

3-26-2015

Meeting Minutes

WKU Council on Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council on Academic Deans, "Meeting Minutes" (2015). *Council of Academic Deans*. Paper 1087.
http://digitalcommons.wku.edu/coun_acad_dean/1087

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

**Council of Academic Deans
CAD Minutes
March 26, 2015
1:30 p.m.**

Voting Members Present: Cheryl Stevens (and Cate Webb), Sam Evans (and Janet Applin), Deana Groves (for Connie Foster), Steve Wells (for Jeff Katz), Dennis George, Neale Chumbler, David Lee, and Carl Fox.

Advisory Members Present: Gordon Emslie, Richard Miller, Sylvia Gaiko, Ladonna Hunton, Craig Cobane, Doug McElroy, Beth Laves, and Amber Scott.

Guests Present: Jace Lux (Admissions Director), John-Mark Francis, Aarika Gunn, Emily Costanzo, Amy Perkins, Christian Montgomery, Laura Heigel, and Allie Kerns (Admissions Recruitment Staff)

Dr. Emslie welcomed Dr. Chumbler to the group and presented him with a token memento.

I. Approval of February 27, 2015 Minutes

Dean Lee made a motion, seconded by Dean Stevens, to approve the minutes from the February 27, 2015 CAD Meeting. The motion passed without dissent.

II. Information Items

A. SACS/COC On-site Review Team

Dr. Emslie provided an overview of what to expect during the SACS/COC on-site visit April 6 – 9, 2015. Dr. Gaiko will send the Deans copies of the pertinent standards.

III. Discussion Items:

A. Recruitment Discussion with Admissions Director and Counselors

Members of the Admissions & Recruitment Staff met with the Deans and guests to discuss recruitment efforts. Deans shall receive updated lists of students who have been recently recruited to their college to allow the Dean and/or faculty/staff to communicate directly with the students. Dr. Lux requested that everyone be aware of the need for a level of customer service that is appropriate to recruitment initiatives; that each college have a designated representative to facilitate visits from prospective students and remember that the Office of Admissions is available to assist in recruitment events. During the discussion, various recruitment tools were suggested. The Recruiting Staff requested that each department develop a one page summary of each program that outlines select courses, student organizations,

highlights and possible careers. Lastly, Dr. Lux emphasized that ATP must be treated as a recruitment event with many representatives from all colleges because students typically attend multiple orientations before selecting a college.

B. Policy 1.4070 – Excused Absence Policy (Sylvia)

After much discussion, Dean Lee made a motion, seconded by Dean Evans, to table further discussion about Policy 1.4070 indefinitely. The motion passed without dissent. Dr. Emslie will meet with the SGA President to discuss other options to address the concerns that led to consideration of this draft policy.

C. Strategic Initiatives for Harlaxton College

Dr. Emslie provided an overview of the joint initiatives between WKU and Harlaxton.

D. College Board Membership

After some discussion, it was determined that Amber Scott would circulate the request for delegates to the deans for further review.

E. Renewal Requirements for Selected WKU Scholarships (Craig)

Dr. Cobane provided an overview of data as related to WKU Scholarships and renewable GPA concerns. Dr. Meredith indicated that the Scholarship Committee will convene next week to review and make recommendations.

Respectfully Submitted,

Amber Scott