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# Agenda & Meeting Minutes

WKU Council of Academic Deans

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A G E N D A

Council of Academic Deans

December 16, 1968

- I. 1969-70 Budget
  1. New Positions
  2. Faculty increments
  3. Summer School salary
  4. Faculty evaluation (Suggested forms from College of Science and Technology)
  5. Faculty travel
  
- II. Report of Sub-committee on Special Professorships
  
  
- III. Other Business

## THE COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans met at 1:30, Monday, December 16, in Dr. Cravens' office. All deans were present except Dr. Page.

Dr. Cravens opened the meeting by asking if the deans felt the University should assist in the Model Cities Program in Bowling Green. He wondered if a faculty committee should be called together to determine just what expertise the University could offer. After some discussion of the matter Dr. Cravens asked Dr. Henry Hardin to work with the other deans in calling together about a half-dozen faculty members to explore with Mr. Robert McCormack just what Western could contribute. Dr. Cravens emphasized that this group must be kept small at first. He requested that Dr. Hardin give him a preliminary report by Friday.

The next action was consideration of a revised faculty evaluation form. Dr. Marvin Russell explained the form and it was adopted for use this year.

Dr. Cravens then indicated that he wanted to meet with the deans on new positions in their colleges before the first of the year.

Dr. Cravens reported that President Thompson had invited the deans to review summer school salaries and make their suggestions. Dr. Cravens asked for the deans' opinions. Dr. Jenkins suggested summer salaries of 15% of the regular salary if the budget would allow this. Dr. Russell said he would favor this also. He indicated that there should be no ceiling. Dr. Cravens asked that they arrive at a decision by the next meeting.

The Vice President next asked the deans to help identify factors which they felt should be considered in budgeting for faculty travel. Dr. Jenkins suggested that when a faculty member delivered a paper or participated as a discussant or presiding officer in a regional or national meeting. At least one-half of his travel should be paid from institutional funds. Dr. Cravens asked if rank should be taken into consideration in allocating travel funds. Dr. Jenkins suggested a separate travel fund for department heads. Dr. Hatcher agreed with this idea. Dr. Hardin said he felt the basic allocation should have some relationship to rank. Dr. Cravens indicated some different alternatives would be offered for consideration at the next meeting.

Dr. Minton asked when the next meeting would be. It was agreed to meet on Monday, January 6.

Next, Dr. Paul Hatcher explained the proposal for visiting professorships. Dr. Cravens asked if the deans felt there should be any other changes in faculty rank. Should the University create the position of Lecturer, for example? Should Western have a rank of "Senior Professor"? The Vice President indicated this would be discussed more fully at a later meeting.

Suggestions for the Rodes-Helm lecture were requested. The names of Senator Ed Muskie and David Reisman were mentioned.

It was agreed that the Academic Council should meet on Wednesday, January 22, 1969.

The meeting was adjourned.