President), Dr. Matt Nee (Space Committee Chair), Jessica Steenbergen

I. Approval of January 28, 2015 Minutes

Dean Bonaguro made a motion, seconded by Dean Katz, to approve the minutes from the January 28, 2015 CAD Meeting. The motion passed without dissent.

II. Information Items

A. Murray State University Faculty Leadership Academy

Beth Laves agreed to forward the request to Dr. Jerry Daday. This program will allow MSU faculty interested in various administrative positions to meet with a WKU individual already holding that position.

B. State-Mandated Tuition Waiver Programs

Dr. Emslie distributed a list showing the considerable (~\$6M) expenditures on mandated state waivers.

C. Harlaxton Itinerary (Final)

Deans were provided a finalized itinerary and advised as to the various items they may wish to bring for the Business Meeting, etc. in Harlaxton.

D. Development Retreat June 4th and 5th

Deans were provided information for the upcoming CAD Retreat, focusing on Development.

II. Discussion Items:

A. Policy 1.4070 – Excused Absence(s) From Class

This policy was introduced by Ms. Taylor. After discussion, Sylvia Gaiko agreed to modify the policy and re-submit it to CAD for further discussion.

B. Policy 1.4180 – Course Related Field Trips

Dean Bonaguro made a motion seconded by Dean Foster to send the policy to Senate for endorsement. The motion carried without dissent.

C. Six Year Capital Plan

The deans were asked to review the projects listed on the Six-Year Capital Plan and consider adding, bundling and/or eliminating various projects. Information is to be submitted to Ladonna Hunton by March 13th.

D. Faculty Recognition Committee

After much discussion, Dr. Emslie agreed to share the CAD recommendations for modification to the Senate Recommendation to the Faculty Recognition Committee.

E. Space Committee Petitions (Jessica Steenbergen and Dr. Matt Nee)

Dr. Nee explained the purpose of the Space Committee, which is to advise the Provost as to substantive requests for space allocation. After much discussion, it was determined that either the dean or his/her representative will appear before the Space Committee for all space requests.

Dean Katz requested some additional guidelines with respect to charging deposits, fees, etc. for space usage. This topic was tabled pending review of the revised policy from the Key Committee.

Respectfully Submitted,

Amber Scott