

11-30-2016

Meeting Minutes

WKU Council on Academic Deans

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**Council of Academic Deans
CAD Minutes
November 30, 2016
1:30 p.m.**

Voting Members Present: Cheryl Stevens, Sam Evans, Connie Foster, Jeff Katz, Eric Reed, Dennis George, Neale Chumbler, and Larry Snyder.

Advisory Members Present: David Lee, Richard Miller, Christopher Keller (for Craig Cobane), Brian Meredith, Doug McElroy, Tuesdi Helbig, Beth Laves, Sylvia Gaiko, and Amber Scott Belt.

I. Approval of November 16, 2016 Minutes

Dean Evans made a motion, seconded by Dean Katz to approve the minutes from the November 16, 2016 CAD Meeting. The motion passed without dissent.

II. Discussion Items:

A. Part-Time Instructors and Interview Exchange (Richard Miller)

Dr. Miller informed deans that part-time faculty pools are now built into Interview Exchange. This eliminates any need for additional position announcement postings or *Waiver Requests*. He also indicated that going forward deans should request that all applicants should submit their CV and other application materials via Interview Exchange.

Dean Stevens indicated a need for Interview Exchange to notify the department head/chair when a new application has been received so that the department has an opportunity to respond to the applicant in a timely manner.

B. Library Serials Budget

Dean Foster informed deans and guests that the University Libraries is looking at new models to better manage the serials budget in light of current economic constraints. She also indicated that the new model will be rolled out over a period of three years beginning in FY 17-18.

C. Policy 1.1334 University Distinguished Professor Selection & Appointment

Provost Lee informed deans and guests that the Senate Executive Committee returned draft Policy 1.1334 University Distinguished Professor Selection & Appointment requesting that the words “and collegial” be removed from Section II.A.1.d. The motion passed without dissent.

D. Policy 1.1303 Sabbatical Leave

Provost Lee informed deans and guests that the University Senate requested the words “and include a current curriculum vitae (CV)” be added to Section III.A. The motion passed without dissent.

E. Student Residency Policy

Dr. Gaiko presented to deans and guests a draft policy addressing the WKU student residency determination and appeal process. The date that students can apply for re-classification have already been published in the registration guide for spring and summer. This policy will not be applicable until the Fall 2017. After some discussion, the motion passed without dissent.

Respectfully Submitted,

Amber Scott Belt