

**University Senate Meeting Minutes**  
**Thursday, October 16, 2014 -- 3:45 p.m.**  
**Faculty House**

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**Call to Order:**

- Chair Margaret Crowder called the regular meeting of the WKU Senate to order on Thursday, October 16, 2014 at 3:46 pm in the Faculty House. A quorum was present.
  
- **Members Present:**  
Heidi Álvarez, Shahnaz Aly, Dora Babb, Mike Carini, Ashley Chance Fox, Robert Choate, Seth Church, Ismail Civelek, Krisstal Clayton, Thaddeus Reed Crews, Margaret Crowder, Tucker Davis, Allison Day, Laura DeLancey, Richard Dressler, Marko Dumancic, Karin Egloff, Gordon Emslie, Jody Evans, Joseph Evans, Ann Ferrell, Lloren Foster, Marilyn Gardner, John Gottfried, Jennifer Hanley, Kate Hudepohl, Tom Hunley, Michelle Jackson, Muhammad Jahan, Angela Jerome, Samantha Johnson, Eric Kondratieff, Hanna Khouryieh, Stephen King, Dominic Lanphier., Qi Li, Gayle Mallinger, Sean Marstin, Lauren McClain, Richard Miller, Andrew Mienaltowski, Patricia Minter, Anthony Paquin, Shura Pollatsek, Beth Pyle, Atilla Por, Jeff Rice, Nancy Rice, Tiffany Robinson, Janet Nicki Seay Taylor, Julie Shadoan, Jonghee Shim, Beverly Siegrist, Doug Smith, Michael Smith, Rebecca Stobaugh Lizabeth Price Sturgeon, Dick Taylor, Rico Tyler, Tamara Van Dyken, Adam West, Andrew West, Aaron Wichman, Blaireanne Williams, Kristin Wilson, Elizabeth Winkler, Dawn Gannett Wright, and Zhonghang Xia.
  
- **Alternates Present:**  
Danita Kelley for John Bonaguro, Andrew McMichael for David Lee, Audrey Anton for Bella Mukonyora, Kelly Reames for Yvonne Petkus.
  
- **Guests Present:**  
Michelle Hollis, Merrell Price, Selena Sanderfer, Dorothea Browder, Sylvia Gaiko
  
- **Members Absent:**  
Cathy Abell, Nancy Ayers, Erika Brady, Kristi Branham, Imelda Bratton, Jill Brown, Yining Chen, Patricia Desrosiers, Sam Evans, Connie Foster, Dennis George, Frederick Grieve, Jennifer Lynn Howard, Dean Jordan, Jeffrey Kash, Jeffrey Katz, Richard Keaster, Thomas Kingery, Ching-Yi Lin, Ling Lo, Kelly Madole, Alexandria Manglaris, Catherine Martin, Greg McAmis, Doug McElroy, Steve Miller, Evelyn Monteval Oregon, Inma Pertusa, Pam Petty, Tammera Race, Gary Randsell, Cheryl Stevens, Kevin Thomas, and Tanya Vincent.

## A. Approve September Minutes

- A motion to approve the September 2014 minutes by D. Taylor (2<sup>nd</sup> J. Hanley) was approved unanimously.

## B. Reports:

### 1. Chair – Margaret Crowder

- The new people in charge of the WKU Bookstore, Scott Broadbent and Gloria Wilson, met with the Executive Committee to discuss the new system that is in development.
- The Faculty Regent election was officially approved and verified by Dr. Ransdell today.
- The SEC met on October 1 to verify eligibility and the ballot for the Faculty Regent Election. The minutes for this meeting were approved at the Oct. 14 special meeting of the SEC.
- After certification of the ballot, General Counsel Deborah Wilkins pursued an official opinion of the Attorney General due to the original one not being an official commentary. Deborah Wilkins sent an email yesterday to Crowder, Minter, and Emslie. Chair Crowder read the email in its entirety:

“I have been advised by CPE counsel that the AG intends to issue a formal opinion within the next two weeks.  
The AG office advised CPE counsel that the informal opinions were issued as informal only because the issue in each request letter was limited to one university each time, and one “class” of elected regent. This information would lead me to conclude the AG will repeat or affirm the earlier opinions, but time will tell.  
I will, of course, inform you when an opinion is received.”
- Because it concerned one university each time and one regent each time, it was not official. An official opinion is being issued; after that, we can pursue something for the future. The official opinion will guide us in how we operate in the future. The SEC has followed all guidelines, and until an official opinion by the AG is issued that applies to WKU, we are bound by the existing State Statute and WKU Human Resources policy.
- After Chair Crowder thanked Vice Chair Hanley and the SEC for their conscientious and professional work, members of the university senate applauded.

### 2. Vice Chair – Jennifer Hanley

- Vice Chair Hanley reiterated that the minutes from the October 1 SEC meeting should be read carefully. Eligibility was discussed prior to any candidates. Pages 71

& 72 in the Faculty Handbook have been followed. Hanley thanked all who voted, announced Dr. Barbara Burch as Faculty Regent, and welcomed Dr. Burch.

- Chair Crowder added that the SEC's signatures were delivered to Dr. Ransdell around 9 AM; all SEC members signed except for one who was away at a conference and had technical issues.

### **3. Secretary - Heidi Alvarez**

- No report; sign-in process was clarified.

### **4. Coalition of Senate and Faculty Leadership for Higher Education – Molly Kerby**

- No report.

### **5. AAUP President - Eric Reed**

- No report.

### **6. Advisory:**

#### **a. Faculty Regent – Patricia Minter**

- In her last report as Faculty Regent, Dr. Minter thanked everyone for the incredible messages over the last month; she heard from former and present students and colleagues.
- She has been thinking about the highs and lows over the past seven years and said that the best part was working with the faculty. Minter said that she is fortunate for the interactions that she has had with the faculty, and believes in the power of people working together through shared governance. She knew that she represented over 800 faculty, and it made her stronger in standing together over issues such as the protest over student fees, the thank-you rally for domestic benefits, the protest over the 250,000 expenditure for the new parking garage, and standing together on other important issues such as bi-term classes.
- Minter will remain as a fiduciary of the University until October 31 when Dr. Burch is sworn in, and stated that they are beginning transition.
- She thanked the SEC for being compliant with state and internal policies throughout the election, and is glad that the CPE is pursuing a formal binding opinion that gives clarity; clarity is a good thing, especially when multiple opinions exist. The next Regent election is in three years; people will play a major role in creating a new policy or revision to the existing one, and this must be synced with the Faculty Handbook. The student and staff elections are in June.
- Minter then made some closing points pertaining to benefits and compensation.
- She is proud of her work as a representative on the Benefits Committee for 11 years and as Regent in creating a benefits plan (this will come out next week), and told the faculty to

use the power of a unified voice to demand that the University puts its people first. The power to negotiate is important.

- Speak with unity and power on faculty compensation. This has gone on a long time; prior to 2008 when we had money, funding priorities were used differently.
- Minter is pleased to have been part of the discussion and is proud of being a part of bringing equality to our campus through 2010 LGBT Benefits; every person should feel equal.
- Minter is proud of greater transparency for compensation issues. Any raises over \$5000 have to be justified in writing. If it were football or hockey, she would be on the defense, and she is very proud of her defensive record.
- She wishes she could tell everyone everything that she has worked on behind the scenes and hopes that dissent has been carefully thought out. It was worth it to work for the good of the faculty and students and staff, and meeting and working with the people, including two Staff Regents, eight Student Regents, and four Senate Chairs.
- Regent Minter plans to continue to work with the faculty as Chair of the Faculty Welfare Committee.
- She closed in suggesting that the faculty ask hard questions about the University's priorities: She suggested that people be put first, rather than brick and mortar; that education be put first instead of entertainment; that questions be made about the self-insurance program; to communicate to the public non-faculty about what university governance is supposed to be and to make sure that the academic mission is funded properly; and that people need to be behind the Board of Regents and stay with the message.
- She thanked the her colleagues for their past support and said that without it, forward progress would not be possible.
- The Board of Regents will meet on October 31, which will be Dr. Minter's last meeting as a voting member, and Dr. Burch will be sworn in then as Faculty Regent.

#### **b. Provost – Gordon Emslie**

- Provost Emslie said that it was great working with Regent Minter and that he is also looking forward to working with Dr. Burch.
- There were six recommendations, 3 were colonnade. The three-point policy on the website was approved. Faculty awards were approved. The statement of purpose was approved by the SEC and will be brought to the full board on October 31.
- He then commented on enrollment, budget, and SACS. There was a meeting in Elizabethtown. Freshman and part-time is shy of 500 students who were dropped for non-payment; some only owe partial. Dropping for non-payment helps to identify phantom students and those who are a little short on money. Students can still access online resources until October 21; after that, they will be dropped. The Provost suggested that the faculty encourage students to make arrangements with enrollment management this week.
- There is a 74% retention rate; retention is up, and the Provost is pleased with enrollment retention. There is a higher than expected rate in scholarship acceptance; this is the highest cohort we have ever had. Navitas enrollment is over budget and is generating revenue. There is uncertainty about state budget figures.

- The Phase 1 staffing plan is in place and faculty searches are in progress. Phase 2 will be \$1.5 million.
- The Provost's Budget Council is meeting in a week to discuss salary and faculty compensation; performance-based for state appropriations
- SACS-COC certification was submitted in early September and reviewed by off-site committee that meets in November in Atlanta. The only request was to access online materials. The report will be completed by Thanksgiving, and in February they will submit a commentary. The QEP Committee made a 70-page plan with assessments; the Connections argument theme in consultation with departments that offer colonnade courses. The Provost wants the campus to be aware of what the QEP is.
- The Doctor of Applied Psychology program will be offered to CPE in November. This will be the 4<sup>th</sup> doctoral program offered. It would make us in the top tier of \_\_\_\_\_ of schools.
- The proposed change to eligibility criteria is that 6/8 must be met. CPE calls "plus one": number of Latino students, number of administrators, etc. There has to be one more than last time. This helps to promote diversity on campus. SARA (State Authorization Reciprocity Agreement) states that we have to get approval from 49 other states to offer courses in other states. This costs \$1.4 million; the Provost will let the University Senate know how it goes next time.

**c. SGA President – Nicki Seay Taylor**

- The SGA office is designated as a safe space for students to broaden their umbrella for diversity. All students are welcome to come to the office and discuss issues.
- The SGA training will take place on Sunday.
- Winter Term Study and Teach Abroad scholarships and grants applications are due tomorrow. Diversity and Cultural Affairs chartered a committee; SGA is looking for faculty to serve in a capacity as advisors. Seth Church is the Chair of this committee.

**C. Standing Committee Reports and Recommendations**

1. [Graduate Council: \(Report posted; Endorsed by SEC\)](#)

- B. Siegrist made a motion for graduate faculty to approve the posted report; the report passed unanimously.

2. [University Curriculum Committee: \(Report posted; Endorsed by SEC\)](#)

- A. Chance Fox made one edit to the agenda from the floor; item #5 was pulled because it did not make it to Senate. A. Chance Fox made a motion to approve the items from UCC as amended. The report passed unanimously.

3. [Academic Quality: \(Report posted; Endorsed by SEC\)](#)

- L. DeLancey made a motion to approve the October Academic Quality report. Discussion centered around a few items and questions were discussed and clarified at SEC. The report passed unanimously.
4. Faculty Welfare and Professional Responsibility: No Report
    - Gayle Mallinger is the new chair.
  5. General Education: No Report
  6. Colonnade Implementation Committee: (1 Item; Endorsed by SEC)
    - a. [International students in foreign language \(policy revision proposal\)](#)
      - Molly Dunkum, Chair of the Colonnade Implementation Committee, stated that the originally posted item on the agenda was incorrect. The original item from the SEC was passed, and an old item was accidentally posted. The error was caught belatedly and the “real” item was posted today. It was not posted in time for Senate consideration. The Committee has asked to pull the item from the agenda and has moved it to the November agenda, hoping that the policy will be effective in the Spring semester. A motion to pull the item and table until November by M. Dunkum (2<sup>nd</sup> D. Smith) passed unanimously. The item was pulled and tabled until November.

#### **D. Old Business**

- There was no old business.

#### **E. New Business**

1. Colonnade courses for approval ([EDU 385](#), [PHIL 211](#), [PSY 350](#), [PSYS 350](#))
  - Molly Dunkum made a motion to approve all four colonnade courses (2<sup>nd</sup> A. Jerome). The four Colonnade courses were approved unanimously as posted.
2. [Policy 1.1111 Evaluation of Faculty Credentials \(revision of existing policy posted; Endorsed by SEC\)](#)
  - In reviewing the faculty roster for SACS compliance, 3A1 said “must have a doctorate” and 3A2 said “must be a member of the Graduate faculty. The Graduate Council deleted 3A1 to eliminate the redundancy that was already in 2C. A motion to approve the policy revision by R. Tyler (2<sup>nd</sup> D. Taylor) was followed by discussion. L. McClain had a question for clarification 2A type of credentials and questioned the procedures for those teaching courses toward associates degrees. The Provost said he was happy to entertain a suggestion to reinstate 3A2 but “must have

a doctorate as terminal degree” is not applicable in all disciplines. There was no more discussion. “As approved by graduate director” should say “graduate council” under 3A21. A letter from the Graduate Dean is written in consultation with the graduate council. B. Siegrist said that the application is submitted to the Dean, Graduate Council approves the list, and the final approval is the Dean. The Provost suggested that the stricken 2A1 be replaced. L. McClain made a motion to add back in 2A1 with the clarification that Dr. Emslie made to reword to include “graduate faculty status as recommended and as approved by graduate council” and paste it into paragraph 2A1. The motion was seconded by A. Wichman. Discussion: M. Smith asked under certain circumstances, what is the allowance for EPQ Professional Qualifications? If someone has 25 years of experience as a CPA without a terminal degree would be allowed. In some disciplines, Master’s degree is the terminal degree, so they leave it up to the Graduate Council to decide qualifications. The motion was approved as amended. The revision passed.

3. [Vote on University Academic Complaint Committee membership \(ballot posted; please vote for FOUR faculty and TWO students\)](#)

- The Senate is tasked with voting on the University Academic Complaint Committee members. The ballot has individuals sent forth by various colleges. The guideline is that the ballot includes standing committee members in each college or put forth by each college. There are two separate ballots; one is for faculty and one is for students. The longer ballot indicates to choose four faculty. The other (shorter) ballot indicates to choose two students. Two faculty will serve on the Academic Complaint Committee and two will be alternates. For the student ballot, one student serves and one is an alternate. This will be based on the number of votes.

4. Caucus to populate the Budget and Finance Committee

- Last May, the Budget and Finance Committee were created and approved. There were two readings of the Charter; one in April, and one in May. The Senate needs to caucus to populate the standing committees of the Senate. Prior to the caucus, information items were presented.

## **F. Information items**

1. [Student Evaluations – CAD response to Senate recommendation from May 2014 \(posted; accompanies AQ report\)](#)
2. [Nathan Phelps nominated by SEC to serve as an At-Large member of the Campus Library Advisory Council](#)
3. [Tonya Bragg-Underwood appointed by SEC to serve as a member of the Medical Advisory Committee](#)
4. Molly Dunkum and Lloren Foster appointed to be a part of the statewide General Education Leadership Professional Learning Community
5. [Additions to Standing Committee At-Large membership \(updated list posted\)](#)

- For the Budget and Finance Committee Caucus, Eric Reed (at-large member) volunteered; he is already on the University Budget Council and the Provost's Budget Council. I. Chhachhi has not agreed yet (Crowder has not heard back).
- Senators were divided into colleges; caucusing concluded at 4:54 PM, followed by a motion to adjourn by J. Hanley (2<sup>nd</sup> H. Álvarez).

Respectfully Submitted,

Heidi Álvarez, Secretary