

8-24-2016

Meeting Minutes

WKU Council on Academic Deans

Follow this and additional works at: http://digitalcommons.wku.edu/coun_acad_dean



Part of the [Higher Education Administration Commons](#)

Recommended Citation

WKU Council on Academic Deans, "Meeting Minutes" (2016). *Council of Academic Deans*. Paper 1116.
http://digitalcommons.wku.edu/coun_acad_dean/1116

This Article is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in Council of Academic Deans by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

**Council of Academic Deans
Minutes
August 24, 2016
1:30 p.m.**

Voting Members Present: Cheryl Stevens, Sam Evans, Connie Foster, Jeff Katz, Eric Reed, Dennis George, Neale Chumbler, and Larry Snyder.

Advisory Members Present: David Lee, Craig Cobane, Ladonna Hunton, Beth Laves, Doug McElroy, Tuesdi Helbig, Richard Miller, and Amber Scott Belt.

I. Approval of August 10, 2016 Minutes

Dean Snyder made a motion, seconded by Dean Foster, to approve the minutes from the August 10, 2016 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. 2016 Summit Volunteer Awards Reminder

Provost Lee reminded deans to take this opportunity to nominate a worthy volunteer for the 2016 Summit Awards. Recipients are recognized as part of the annual Homecoming festivities.

B. September 1st Rice vs WKU Football Game

Provost Lee indicated that classes will not be cancelled for the September 1st Rice vs WKU Football Game, but encouraged deans to work with faculty regarding evening classes in whatever way they see fit. He also indicated that staff may feel free to leave campus beginning at 3:30p.m., and will not be required to use vacation. However, if there are offices that need to stay open and staffed that is also up to the discretion of the dean and/or unit leader.

C. WKU Partnership with Dugas Community Park

Provost Lee provided deans and guests with a broad overview of the WKU Partnership with Dugas Community Park in Scottsville, Kentucky. He encouraged deans to visit the website and consider ways in which their respective colleges may utilize this new resource and/or participate in WKU initiatives.

III. Discussion Items:

A. Overload Eligibility for Faculty on Funded Grants

Dr. Miller discussed concerns surrounding faculty members requesting overload pay for teaching assignment(s) while serving as the primary investigator on a research grant. Dean Katz indicated that it usually depends on the funding source

as to whether or not allowing the overload teaching assignment was in violation of the grant. Dean Stevens argued that if the grant allows for the faculty member to work beyond the regular work week (e.g. nights and weekends), then it would be considered outside of effort thus allowing for overload pay. After much discussion, it was determined that as long as the faculty member/primary investigator could demonstrate that he/she was meeting the percentage of workload required for the grant, this was an acceptable practice provided it is appropriately documented.

B. WKU Public Radio Spots

The Division of Academic Affairs purchased 2,000 thirty second radio ad spots to run between the hours of 5:00a.m. and 11:59p.m., between now and June 30th. Provost Lee requested each dean send Dr. Hunton an e-mail indicating how many spots he/she would like to request along with any preferred specifications regarding the dates, times, etc. Dr. Hunton also agreed to reach out to academic support units not currently housed within a specific college.

C. DELO Distribution Points

Dr. Laves shared updated DELO enrollment information with deans and guests. She re-emphasized that DELO distributions are currently calculated using a compression point system, and therefore are largely based on percentages. She suggested modifying the point system in a way that would place greater emphasis on offering more baccalaureate and master level programs on-line. Dr. McElroy, Dean Lawrence and Dean Stevens collectively suggested that competency-based program certificates could be allowed to substitute for minors provided that (1) the minor is required as part of the major, and (2) the number of credit hours are comparable to that of an applicable minor. After much discussion, Dr. Laves indicated that she will develop additional points distribution calculation options. Dr. McElroy will provide deans and guests with additional information regarding substituting certificates in place of minors. Both topics will be discussed at the next CAD meeting.

D. University of Kentucky Libraries Medallion for Intellectual Achievement

Provost Lee reminded deans of the annual University of Kentucky Libraries Medallion for Intellectual Achievement, but indicated that due to receiving the request late, we had missed the deadline for submitting a nominee this year.

E. Study Soup on WKU Campus

Provost Lee shared with deans that he recently received a note from a department head who was concerned about individuals soliciting students to use their on-line service *Study Soup* for the purpose of selling and/or buying notes and other class materials. After a brief discussion, Dean Katz recommended that concerned faculty could place a statement on his/her syllabus clarifying that any faculty developed/produced class materials are considered intellectual property of the

faculty and could not be used or distributed outside of the intended purpose within the course.

Respectfully Submitted,

Amber Scott Belt