

10-19-2016

Meeting Minutes

WKU Council on Academic Deans

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**Council of Academic Deans
Minutes
October 19, 2016
1:30 p.m.**

Voting Members Present: Cheryl Stevens, Sam Evans, Connie Foster, Jeff Katz, Eric Reed, Dennis George, Danita Kelley (for Neale Chumbler), and Larry Snyder.

Advisory Members Present: David Lee, Cheryl Davis, Craig Cobane, Ladonna Hunton, Beth Laves, Sylvia Gaiko, Richard Miller, and Amber Scott Belt.

I. Approval of September 21, 2016 Minutes

Dean Foster made a motion, seconded by Dean Evans, to approve the minutes from the September 21, 2016 CAD Meeting. The motion passed without dissent.

II. Information Items:

A. Recruitment of Faculty for Governor's Scholar Program

Provost Lee reminded deans to please share this information with their respective department heads and faculty. Dr. Cobane also reminded deans that as compared to similar institutions, WKU could do more to target the best students in the Commonwealth. Dean Katz also shared concerns that the *maintaining GPA requirements* may need to be reviewed to assist in recruiting since other institutions have also lowered this requirement.

B. Information on ACT and SAT by State and Institution

Provost Lee indicated that conversations at the state level are underway concerning the use of SAT vs ACT scores. He also shared information with deans and guests regarding information on ACT and SAT by State and Institution.

Dr. Laves indicated that the SAT has been recently revised, but Dr. Gaiko shared concerns that it has not yet been validated. Dr. Cobane indicated that all recruitment materials and literature should list both the ACT and SAT.

Deans expressed concerns that if the state decides to make this change, institutions should be allowed a minimum of a 3-4 year for the rollout process.

C. Homecoming Parade and Early Office Closures

Provost Lee reminded deans and guests that early office closures would be at the discretion of each individual office based on staffing needs and parking issues as relayed to the campus by Parking and Transportation.

III. Discussion Items:

A. DELO Distribution Points Calculations Options

Dr. Laves distributed six different models demonstrating various methods for calculating DELO distributions. Model 1 was an example of the current method. Model 2 allows 0.5 points per online program enrollment. Model 3 allows 1 point per online program enrollment. Model 4 allows 2 points per online program enrollment. Model 5 allows 3 points per online program enrollment. Model 6 added \$350.00 and allows .5 points per online program enrollment.

In light of Kentucky recently joining SARA (State Authorization Reciprocity Agreement), Dr. Laves feels Model 6 would best serve colleges and the university as a whole. She feels this model better incentivizes faculty to maximize the opportunities created by SARA. For example, developing and offering more “distance” rather than “hybrid” courses/programs would allow increased recruitment of out-of-state distance learning students.

Provost Lee requested that deans consider distance learning opportunities within their respective programs/colleges and be prepared to discuss again prior to the Thanksgiving Holiday.

B. Blackboard Upgrade and Summer Sessions

Dr. Laves shared two recommendations concerning 48 hour periods in which Blackboard would need to be down allowing Information Technology to install needed upgrades. After much discussion, deans agreed to allow Provost Lee and Dr. Laves determine the most appropriate dates.

C. Draft Policy 1.1334 University Distinguished Professor Selection & Appointment

After much discussion, this draft was tabled pending recommended edits.

D. Budget Update

Provost Lee provided deans and guests with a budget update.

Respectfully Submitted,

Amber Scott Belt