



**UNIVERSITY SENATE
DRAFT MINUTES**

**Thursday, Sept. 20, 2012
3:45 p.m. – Faculty House**

I. Call to Order

- The regular meeting of the WKU Senate was called to order on Tuesday, September 20, 2012 at 3:45 p.m. in the Faculty House by Chair Mac McKerral. A quorum was present.
- **The following members were present:** Lauren Bland, Charles Borders, Kristi Branham, Christa Briggs, Ashley Chance-Fox, Bruce Crawley, Brittany Crowley, Tucker Davis, Patricia Desrosiers, Robert Dietle, Marc Eagle, Gordon Emslie, Joseph Evans, Ron Gallagher, Steven Gibson, John Gottfried, Peggy Gripshover, Jennifer Hanley, Nancy Hulan, Angela Jerome, Guy Jordan, Jeffery Kash, Richard Keaster, Randy Kinnersley, Debra Kreitzer, Allison Langdon, Suellyn Lathrop, Qi Li, Ingrid Lilly, Kelly Madole, James May, Mac McKerral, Steve Miller, Patricia Minter, Samangi Munasinghe, Matt Nee, Ngoc Nguyen, Keith Phillips, Kristin Polk, Matt Pruitt, Beth Pyle, Kelly Reams, Nancy Rice, Vernon Sheeley, Jonghee Shim, Beverly Siegrist, Mark Staynings, Fred Stickle, Dana Sullivan, Janet Tassel, Samanta Thapa, Paula Trafton, Carrie Trojan, Rico Tyler, Tamara Van Dyken, John White, Aaron Wichman, Mary Wolinski
- **Alternates present were:** Ahmed Khalafallah (Shahnaz Aly), Martha Day (Barbara Fiehn), Danita Kelley (John Bonaguro), Shura Pollatsek (Tracey Moore), Tamera Race (Amanda Drost), Mark Revels (Evelyn Thrasher)
- **Absent:** Darlene Applegate, Chris Brown, Amy Cappiccie, Diane Carver, Leanne Coder, Sam Evans, Connie Foster, Dennis George, Becky Gilfillen, Frederick Grieve, Darbi Haynes-Lawrence, Roberto Jimenez-Arroyo, Jeffrey Katz, Ed Kintzel, Joan Krenzin, Alex Lebedinsky, David Lee, Sonia Lenk, Gustavo Obeso, Gary Ransdell, Kateri Rhodes, Richard Schugart, Janice Smith, Cheryl Stevens

II. Approve May 2012 Minutes

- May minutes approved

III. Reports:

A. Chair – Mac McKerral, no report

B. Vice Chair – Jennifer Hanley

1. Updating rolls from attendance sheets
2. Notify vice-chair if you are not receiving Faculty Senate emails

**C. Coalition of Senate and Faculty Leadership for Higher Education (COSFL)
Representative – Molly Kerby, no report**

D. Advisory

1. Faculty Regent—Patricia Minter

- [Faculty Regent's complete report](#) posted online
- [Podcasts of Board of Regents' Meetings](#) posted online:
- Board of Regents met twice
 - June 22, approve operating budget
 - Lengthy discussion of 5% tuition increase
 - Also charging full price to both full and part-time students for online classes
 - Distance learning: very beneficial, don't want to "kill goose that lays golden eggs"
 - Student Regent: tuition increases could have negative consequences
 - Call for consideration of appropriate limits on tuition raises, and on academic priorities
 - Provost Emslie met with the Student Regent and Faculty Regent to discuss Bi-term proposal
 - Productive discussion
 - Also discussed at special session of Senate Executive Committee in July
 - Full Board of Regents Meeting, July 26-27
 - Major Topics
 - Strategic Action Plan
 - Bi-term schedule proposal—new ground, outcome and consequences are unknown
 - Athletic salaries--Faculty Regent voted against proposal
 - Won't support higher funding and salaries for entertainment
 - Our percentage of full-time faculty has fallen 2% in 2 years
 - Also voted against acquisition of two properties being sold by campus fraternities
 - In part because WKU President described it as a bad deal
 - "\$200,000 for a parking lot with 50 spaces"
 - Need to consider the difference between what we want and what we need

2. Provost – Gordon Emslie

- Graduate Council Recommendation 01-R approved after revision
- University Council Report 02 approved, except for a teacher-certification issue
 - Approved proposal for Colonnade program
 - Must meet very soon, scheduled to start fall 2014
- Enrollment: "roller coaster", increases and decreases,
 - Down at this point—could affect discretionary funds
- Have already hired 75% of planned faculty hires (Phase 1)
 - The other 25% (Phase 2) is on hold until enrollment picture stabilizes
 - Won't have final numbers until enrollment deadline for 2nd bi-term
- FUSE (Faculty-Undergraduate Student Engagement)
 - 60 students enrolled in Faculty-led research projects
 - Still have 40 slots available for spring (competition starts very soon)
 - Approved funding for new research program

- Moving *Student Input to Teaching Effectiveness* (SITE) evaluations online (approved last year)
- Some have expressed concerns that online evaluation system will reduce participation rates, so optional test of the system will be available for spring semester
 - For spring, faculty can create a customized mid-term evaluation, with the option to report or not report results to department or division
 - Fall semester—prizes will be offered for student participation
- SACS accreditation process proceeding well
 - evaluations ongoing through 2014 and 2015
 - Please be supportive when asked for data, reports credentials or other contributions
- Summer enrollment up 1%, thanks in large part to summer scholarship program
- Summer work schedule worked well at reducing utility costs—utility costs were reduced from last year's levels, despite increased square footage and record high temperatures
- Provost notes many flaws in Faculty Handbook, pleads with Faculty Handbook Committee to move forward
- Cravens Library—Cravens entrance closed from Oct. 1 until opening of new Information Commons (completion scheduled for January)
 - new space for student technology and space for study and interaction
- US News & World Report:
 - WKU rating up 3 points
 - Average graduation rate one of the highest in KY at 49%
 - Acceptance rate is very high (92%)— this hurts ratings
 - Must be more selective—more rigorous requirements put in place
 - expanding scholarship programs—this will lower revenue, but will aid in recruitment of top students

3. SGA President – Cory Dodds

- introduced other members of SGA
- Expressed opposition to bi-term schedule and per-credit hour tuition increases
 - Not just because of tuition hikes as such, but also because there did not seem to be an accompanying commitment to academic quality
- Also presented [SGA resolution](#) stating opposition to bi-term schedule and the per-credit hour tuition assessment
 - Oppose mandatory change to schedule, prefer to leave choice to faculty

4. Budget presentation: Dr. Ann Mead, vice president for Finance and Administration

- Budget presentation was first report delivered, in consideration of Dr. Mead, who was only attending to deliver this presentation
- [PowerPoint Slides](#) posted on faculty senate site
 - General, basic summary of budget
 - See PowerPoint slides for specific figures and details
- Operating Budgets available on WKU Budget Web pages <http://www.wku.edu/finadmin/budget/>
 - Includes summary, glossary, etc.
 - Reports by Division, explains spending and objectives
 - Revenue summaries (narratives) by division, college, department

- Capital budget (items over \$600K)
- Also salary information (at time of budget creation)
- carry-forward policy-- ability to accumulate SOME unspent funds to spend in the future
- Slide 1: Operating Budget
 - Fiscal plan for 12 months
- Slide 2: Budget Segments: Educational & General (restricted and unrestricted) + Auxiliary items
- Slide 3: Revenue must equal expenses
- Slide 4: Revenue by source: Summary of budgeted revenue as proportion of total budget (details in specific slides)
- Slide 5: Tuition & Fees (\$173 M)
- Slide 6: State appropriation (\$72M)
- Slide 7: Restricted funds (\$70M): grants/contracts
- Slide 8: Self-generated (\$50M): such as parking, health services, theatre, etc. (estimates generated by divisions)
- Slide 9: Auxiliary Enterprises (\$24): Food services, bookstore, printing, housing...not outsourced
- Slide 10: expenditures: fixed costs (library, contracts, benefits increases, etc.)
- Slide 11: budgeted expenditures by organizational area: academic affairs about 60% of unrestricted budget
- Slide 12: budgeted expenditures, other
- Slide 13: Selected budget lines, comparison over 3 fiscal years

IV. Standing Committee Reports and Recommendations

A. Graduate Council: Report

- Consent items approved
- Pull one item for discussion
 - Teacher certification for KY changed to require 200 hours of field experience, but legislation allow this to include alternative forms such as service in Family Resource Centers, tutoring, participation in school boards, homeless shelters, and others
 - Ask that wording be changed to “include related agencies that conform to state and national regulations” so broader standards can be applied
 - Response from School of Teacher Education
 - Opposed because EPSB regulations state that field experiences must take place in P-12 public/private institutions
 - Afraid it will “muddy the waters”, diverges from EPSB requirements—field experience cannot take place in something like a daycare, or other “related” locations
 - Could wording be changed to accommodate KY regulations and EPSB?
 - Proposal: that wording be negotiated outside of the Senate meeting, deadlines permitting (deadline is September 2013)
 - Proposal tabled for further discussion, to be brought back next Faculty Senate meeting (approved)
 - Provost Emslie: this was the item included in UCC legislation that he (the Provost) did not approve previously; suggests any changes to wording be reviewed by UCC as well

B. Undergraduate Curriculum Committee: No report

C. General Education Committee: No report

D. Faculty Welfare and Professional Responsibilities Committee: No report

E. Academic Quality Committee---No report, but a request for issues to be considered

V. University Committee Reports

- International Education Council: Information item (report on Senate Website)

VI. Old Business

A. Action: Faculty Workload Policy, 1.2090 (tabled definitely from May meeting)

- Discussion:
 - Confusion over history of policy, where is it coming from, what does it mean to faculty?
 - Seems to be related to previous legislation (section IV); connected to summer/winter teaching policy (1.2120), passed in November 2011; also policy 1.1160—confused, can't find earlier policy
 - Would like Provost to speak to earlier policies and history of the current proposed policy
- Provost Emslie
 - Does not have that information at hand, without preparation, may be due to change in numbering scheme
 - Asks that policy be considered and voted on as written
 - Not able to lay hands on previous versions—there is a long history, but current proposal is in agreement with other active policies
 - Numbers will be changed as needed
- Objection: if this is NOT a clerical error, and there are substantive differences in this previous policy, then the whole policy must be brought back to Senate for discussion.
 - —wants assurance that this will be the case
- Provost Emslie:
 - No policy 1.1160 has ever been brought before Senate, so it is almost certainly a change in number
 - At any rate, the previous policies are not relevant to the content of the current proposal
- Objection: this is first reading of proposal—something this important should have second reading
- Chair: it was only scheduled for one reading (previous chair notes that the decision as to whether a policy requires 2nd reading is normally decided by Senate Executive Committee)
- Objection—our charter, in Article 3, demands 2nd reading for all non-procedural issues
 - Response: this is incorrect (general discussion of this policy)
- Move to make this first reading, with second reading next meeting
 - Provost Emslie:
 - If the previous presentation of this policy was a first reading, why was it tabled definitely for final vote, rather than for a second reading?

- Concerned that this is dragging on, and reminds Senate that they are to provide *input* on policies, not to *approve* them. And at some point the Provost will have to move forward with this policy
 - Motion fails
- Comment on proposal: Concerning section stating that work on external contracts and grants may not be paid above normal compensation—what about work over and above normal work time? Hard to recruit faculty members to work on these projects without compensation.
- Response, Provost Emslie:
 - Federal law requires that any work performed for WKU as part of contracts or grants be part of regular workload except in exceptional situations
 - If grant demands extra effort from faculty, then regular compensation is paid from grant, and other workload is reduced—this is correct way of doing it. “100% of effort is 100%”
 - Consulting for outside organizations, not part of grant, is different
- Chair declares that this is first reading of two readings, and this will come forward as Old Business in next meeting
 - Chair notes that Provost has met with Senate representatives consistently to work out issues with policy—current policy reflects these discussions
 - Please review problems with the appropriate persons before the meeting—this is why materials are posted beforehand

B. Information Item: Response to Senate Resolution on an Appropriate Emphasis for Academics

- Posted on Senate Website

VII. New Business:

A. Approved: Honorary Doctorate Policy (Endorsed by the SEC)

B. Election: University Academic Complaint Committee

- Ballots distributed, completed ballots secured and counted at later time
- Winners will be announced by email notification

VIII. Announcements and Other Items

A. Volunteer/Appointees needed for University Committees

1. Election: Representatives (2) to the Budget Council
 - Representatives do NOT have to be Senators
 - Will be presented to Pres. Ransdell
2. Election: Senate representative on the Professional Education Council (PEC).
3. Election: Senate Representative to the Student Research Council (SRC)
4. Volunteers (3): Parking and Transportation Appeals Board (PTAB)

B. Handbook Committee—in operation currently, now working on revisions

C. Collonade Implementaion Committee: -Final members being added

D. Proposed Bi-Term Schedule Resolution—tabled to next Faculty Senate meeting

Meeting adjourned