

**WKU University Senate Meeting**  
**Thursday, February 26, 2015 (Re-Scheduled from 2/19/15) -- 3:45 p.m.**  
**Faculty House**

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**A. Call To Order**

- Chair Crowder called to order a regular meeting of the University Senate on February 26<sup>th</sup>, 2015 at 3:45 PM in the Faculty House. This meeting was rescheduled from the previous week due to the WKU campus being closed for weather. A quorum was present.
- Members in attendance:  
Heidi Álvarez, Shahnaz Aly, Mike Carini, Ismail Civelek, Kristal Clayton, Margaret Crowder, R. Tucker Davis, Laura DeLancey, Richard Dressler, Marko Dumancic, Karin Egloff, Gordon Emslie, Jody Evans, Joseph Evans, Ann Ferrell, Lloren Foster, Marilyn Gardner, John Gottfried, Jennifer Hanley, Kate Hudepohl, Michelle Jackson, Muhammad Jahan, Angela Jerome, Dean Jordan, Eric Kondratieff, Hanna Khouryieh, Stephen King, Dominic Andrew Lanphier, Qi Li, Ching-Yi Lin, Gayle Mallinger, Sean Marstin, Greg McAmis, Lauren McClain, Richard Miller, Andrew Mienaltowski, Patricia Minter, Bella Mukonyora, Yvonne Petkus, Beth Pyle, Attila Por, Jeff Rice, Janet Nicki Seay Taylor, Julie Shadoan, Jonghee Shim, Rebecca Stobaugh, Lizabeth Price Sturgeon, Dick Taylor, Adam West, Kristin Wilson, Elizabeth Winkler, Dawn Gannett Wright,
- Substitutes:  
Danita Kelley for John Bonaguru, Jeanie Adams-Smith for David Lee, Lance Hahn for Kelly Madole, ??? for Anthony Paquin, Eric Rivera for Shura Pollatsek, Lynette S? for Beverly Siegrist, Jerry Daday for Douglas Smith, Patricia Minter for Tamara Van Dyken, Kevin Williams for Blairanne Williams.
- Guests:  
Melba Amador, Robin Ayers, Bruce Crawley, Susann Davis, Patricia Desrosiers, Molly Dunkum, Shay Heney?, Gary K. Hughes, Laura McGhee, Nolan Miles, Shelby Rogers, Tim Straubel
- Members absent:  
Cathy Abell, Dora Babb, Erika Brady, Kristi Branham, Imelda Bratton, Jill Brown, Barbara Burch, Ashley Chance-Fox, Yining Chen, Robert Choate, Seth Church, Thaddeus Reed Crews, Allison Day, Martha Day, Patricia Desrosiers, Sam Evans, Connie Foster, Dennis George, Frederick Grieve, Jennifer Lynn Howard, Tom Hunley, Samantha Johnson, Jeffrey Kash, Jeffrey Katz, Richard Keaster, Thomas Kingery, Ling Lo, Alexandria Manglaris, Catherine Martin, Doug McElroy, Steve Miller, Evelyn Monteal Oregon, Inma Pertusa, Pam Petty, Tammera Race, Gary Ransdell, Nancy Ayers Rice, Tiffany Robinson, Beverly Siegrist, Michael Smith, Cheryl Stevens, Kevin Thomas, Rico Tyler, Tanya Vincent, Aaron Wichman, and Zhonghang Zia.

**B. [Approve January Minutes](#)**

- Dick Taylor made a motion to approve the January University Senate meeting minutes with a few minor spelling changes (2<sup>nd</sup> Molly Kerby). Marilyn Gardner needs to be added to the attendance portion of the minutes; she was left off. The minutes to the January meeting were approved unanimously.

## C. Reports:

### 1. Chair – Margaret Crowder

- Eric Reed was appointed to the Intellectual Property Committee, per Policy 2.8102.
- The SEC met with Jennifer Tougas regarding transportation issues for special events.
- Two new members of Senate were welcomed: Thad Crews from the Gordon Ford College of Business and Seth Church from SGA.
- It was brought up at the SEC meeting, by an SEC member, that Graduate Council should have voting rights within SEC and Senate. Although a majority of SEC are currently graduate faculty and only those faculty vote on GC reports (as happens in Senate), the chair of GC has not had a vote in recent years. Subsequently, it was discussed that there are a few items on the Senate Charter that need to be updated and revised, so the SEC appointed an ad-hoc committee, consisting of the SEC and the Graduate Council Chair, to look at Charter changes to serve these purposes. The formation of this SEC ad-hoc committee was unanimously approved and it is expected this committee will move quickly to bring a report with necessary changes to the Senate body during this term.
- Comments regarding benefits issues are still being compiled; Chair Crowder put forth one more request to senators to put forth additions in a word document. The final document will be put forth in one week.
- Dough McElroy has reported that IR should be able to incorporate the approved SITE items into the Spring 2015 semester.
- The Ad-Hoc Research Committee deadline has been extended to the end of March.
- Due to the Anthem breach issues, Chair Crowder urged Senators to protect their identity by taking advantage of what Anthem has offered and to seek fraud alert on credit, freeze credit report for 90 days. Some have experienced fraudulent tax returns; Crowder stated that there is a form that you can fill out via fax to notify the IRS that you are a potential victim of fraud; the form will make the IRS aware that your identity may have been potentially compromised. Gordon Johnson sent updates on how employees can take measures to protect their identity.
- SGA passed a smoking resolution; a Staff resolution was passed last month. Because two of the three governing bodies on campus proposed a resolution toward a smoking ban on campus, President Ransdell created an ad-hoc committee comprised of two faculty, staff, and students. Faculty members interested in serving on this committee should contact Margaret Crowder regarding your interest in serving on this committee; two faculty members are needed.

### 2. Vice Chair – Jennifer Hanley

- Departmental Senator Elections are extended to Friday, March 6 due to the fact that the University was closed for a week.

3. Secretary - Heidi Alvarez

- The process for signing in was clarified again. If you are a regular senator, cross your name out. If you are subbing for someone, put your name to the right of the name of the person you are subbing for. If you are a guest, sign in on the last page. If you are accidentally left of the attendance sheet, write your name on the sheet.
- When speaking or making motions on the floor, please speak directly into the microphones and identify yourself by name and department. Please speak slowly and clearly.

4. Coalition of Senate and Faculty Leadership for Higher Education – Molly Kerby

- No report

5. AAUP President - Eric Reed

- No report

6. Advisory:

a. [Faculty Regent – Barbara Burch](#)

- Dr. Burch was out of town at a conference. To view her written report, click on the link above.

b. Provost – Gordon Emslie

- Provost Emslie thanked those who accommodated for the snow week. There will not be any make up days over the spring break.
- All of the recommendations were approved: three for graduate council, two for UCC, and 3 for Faculty Welfare (including Rank).
- The MFA in Creative Writing was approved by CPE, and we are now awaiting SACS approval. This must be done prior to enrollment.
- The PSY-D is pending SACS-COC approval.
- Distance Learning is #2 in the nation for online baccalaureate programs, and #4 in the country for accountability and affordability.
- The SACS-COC visit is April 6-9. The committee primarily will work out of the Augenstein Alumni Center and will be staying at the Staybridge Suites. The offsite issues (4 QEP compliance issues to address) were addressed in a focused report.
- March 2, QEP Evidence and Argument will be addressed. Class stuff will be the week before the visit.

- Eric Reed will be the faculty representative on the Intellectual Property Committee. The committee will be meeting semi-regularly. Items needing immediate attention due to patents will be addressed on Monday. Faculty with ideas worth patenting or commercializing should notify the committee.
- The other ad-hoc committees are extended through to March. Research council is extended to get the report.
- A new key policy has been written. The almost brand-new document will be put forth to other divisions in the next few weeks, and the committee will attempt to bring it to senate by next year.
- The Focus on WKU event comprised of 1600 students, relatives, and friends is rescheduled for April 25. Please send departmental representatives to speak to students.

c. SGA President – Nicki Taylor

- The resolution to concur with the Staff Council plan included an amendment that is over three years instead of five years. Two student volunteers are ready to go on the ad-hoc committee.
- Summer term scholarships are online; the deadline is March 20.
- Study abroad will go up soon; please encourage students to apply.
- SGA recommended a \$30 per semester student fee for a parking structure for the Creason lot. No alternatives were working for the 2015-2016 academic year except for the parking fee.

## D. Committee Reports and Recommendations

1. Graduate Council: No Report

2. [Undergraduate Curriculum Committee: \(Report posted; Endorsed by SEC\)](#)

- Andrew Mienaltowski made a motion to approve the January UCC report. There was no discussion. The report was approved unanimously.

3. Academic Quality: No Report

4. [Faculty Welfare and Professional Responsibility: \(Report posted; Endorsed by SEC\)](#)

- Patricia Minter made a motion for consideration of two separate action items.
- Action Item #A1, instructor rank, pertains to items that were tabled in May 2014. Patricia Minter made a motion for approval of Instructor Ranks. Julie Shadoan made a friendly amendment to eliminate “greater job security.” Minter stated that she was “OK with that.” (2<sup>nd</sup> Jennifer Hanley). Action item #1 Instructor Ranks with friendly amendment which eliminates the term “greater job security” passed unanimously.
- Patricia Minter made a motion for approval of Action item #A2; which is the actual policy. A proposal to amend the handbook as a substantial change means that it will

go from senate to the faculty handbook. The motion to approve action item #A2 passed unanimously.

5. General Education/Colonnade Implementation Committee: No Report

6. [Budget and Finance Committee: \(Report posted - informational; Endorsed by SEC\)](#)

- Andrew West made a motion to approve the Budget and Finance Committee report (2<sup>nd</sup> Marilyn Gardner). The report was approved unanimously with no discussion.

7. Faculty Handbook Committee: No Report

8. [Ad Hoc Committee on Research: \(Report posted - informational; Endorsed by SEC\)](#)

- Kevin Williams made a motion to approve the Ad Hoc Committee on Research informational report (2<sup>nd</sup> Dick Taylor). The report was approved unanimously.

9. [Faculty Recognition Committee: \(Report posted; Endorsed by SEC\)](#)

- Laura DeLancey made a motion to approve the Faculty Recognition report. Yvonne Petkus suggested an amendment to make campus banners optional; the amendment would read “would have the option to”. Dick Taylor made a motion to approve the report as amended (2<sup>nd</sup> Angie Jerome). The formal request for approval of the report with the amended policy was approved unanimously. The Provost said that some of the recognition comes with parking spaces; the request for the amendment to Policy 1.1185 passed unanimously. The amended report was approved unanimously.

## **E. Old Business**

- There was no old business.

## **F. New Business**

1. Colonnade courses for approval ([DANC 360](#); [PH 447](#))

- Molly Dunkum made a motion to approved two colonnade courses, DANC 360 and PH 447 (2<sup>nd</sup> Dick Taylor). Both DANC 360 and PH 447 were approved unanimously.

2. [Policy 1.1121 Part time and Temporary Faculty Qualifications](#)

- This adds one paragraph to the policy section – the only change is all faculty employed through CCSA and KEYS have to be credentialed also. A motion to approve Policy 1.1121 by Dick Taylor (2<sup>nd</sup> Marilyn Gardner) was approved unanimously.

3. [Policy 1.2180 Tuition Reimbursement for Employees Pursuing Doctoral Degrees...](#)

- There are two substantial changes: 2A4 fees will not be reimbursed, delete the word “fee”. “Employees” included staff. The outcome was that the policy was for full-time faculty members pursuing a doctoral degree outside of the system over and above 6 credit hours in the Kentucky public higher education system.
- A motion by Dick Taylor (2<sup>nd</sup> Jennifer Hanley) to approve these changes to Policy 1.12180 passed unanimously.

4. [Policy 0.1020 International Travel Registration \(post-Senate addition; concurrence with change requested\)](#)

- Gordon Emslie made an amendment to change “university based risk management”; this gets rid of the travel authorization form domestically and allows us to keep track of faculty/staff/students who might be changing planes in a country that is not of interest and allows us to keep track in the event of emergency so the university can issue alerts.
- A motion to approve Policy 0.1020 by Dick Taylor (2<sup>nd</sup> Molly Kerby) was approved.

5. [Policy 1.4180 Course Related Field Trips](#)

- Dr. Emslie said that the Policy 1.4180 is pulled and will be brought back next month; it is not quite updated. We will see it again next month after CADD approves it. The full document in its final stage will come next month with links and updates to the document.

6. New business brought up on the floor:

- Angie Jerome, a member of the Graduate Council, made a motion “to establish an ad-hoc committee comprised of senators with graduate status to meet with the Graduate Council Policy Committee for the purpose of discussion on issues identified by each body in regards to the relationship between the two bodies and recommend direction.” (2<sup>nd</sup> Gloria Wilson)
- Kate Hudepohl stated that, as noted by Chair Crowder in her report, the SEC has already formed an ad-hoc committee to examine the issue which includes the Chair of Graduate Council as a voting member. Hudepohl said that for that reason the motion made by Jerome is “redundant and premature” because there is already a committee formed.
- Angie Jerome said that she wanted to make sure the senators appointed have graduate faculty status.
- Margaret Crowder said that 10 out of the 17 members of the ad-hoc committee are graduate faculty status.
- Kate Hudepohl said that after these changes come forth, that would be the time. She restated that the ad-hoc committee was already formed and given a charge, and the committee includes the chair of the Graduate Council.

- Angie Jerome said that this is reinforced with the SEC appointing themselves, and does not think that 16 to 1 is fair.
- Margaret Crowder restated that several on the ad-hoc committee are members of the graduate faculty.
- Lance Hahn said that prior to this, one graduate council member did not have a vote.
- Kate Hudepohl said that this member was present and had the opportunity to voice her opinions. She stated again that several members of the SEC have graduate faculty status, and that it seems redundant and premature to form another committee.
- Molly Kerby, who is a member of graduate council, asked if there could be a compromise and have more than just the chair on the committee.
- Margaret Crowder said that an SEC member made the motion at the last meeting to give Graduate Council a voice on the SEC. The SEC is happy to talk to the Graduate Council and discuss ideas with the SEC.
- Kristin Wilson said that the Graduate Council has been working on a proposal and new bylaws. The 1976 document is being revised. The committee has had some difficulty moving forward with the Chair of Graduate Council and would like to have a broad voice.
- Margaret Crowder said that the SEC is happy to work with Graduate Council, and that this specific issue was never discussed in the SEC. The first time that the SEC knew of the change in bylaws removing GC from Senate was in the last meeting. The SEC represents the full senate, the full body of the institution, and this is more representative of the changes that might take place in senate. The SEC specifically added the Graduate Council Chair because of this.
- Angie Jerome said that the heart of the motion is that the Graduate Council meets at another time than SEC.
- Kate Hudepohl made a motion to table the motion definitely; the motion would be postponed until after the SEC Ad-hoc committee has met their charge, at which point, they will discuss and bring a report back (2<sup>nd</sup> Hanley). The vote was divided: 36 in favor of tabling the motion definitely; 8 opposing the motion to table definitely; and 5 abstentions. The motion to table definitely passed. The SEC plans to work with the Graduate Council.

## **G. Information items**

1. Benefits discussion responses from faculty (see Chair report above)

Following a motion to adjourn by Lloren Foster (2<sup>nd</sup> Hanley), the meeting concluded at 4:40 PM.

Respectfully Submitted,

Heidi Álvarez

Secretary