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Agenda & Meeting Minutes

WKU Council of Academic Deans

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AGENDA

Council of Academic Deans

January 14, 1974

- I. Enrollment Status (College Deans)
- II. Faculty Evaluations
- III. Suggested Guidelines on Granting of Tenure and Types of Faculty Positions
- IV. Report from College Deans on the Status of Their College Curriculum Studies, Discussion of Possible Extension of the Moratorium on New Courses, and an Extension of the March 1 Deadline for the Curricula Reviews
- V. Tenure and Promotion Recommendations (Faculty Affairs Committee)
- VI. Class Attendance Policy
- VII. Proposed Committee Structure
- VIII. Other Business

NOTE: Teaching Assignment Forms Due on Monday, February 4.

MINUTES

COUNCIL OF ACADEMIC DEANS

January 14, 1974

The Council of Academic Deans met in the Office of Academic Affairs on Monday, January 14 at 1:30 p.m. Present were deans Cravens, Sandefur, Brenner, Oppitz, Gray, Stroube, Chelf, Sutton, Hardin, Cortis and Davis. Mr. John Oakes represented Dr. Mounce at the meeting.

The college deans gave tentative spring semester enrollment reports. Dr. Sutton commented that we were down approximately 300 full-time undergraduate students this semester compared to the number we would ordinarily expect in the fall semester. Dr. Hardin asked the deans' opinions about Western's offering live TV classes to students enrolled at such locations as Elizabethtown and Somerset. The deans felt that one or more such classes would be satisfactory if suitable arrangements could be worked out.

The deans discussed the Faculty Evaluation form. It was agreed that each department head should be asked to fill out an additional page grouping his departmental faculty members into the top, second, third and bottom quarters as far as performance and value to the department. The Faculty Evaluation forms will be distributed to the college deans later this week and will be due in the Office of Academic Affairs by Wednesday, February 13.

Dr. Cravens recommended that the previously discussed "Extended Appointment" faculty position category be further examined for possible submission to President Downing. The deans commented on the advantages and disadvantages of placing percentages on tenure in departments in the colleges.

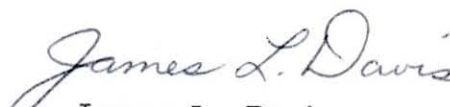
Dr. Stroube recommended that the moratorium on new courses be continued beyond March 1 for those departments not submitting satisfactory reports on their curricula reviews. The moratorium will be lifted when satisfactory reports are completed. The deans concurred with the recommendation.

Tenure and Promotion recommendations by the Faculty Affairs Committee were examined by the deans. No action was taken at this time on the recommendations.

Dr. Cravens stressed the importance of faculty members keeping accurate records of student attendance in their classes. A notice will be put in this week's Blue Sheet to remind faculty members of their responsibilities in this matter.

A proposed revision of the University committee structure was discussed by the deans. The proposal will be discussed in more detail at a future meeting.

The meeting was adjourned at 3:00 p.m.


James L. Davis