

7-13-2016

Meeting Minutes

WKU Council on Academic Deans

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**Council of Academic Deans
CAD Minutes
July 13, 2016
1:30 p.m.**

Voting Members Present: Cheryl Stevens, Sam Evans, Deana Groves (for Connie Foster), Jeff Katz, Eric Reed, Dennis George, Vijay Golla (for Neale Chumbler), and Larry Snyder.

Advisory Members Present: David Lee, Cheryl Davis, Craig Cobane, Ladonna Hunton, Beth Laves, Sylvia Gaiko, Doug McElroy, Brian Meredith, Richard Miller, and Amber Scott Belt.

Guests Present: Sally Ray, Leslie Witty, Raza Tiwana, and Toni Dye

I. Approval of June 16, 2016 Minutes

Dean Katz made a motion, seconded by Dean Stevens, to approve the minutes from the June 16, 2016 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. Learn and Earn Program

Dr. Sally Ray and Ms. Leslie Witty provided information concerning the *Learn and Earn* Program for deans and guests. The Learn and Earn Program is a scholarship program involving a partnership between WKU and area employers to recruit college students willing to work part-time entry level positions in exchange for salary and tuition benefits. Students may not work more than 24 hours per week through the program.

Students maintain a balance on their account with the Bursar's Office until after grades are submitted. If the student did not either maintain the required GPA and/or did not maintain employment with the sponsoring employer, the student is responsible for the tuition bill.

III. Discussion Items:

A. J-1 Visa Exchange Visiting Scholars Policy

After much discussion, deans agreed that Dr. Belt will incorporate the suggested amendments into the draft, send the draft to the deans for review, and add the policy to the retreat agenda for final review. J-1 Visa English Proficiency Guidelines will be evaluated through the undergraduate and graduate catalog review processes.

B. Part-time Faculty Salary Increase

Provost Lee inquired if there was an interest in changing the base compensation table for part-time faculty. Dean Stevens proposed increasing the base compensation table. After much discussion, Provost Lee recommended adding this as an agenda item for the retreat.

Respectfully Submitted,

Amber Scott Belt